BONDURANT CITY COUNCIL
Minutes
December 21, 2015 6:00 P.M.
Bondurant City Center

1. Roll Call

Present: Mayor Curt Sullivan, Council Member Doug Elrod, Council Member Bob Peffer, Council Member Wes Enos, Council Member Jennifer Keeler

Absent: Council Member Brian Lohse

City Officials Present: City Administrator Mark Arentsen, City Clerk Shelby Hagan, Library Director Jill Sanders, City Engineer Bob Veenstra, Building Inspector Jason Van Ausdall

2. Call to Order and Declaring a Quorum

Mayor Curt Sullivan called the meeting to order at 6:01 p.m. and declared a quorum.

3. Administer Oath of Office to Mayor Sullivan and Council Members Brian Lohse, Robert Peffer, Jennifer Keeler, and Douglas Elrod

4. Pledge of Allegiance

5. Abstentions declared - None.

6. Perfecting and Approval of the Agenda

Motion made by Peffer, seconded by Elrod, to approve the agenda. Vote on Motion 4-0. Motion declared carried unanimously.

7. Consent Agenda:
All items listed below are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member or citizen so requests, in which event the item will be removed from the Consent Agenda and considered separately.

a. Approval of the City Council Meeting Minutes of December 7, 2015
b. Approval of the City Council Special meeting Minutes of December 14, 2015
c. Receive and File – Planning and Zoning Commission Minutes of November 12, 2015
d. Receive and File - Library Board Meeting Minutes of November 2015 and Librarian Report
e. Claims Report and City of Bondurant Financial Statements (emailed 12/14/15)
f. Tax Abatement Applications

Moved by Peffer, seconded by Elrod, to approve the Consent Agenda. Vote on Motion 4-0. Motion declared carried unanimously.

8. Polk County Sheriff’s Report - Sergeant Keith Onley, Polk County Sheriff's Department, reported 219 calls for service; emphasizing in traffic control. Twenty-three building checks were also reported.
9. Guests requesting to address the City Council - None.

Council Member Wes Enos arrived at 6:12 p.m.

10. **RESOLUTION NO. 15-167** - Resolution approving the final plat of Wisteria Heights Plat 5

    Brian Curnes, Integrity Homes, presented to Council his concerns with the sidewalk installation for the lots along Pleasant Street in the final plat of Wisteria Heights Plat 5 due to a drainage ditch. There was a discussion between Council, Curnes, and City Engineer Bob Veenstra on possible options. A revised resolution will be on the next agenda.

    Moved by Enos, seconded by Keeler, to approve RESOLUTION NO. 15-167 and put a moratorium on the issuance of building permits on the lots adjoining Pleasant Street until the City Council agrees to a plan for the sidewalk. Roll Call Vote: Ayes: Enos, Keeler. Nays: Peffer, Elrod. Absent: Lohse. Motion failed.

11. **RESOLUTION NO. 15-168** - Resolution approving the reappointments of Council Member Brian Lohse as Primary Representative and City Administrator Arentsen as Alternative to Des Moines Area MPO and Finance Director Lori Dunham as Primary Representative and Street Department Superintendent Ken Grove as Alternate to the MPO Transportation Technical Committee for CY 2016


12. **RESOLUTION NO. 15-169** - Resolution approving the reappointment of Council Member Wes Enos as the Metro Waste Authority Primary Board Representative and City Administrator Arentsen as Alternate Representative for CY 2016


13. **RESOLUTION NO. 15-170** - Resolution approving the reappointment of City Administrator Arentsen as the Des Moines Metropolitan WRA Primary Board Representative and Council Member Bob Peffer as Alternate Representative and Water Superintendent Pat Collison as WRA Technical Committee Primary and City Administrator Arentsen as WRA Technical Committee Alternate for CY 2016

    Moved by Enos, seconded by Elrod, to approve RESOLUTION NO. 15-170. Roll Call: Ayes: Peffer, Enos, Keeler, Elrod. Nays: None. Absent: Lohse. Motion Carried 4-0.

14. **RESOLUTION NO. 15-171** - Resolution approving the reappointment of Chief Aaron Kreuder as Primary Representative to the Polk County E911 Service Board and City Administrator Arentsen as First Alternate for CY 2016

15. **RESOLUTION NO. 15-172** - Resolution approving the appointment of Mayor Sullivan as the primary appointee to the Polk County Emergency Management Commission and Council Member Brian Lohse, City Administrator Arentsen and Chief Aaron Kreuder as Alternates

Moved by Enos, seconded by Peffer, to approve RESOLUTION NO. 15-172. Roll Call: Ayes: Peffer, Enos, Keeler, Elrod. Nays: None. Absent: Lohse. Motion Carried 4-0.

16. **RESOLUTION NO. 15-173** - Resolution approving appointments for City Legal and Engineering Services

Moved by Enos, seconded by Elrod, to approve RESOLUTION NO. 15-173. Roll Call: Ayes: Peffer, Enos, Keeler, Elrod. Nays: None. Absent: Lohse. Motion Carried 4-0.

17. **RESOLUTION NO. 15-174** - Resolution designating the Official Newspapers of Record for 2016


Moved by Enos, seconded by Elrod, to approve RESOLUTION NO. 15-175. Roll Call: Ayes: Peffer, Enos, Keeler, Elrod. Nays: None. Absent: Lohse. Motion Carried 4-0.

19. **RESOLUTION NO. 15-176** - Resolution approving the City's Investment Policy


20. **RESOLUTION NO. 15-177** - Resolution approving the 2015 Goal Setting Session Report

Moved by Enos, seconded by Peffer, to approve RESOLUTION NO. 15-177. Roll Call: Ayes: Peffer, Enos, Keeler, Elrod. Nays: None. Absent: Lohse. Motion Carried 4-0.

21. **RESOLUTION NO. 15-178** - Resolution approving the population count from the 2015 Special Census for the City of Bondurant


Moved by Peffer, seconded by Enos, to approve RESOLUTION NO. 15-178 as amended. Roll Call: Ayes: Peffer, Enos, Keeler, Elrod. Nays: None. Absent Lohse. Motion Carried 4-0.
22. **ORDINANCE 15-219** - (Second Reading) Ordinance amending Chapter 122, Peddlers, Solicitors and Transient Merchants


23. **ORDINANCE 15-221** - (First Reading) Ordinance amending the City Code of the City of Bondurant, Iowa by amending Chapter 175, entitled "Building Code," which will adopt the 2015 International Series of Codes

Moved by Enos, seconded by Elrod, to approve ORDINANCE 15-221. Roll Call: Ayes: Peffer, Enos, Keeler, Elrod. Nays: None. Absent: Lohse. Motion Carried 4-0.

24. Discussion Items –
   a. Requiring installation of utility service lines in property dedicated for park purposes - Council agreed to draft an Ordinance for the January 4, 2016 meeting.
   b. Citizen's Survey - Discussed conducting in Fall 2016 with Director Jeff Schott, University of Iowa
   c. Shirley Lloyd Property - Council agreed to pursue taking ownership of the abandoned property under Section 657A.10A(5) of the Iowa Code.

25. Reports / Comments and appropriate action thereon:
   a. Mayor - Wished everyone Happy Holidays.
   b. City Administrator - The new Administrative Assistant, Nicole Van Houten, will begin December 28, 2015; the Community Visioning Process is complete; V&K are currently working on updating the big wall map.
   c. Council Members
      Elrod - Attended Planning & Zoning meeting and updated Council on the presentation of the North Collector Street plan; thanked Mark and staff for the orientation on Friday.
      Keeler - Attended the Municipal Leadership Academy; learned about work sessions and using a City email address; questioned trucks parked at Lake Petocka; questioned contractors that work out of their homes that park their vehicles on the street.
      Enos - More discussion on yard waste at the beginning of the year due to condition of current sites; a presentation will be presented to Council from MWA.
      Peffer - Merry Christmas and Happy New Year.

26. Adjournment

Moved by Peffer, seconded by Enos, to adjourn the meeting at 7:23 p.m. Vote on Motion 4-0. Motion declared carried unanimously.
I, the understated Mayor of the City of Bondurant, Polk County, Iowa, hereby certify that the foregoing is a true and accurate copy of proceedings had and done by the Mayor and City Council on December 21, 2015, that all the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for the public inspection at the Office of the City Clerk; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting and the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten business days and prior to the next convened meeting of said body.