1. Roll Call

Present: Mayor Curt Sullivan, Council Member Brian Lohse, Council Member Bob Peffer, Council Member Wes Enos, Council Member Jennifer Keeler

Absent: Council Member Doug Elrod

City Officials Present: City Administrator Mark Arentsen, City Clerk Shelby Hagan, Library Director Jill Sanders, Finance Director Lori Dunham, City Engineer Bob Veenstra, City Attorney David Brick, BRSC Facility Manager Jason McGrann

2. Call to Order and Declaring a Quorum

Mayor Curt Sullivan called the meeting to order at 6:00 p.m. and declared a quorum.

3. Pledge of Allegiance

4. Abstentions declared - None.

5. Perfecting and Approval of the Agenda

Motion made by Lohse, seconded by Peffer, to add MPO Executive Director Todd Ashby to the agenda under 8a, and rearrange items 9 and 10. Vote on Motion 4-0. Motion declared carried unanimously.

6. Consent Agenda:

   All items listed below are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member or citizen so requests, in which event the item will be removed from the Consent Agenda and considered separately.

   a. Approval of the City Council Meeting Minutes of November 16, 2015
   b. Receive and File – Parks and Recreation Board Minutes of September 17, 2015
   c. Tax Abatement Applications
   d. Claims Report

   Moved by Enos, seconded by Keeler, to approve the Consent Agenda. Vote on Motion 4-0. Motion declared carried unanimously.

7. Polk County Sheriff’s Report - Chief Joe Simon, Polk County Sheriff's Department, reported 224 calls for service. The Department will be assigning two new deputies to Bondurant.

8. Guests requesting to address the City Council - MPO Executive Director Todd Ashby

8a. **PRESENTATION** - MPO & The Tomorrow Plan
MPO Executive Director Todd Ashby presented an update on The Tomorrow Plan.

City Attorney David Brick arrived at 6:21 p.m.

9. **PRESENTATION** - Bondurant Little League Executive Board

Bondurant Little League Executive Board President Tim Mullen presented the need for space at BRSC due to the 35% increase in registration. A quad concept was presented.

10. **PRESENTATION** - Pam Bormann, Office of Auditor of State

Pam Bormann presented the FY 2015 Audit Report to Council.

11. **RESOLUTION NO. 15-158** - Resolution approving the FY 2015 Audit Report for the City of Bondurant

Moved by Peffer, seconded by Enos, to approve RESOLUTION NO. 15-158. Roll Call Vote: Ayes: Lohse, Peffer, Enos, Keeler. Nays: None. Absent: Elrod. Motion Carried 4-0.

12. **RESOLUTION NO. 15-159** - Resolution approving the Section 125 Plan for benefit of the City of Bondurant participating employees

Moved by Peffer, seconded by Keeler, to approve RESOLUTION NO. 15-159. Roll Call Vote: Ayes: Lohse, Peffer, Enos, Keeler. Nays: None. Absent: Elrod. Motion Carried 4-0.

13. **RESOLUTION NO. 15-160** - Resolution appointing Shelby Hagan as City Clerk for the City of Bondurant

Moved by Lohse, seconded by Enos, to approve RESOLUTION NO. 15-160. Roll Call Vote: Ayes: Lohse, Peffer, Enos, Keeler. Nays: None. Absent: Elrod. Motion Carried 4-0.

14. **RESOLUTION NO. 15-161** - Resolution approving the addendum to Agreement 01-14-SRTS-038 between the City of Bondurant and the Iowa Department of Transportation for the Federal-aid Agreement for a Transportation Alternatives Program (TAP) Project and Safe Routes to School program (SRTS) Project

Moved by Enos, seconded by Keeler, to approve RESOLUTION NO. 15-161. Roll Call Vote: Ayes: Lohse, Peffer, Enos, Keeler. Nays: None. Absent: Elrod. Motion Carried 4-0.

15. **RESOLUTION NO. 15-162** - Resolution appointing City Council Member Bob Peffer to Eastern Polk Regional Development

Moved by Enos, seconded by Keeler, to approve RESOLUTION NO. 15-162. Roll Call Vote: Ayes: Peffer, Enos, Keeler. Nays: None. Absent: Elrod. Motion Carried. 4-0.

16. **RESOLUTION NO. 15-163** - Resolution approving the submittal of the MPO Main Street Streetscape Funding application

Moved by Lohse, seconded by Peffer, to approve RESOLUTION NO. 15-163. Roll Call Vote: Ayes: Lohse, Peffer, Enos, Keeler. Nays: None. Absent: Elrod. Motion Carried 4-0.
17. **RESOLUTION NO. 15-164** - Resolution approving the submittal of the MPO Oleson Street Underpass grant application

   Moved by Peffer, seconded by Enos, to approve RESOLUTION NO. 15-164. Roll Call Vote: Ayes: Lohse, Peffer, Enos, Keeler. Nays: None. Absent: Elrod. Motion Carried 4-0.

18. **RESOLUTION NO. 15-165** - Resolution approving the bid from Modular Connections, LLC for the Lake Petocka Restrooms Project

   Moved by Enos, seconded by Peffer, to approve RESOLUTION NO. 15-165. Roll Call Vote: Ayes: Lohse, Peffer, Enos, Keeler. Nays: None. Absent: Elrod. Motion Carried 4-0.

19. **RESOLUTION NO. 15-166** - Resolution amending the Bondurant Emergency Services Officer Wages for Fiscal Year 2016

   Moved by Lohse, seconded by Enos, to approve RESOLUTION NO. 15-166. Roll Call Vote: Ayes: Lohse, Peffer, Enos, Keeler. Nays: None. Absent: Elrod. Motion Carried 4-0.

20. **ORDINANCE 15-219** - (First Reading) Ordinance amending Chapter 122, Peddlers, Solicitors and Transient Merchants

   Moved by Enos, seconded by Lohse to approve the first reading of ORDINANCE 15-219. Roll Call Vote: Ayes: Lohse, Peffer, Enos, Keeler. Nays: None. Absent: Elrod. Motion Carried 4-0.

21. **ORDINANCE 15-220** - (First Reading) Ordinance amending Chapter 70, Traffic Code Enforcement Procedures

   Moved by Lohse, seconded by Enos, to waive first and second reading of ORDINANCE 15-220 and approve the third and final reading. Roll Call Vote: Ayes: Lohse, Peffer, Enos, Keeler. Nays: None. Absent: Elrod. Motion Carried 4-0.

22. Discussion Items –

   a. Rental of 100 Second Street, Northeast - Council agreed to use the building as storage.
   b. Requiring installation of water service lines in property dedicated for park purposes - After discussion, including City Engineer Bob Veenstra, this item will be directed to the Planning and Zoning Commission for further discussion on adding an ordinance under the Zoning and Subdivision Section of the City Code.
   c. Tax Abatement Review - Council Member Lohse discussed the recommendation of a modified three-year graduated abatement with a five-year sunset provision form the Tax Abatement Committee.
   d. Shirley Lloyd Property Cleanup - A plan was discussed for the City to take legal action.
   e. Self Supporting Municipal improvement District - A plan was discussed to resolve the parking issues in downtown Bondurant.
   f. Mower Replacement - The City will proceed to purchase two new mowers.

23. Reports / Comments and appropriate action thereon:

   a. Mayor - MIALG meeting Wednesday to discuss next year, positive comments about the Merry & Bright Parade, discussed the finalization of the Recreation Coordinator position, BRAVO has complimentary tickets available, encouraged Council Members to attend the School Bond Meetings, discussed the upcoming Goal Setting Session
b. City Administrator

WRA Sponsor Funding is opening up to all communities, presented the MPO Oleson Street grant to the committee, meeting with Mediacom representative tomorrow, Reclaimed Rails soft opening on Saturday, SVPA calendar features the City Park shelter

c. Council Members

- Council Member Lohse - MPO trail signage enforcement, discussed future absences due to son's basketball games, will present a BDI report at the January 4th meeting, discussed an opportunity of a small arena at the old Union 76 Station location, the Senior Housing Project is proceeding with the application without the BDI partnership
- Council Member Peffer - Attending the Elective officials Academy on Saturday
- Council Member Enos - Cannot attend the Chamber meeting tomorrow morning
- Council Member Keeler - Questioned if we had a fleet policy for pickup trucks, attended the Catch Des Moines reception, attended the Iowa Living Roadways Celebration

d. City Attorney - None.

24. Adjournment

Moved by Peffer, seconded by Lohse, to adjourn the meeting at 9:21 p.m. Vote on Motion 4-0. Motion declared carried unanimously.

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Shelby Hagan, City Clerk

ATTEST:

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Curt Sullivan, Mayor

I, the understated Mayor of the City of Bondurant, Polk County, Iowa, hereby certify that the foregoing is a true and accurate copy of proceedings had and done by the Mayor and City Council on December 7, 2015, that all the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for the public inspection at the Office of the City Clerk; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting and the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten business days and prior to the next convened meeting of said body.

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Curt Sullivan, Mayor