

BONDURANT CITY COUNCIL
Minutes
April 18, 2016 6:00 P.M.
Bondurant City Center

1. Roll Call

Present: Mayor Curt Sullivan, Council Member Doug Elrod, Council Member Wes Enos, Council Member Jennifer Keeler, Council Member Bob Peffer, Council Member Brian Lohse

City Officials

Present: City Administrator Mark Arentsen, City Clerk Shelby Hagan, City Engineer Bob Veenstra, Finance Director Lori Dunham

2. Call to Order and Declaring a Quorum

Mayor Curt Sullivan called the meeting to order at 6:01 p.m. and declared a quorum.

3. Pledge of Allegiance

4. Abstentions declared - Council Member Jennifer Keeler abstained from item #20.

5. Perfecting and Approval of the Agenda

Motion made by Enos, seconded by Keeler, to approve the agenda. Vote on Motion 5-0. Motion declared carried unanimously.

6. Consent Agenda:

All items listed below are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member or citizen so requests, in which event the item will be removed from the Consent Agenda and considered separately.

- a. Approval of the City Council Meeting Minutes of April 4, 2016
- b. Receive and File - Library Board Meeting Minutes of March 2, 2016 and Librarian Report
- c. Claims Report and City of Bondurant March 2016 Financial Statements (emailed 04/12/2016)
- d. Tax Abatement Applications

Motion by Enos, seconded by Keeler, to approve the Consent Agenda. Vote on Motion 5-0. Motion declared carried unanimously.

7. Polk County Sheriff's Report – A representative from Polk County Sheriff's Department was not present.

8. Guests requesting to address the City Council - None.

9. **PRESENTATION** – Zach Nunn, Iowa House Representative - Iowa House Representative Nunn was unable to attend.

10. **PRESENTATION** - Jason Kemp, Home Base Iowa - Jason Kemp was unable to attend.

11. **PRESENTATION** - Isaac McIntosh, Bat Boxes

Isaac McIntosh, Boy Scout Troop #10, plans to construct Bat Boxes for his Scout Project. The Boxes would be placed near water and could potentially aid in mosquito control. Council advised Isaac to proceed with his project, but would like a presentation on the location of each Bat Box prior to installation.

12. **RESOLUTION NO. 16-57** - Resolution approving fireworks for Summerfest, June 14, 2016

Jerry Pritchard, President of the Bondurant Men's Club, appeared in front of Council requesting approval for their firework permit for 43rd Annual Bondurant Summerfest. The Club hires J&M Displays to launch the fireworks. The event will be June 13-14. Mayor Sullivan presented Jerry with a check from MidAmerican Energy in the amount of \$250 for Summerfest.

Moved by Enos, seconded by Elrod, to approve RESOLUTION NO. 16-57. Roll Call: Ayes: Lohse, Peffer, Enos, Keeler, Elrod. Nays: None. Motion Carried 5-0.

Moved by Enos, seconded by Lohse, to close the regular meeting and open the Public Hearing at 6:15 p.m.

13. **PUBLIC HEARING** - Relative to the Budget Amendment

There were no public comments.

Moved by Enos, seconded by Lohse, to close the Public Hearing and reopen the regular meeting at 6:16 p.m. Roll Call: Ayes: Lohse, Peffer, Enos, Keeler, Elrod. Nays: None. Motion Carried 5-0.

14. **RESOLUTION NO. 16-58** - Resolution approving the Budget Amendment and Certification, FY 2016, Amendment #2

Moved by Peffer, seconded by Enos, to approve RESOLUTION NO. 16-58. Roll Call: Ayes: Lohse, Peffer, Enos, Keeler, Elrod. Nays: None. Motion Carried 5-0.

15. **RESOLUTION NO. 16-59** - Resolution approving the purchase of an International 7400 SFA 4X2 in the amount of \$86,573.00 from O'Halloran International

Moved by Enos, seconded by Peffer, to approve RESOLUTION 16-59. Roll Call: Ayes: Lohse, Peffer, Enos, Keeler, Elrod. Nays: None. Motion Carried 5-0.

16. **RESOLUTION NO. 16-60** - Resolution approving the purchase of equipment for the 7400 SFA 4X2 in the amount of \$66,155.00 from Hawkeye Truck Equipment

Moved by Peffer, seconded by Elrod, to approve RESOLUTION 16-60. Roll Call: Ayes: Lohse, Peffer, Enos, Keeler, Elrod. Nays: None. Motion Carried 5-0.

17. **RESOLUTION NO. 16-61** - Resolution approving the Agreement with V&K for Wolf Creek Sewer Engineering Services

City Engineer Bob Veenstra explained the agreement includes the design and creation of the connection fee district.

Moved by Lohse, seconded by Enos, to approve RESOLUTION NO. 16-61. Roll Call: Ayes: Lohse, Peffer, Enos, Keeler, Elrod. Nays: None. Motion Carried 5-0.

18. **RESOLUTION NO. 16-62** - Resolution authorizing and directing the City Administrator to write-off certain Emergency Services Medical Service Accounts as noncollectable due to Medicaid, Medicare or too small to collect

Moved by Peffer, seconded by Lohse, to approve RESOLUTION 16-62. Roll Call: Ayes: Lohse, Peffer, Enos, Keeler, Elrod. Nays: None. Motion Carried 5-0.

19. **RESOLUTION NO. 16-63** - Resolution awarding the sale of the Scag Mower in the amount of \$600 to Todd Hanrahan of Bondurant Auto Body

Moved by Enos, seconded by Elrod, to approve RESOLUTION 16-63. Roll Call: Ayes: Lohse, Peffer, Enos, Keeler, Elrod. Nays: None. Motion Carried 5-0.

20. **RESOLUTION NO. 16-64** - Resolution naming Jennifer Keeler as the City of Bondurant's representative to the Des Moines Convention and Visitors Bureau Board of Directors

Moved by Enos, seconded by Lohse, to approve RESOLUTION 16-64. Roll Call: Ayes: Lohse, Peffer, Enos, Elrod. Nays: None. Abstain: Keeler. Motion Carried 4-0.

21. **RESOLUTION NO. 16-65** - Resolution extending the April 30 deadline for Mobile Mini, Inc. at 3507 Grant Street, South

Peter Greenwood, Mobile Mini, Inc. Regional Manager, explained to Council the timeline of their new location. Mobile Mini, Inc. plans to be out of their current location by May 31, 2016

Moved by Enos, seconded by Peffer, to approve RESOLUTION 16-65. Roll Call: Ayes: Lohse, Peffer, Enos, Keeler, Elrod. Nays: None. Motion Carried 5-0.

22. **RESOLUTION NO. 16-66** - Resolution approving the Plat of Survey for Sankey Summit

Moved by Lohse, seconded by Elrod, to approve RESOLUTION 16-66. Roll Call: Ayes: Lohse, Peffer, Enos, Keeler, Elrod. Nays: None. Motion Carried 5-0.

23. **RESOLUTION NO. 16-67** - Resolution approving the Agricultural Nursery/Truck Garden on Franklin Street, Southwest

Brad Cramblit explained to Council the purpose of the land, and ensured that the location will not be used for retail.

Moved by Enos, seconded by Peffer, to approve RESOLUTION 16-67. Roll Call: Ayes: Lohse, Peffer, Enos, Keeler, Elrod. Nays: None. Motion Carried 5-0.

24. **RESOLUTION NO. 16-68** - Resolution approving the Plat of Survey for the Agricultural Nursery/Truck Garden on Franklin Street, Southwest

Moved by Peffer, seconded by Enos, to approve RESOLUTION 16-68. Roll Call: Ayes: Lohse, Peffer, Enos, Keeler, Elrod. Nays: None. Motion Carried 5-0.

25. **ORDINANCE NO. 16-210** - (First Reading) Ordinance repealing Chapter 124, "Mobile Food Vendors" (and its subsections) of the Bondurant Code of Ordinances which said Ordinance was approved by City Council on March 21, 2016

Moved by Keeler, seconded by Enos, to waive the first and second reading, and approve the third and final reading of ORDINANCE 16-210. Roll Call: Ayes: Lohse, Peffer, Enos, Keeler, Elrod. Nays: None. Motion Carried 5-0.

26. **ORDINANCE NO. 16-211** - (First Reading) Ordinance amending the Code of Ordinances, by adding a new Chapter 125, Mobile Food Vendor

Moved by Lohse, seconded by Keeler, to waive the first and second reading, and approve the third and final reading of ORDINANCE 16-211. Roll Call: Ayes: Lohse, Peffer, Enos, Keeler, Elrod. Nays: None. Motion Carried 5-0.

27. Discussion Items -

- a. Mud Creek Relocation - The WRA work is almost complete, work on the Creek could begin this Fall, as well as the creation of a sledding hill.
- b. Grant Street ROW - V&K plans to move forward with an Acquisition Plat for properties along Grant Street to preserve the ROW. The future road improvement would consist of a three-lane road, trail and sidewalk.
- c. Potential Purchase of Vacant Lot next to 97 Paine Street, Southeast - The City plans to purchase the triangular lot for future development and water main.

28. Reports / Comments and appropriate action thereon:

- a. Mayor - Attended the Iowa Association of Local Government.
- b. City Administrator - City Park Shelter Grand Opening, flag pole and light installation at Gateway Park, foundation for Lake Petocka's restrooms, landscape work around town, another pickup truck being delivered, Blue Jay Landing water main connections at 3rd, 4th, 5th Streets completed, and Business Record's article regarding Bondurant reducing the tax rate.
- c. Council Members
 - Elrod - Would like to attend the BDI Conference, and will be absent June 6.
 - Keeler - Attended Part Three of the Municipal Academy, Nuisance Abatement Manual, attended the Library Board meeting, Library landscape workday, Jazz in July

with Sidewalk Chalk Contest, BDI Conference, CVB meeting, and Power of Cities Conference is in Des Moines.

Enos - None.

Peffer – None.

Lohse - Promo video of Bondurant for BDI, and possibility of splitting the cost between groups.

29. Adjournment

Moved by Peffer, seconded by Elrod, to adjourn the meeting at 7:22 p.m. Vote on Motion 5-0. Motion declared carried unanimously.

Shelby Hagan, City Clerk

ATTEST:

Curt Sullivan, Mayor

I, the understated Mayor of the City of Bondurant, Polk County, Iowa, hereby certify that the foregoing is a true and accurate copy of proceedings had and done by the Mayor and City Council on April 18, 2016, that all the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for the public inspection at the Office of the City Clerk; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting and the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten business days and prior to the next convened meeting of said body.

Curt Sullivan, Mayor