

BONDURANT CITY COUNCIL
Minutes
November 16, 2016 6:00 P.M.
Bondurant City Center

1. Roll Call

Present: Mayor Curt Sullivan, Council Member Brian Lohse, Council Member Bob Peffer, Council Member West Enos, Council Member Jennifer Keeler, Council Member Doug Elrod

City Officials

Present: City Administrator Mark Arentsen, City Clerk Shelby Hagan, Library Director Jill Sanders, Finance Director Lori Dunham, City Engineer Bob Veenstra, Street Superintendent Ken Grove, BRSC Facility Manager Jason McGrann

2. Call to Order and Declaring a Quorum

Mayor Curt Sullivan called the meeting to order at 6:01 p.m. and declared a quorum.

3. Pledge of Allegiance

4. Abstentions declared

Council Member Brian Lohse abstained from Agenda Item 19.

5. Perfecting and Approval of the Agenda

Moved by Lohse, seconded by Elrod, to approve the Agenda. Vote on Motion 4-0. motion declared carried unanimously.

6. Consent Agenda:

All items listed below are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member or citizen so requests, in which event the item will be removed from the Consent Agenda and considered separately.

- a. Approval of the City Council Meeting Minutes of November 02, 2015
- b. Receive and File – Planning and Zoning Commission Minutes of October 22, 2015
- c. Receive and File –Library Board Meeting Minutes of October 2015 and Librarian Report
- d. Claims Report and City of Bondurant Financial Statements (emailed 11/10/15)
- e. Tax Abatement Applications

Moved by Lohse, seconded by Keeler, to approve the Consent Agenda. Vote on Motion 4-0. Motion declared carried unanimously.

Council Member Enos joined the meeting at 6:02 p.m.

Moved by Lohse, seconded by Keeler, to close regular meeting at 6:02 p.m. and open the public hearing. Vote on Motion 5-0. Motion declared carried unanimously.

7. **PUBLIC HEARING** – Relative to the issuance of revenue bonds for Luther Park Apartments, Inc., pursuant to Chapter 419 of the Code of Iowa, 2015, as amended

David Grossklaus, Dorsey & Whitney, Des Moines, said he had nothing new to add. There were no public comments.

Moved by Enos, seconded by Peffer, to close the public hearing at 6:04 p.m. and open the regular meeting. Vote on Motion 5-0. Motion declared carried unanimously.

8. **RESOLUTION NO. 15-152** - Resolution approving the issuance of revenue bonds for Luther Park Apartments, Inc., pursuant to Chapter 419 of the Code of Iowa, 2015, as amended

Moved by Lohse, seconded by Enos, to adopt RESOLUTION NO. 15-152. Roll Call Vote: Ayes: Lohse, Peffer, Enos, Keeler, Elrod. Nays: None. Motion Carried 5-0.

9. Polk County Sheriff's Report - Bondurant has been quiet. Commends Bondurant Emergency Services for their professionalism.

10. Guests requesting to address the City Council - None

11. **PRESENTATION** - Iowa State University Engineer Students

Students presented results of their Transportation Systems Development and Management study. A Comprehensive Plan will be provided to the City.

12. **PRESENTATION** - Library Annual Report

Library Director Jill Sanders presented the 2014-2015 Annual Report.

13. **MOTION** - 2015 Merry and Bright Parade Route

Moved by Peffer, seconded by Enos, to approve the 2015 Merry and Bright Parade Route. Vote on Motion 5-0. Motion declared carried unanimously.

14. **MOTION** - Approving Library Board Trustee

Moved by Peffer, seconded by Elrod, to appoint Stacy Klinker to the Library Board. Vote on Motion 5-0. Motion declared carried unanimously.

15. **RESOLUTION NO. 15-153** - Resolution approving the proposed HMA resurfacing of NE 94th Avenue in 2016

Moved by Lohse, seconded by Enos, to amend the Resolution to state the estimated cost to the City is \$45,000. Roll Call Vote: Ayes: Lohse, Peffer, Enos, Keeler, Elrod. Nays: None. Motion Carried 5-0.

Moved by Enos, seconded by Peffer, to approve RESOLUTION NO. 15-153, as amended. Roll Call Vote: Ayes: Lohse, Peffer, Enos, Keeler, Elrod. Nays: None. Motion Carried 5-0.

16. **RESOLUTION NO. 15-154** - Resolution approving designated signers on behalf of the City of Bondurant, Iowa, for Legacy Bank Accounts

Moved by Lohse, seconded by Enos, to approve RESOLUTION NO. 15-154. Roll Call Vote: Ayes: Lohse, Peffer, Enos, Keeler, Elrod. Nays: None. Motion Carried 5-0.

17. **RESOLUTION NO. 15-155** - Resolution approving the addition of the Class B Native Wine Permit to the existing Class C Beer Permit for Casey's General Store #1861, 1455 Grant Street, South, Bondurant

Moved by Lohse, seconded by Pepper, to approve RESOLUTION NO. 15-155. Roll Call Vote: Ayes: Lohse, Pepper, Enos, Keeler, Elrod. Nays: None. Motion Carried 5-0.

18. **RESOLUTION NO. 15-156** - Resolution approving the revision of the Administrative Assistant position's job description

Moved by Enos, seconded by Elrod, to approve RESOLUTION NO. 15-156. Roll Call Vote: Ayes: Lohse, Pepper, Enos, Keeler, Elrod. Nays: None. Motion Carried 5-0.

19. **RESOLUTION NO 15-157** - Resolution supporting an application for development of Bondurant Senior Housing

Moved by Enos, seconded by Pepper, to amend RESOLUTION NO. 15-157, striking the word annual from paragraph eight. Roll Call Vote: Ayes: Pepper, Enos, Keeler, Elrod. Nays: None. Abstentions: Lohse. Motion Carried. 4-0.

Moved by Enos, seconded by Pepper, to approve RESOLUTION NO. 15-157, as amended. Roll Call Vote: Ayes: Pepper, Enos, Keeler, Elrod. Nays: None. Abstentions: Lohse. Motion Carried 4-0.

20. **ORDINANCE 15-219** - Ordinance amending Chapter 122, Peddlers, Solicitors and Transient Merchants

Moved by Lohse, seconded by Enos, to table ORDINANCE 15-216. Vote on Motion 5-0. Motion declared carried unanimously.

21. Discussion Items –

- a. Rental of 100 Second Street, Northeast - The City has received numerous inquiries regarding the rental of 100 Second Street, Northeast. Council would like to discuss the building for the usage of City business.
- b. Appointments to Eastern Polk Regional Development - Council Member Bob Pepper was appointed to the Board and will attend the monthly meetings.
- c. Downtown Parking - Options were discussed to improve downtown parking.
- d. City Mowers - The status and replacement plan was discussed.
- e. Pickup Trucks - The status and replacement plan was discussed.
- f. Recreation Coordinator Job Description - Mayor Curt Sullivan would like to put a committee together to evaluate the position.
- g. Review of FY 2016 Revenue/Expenses for Enterprise Funds - Finance Director Lori Dunham reviewed these accounts with Council.

22. Reports / Comments and appropriate action thereon:

- a. Mayor - MIALG meeting was at Brick Street Market, roundtable discussion on Senior Housing, looking forward to the report from the ISU Engineer students
- b. City Administrator
Special Census - Supposed to have final figure certified by 12/27, but that is very close to the 12/31 deadline.

Tax Abatement Review Committee - Meets Wednesday. Should act on first ordinance reading at the 12/7 meeting, communicate the plan to builders/developers, have the third reading at the 1/4 meeting and have the new schedule take effect on 7/1.

Received the draft collector street plan on Friday. Hope to have this at the 12/10 Planning & Zoning meeting.

Applications for Admin. Asst. position due 11/30. Hope to have someone in place prior to 12/31.

Nice article in the Register about Reclaimed Rails and the Log Ride.

BDI Infrastructure Review Committee

Continuing to pursue Sponsored Projects for Mud Creek relocation.

Gone next week to use up vacation time.

c. Council Members

- Council Member Lohse - Possibility of new logo, submitted application for Jazz in July, new display for Porch Swings & Fireflies, Bondurant sign will be installed by the end of the year, discussed installing a Veterans Park
- Council Member Pepper - None
- Council Member Enos - None
- Council Member Keeler - Community Visioning meeting was November 12, received a book which included a list of grants
- Council Member Elrod - Will be absent from the December 7 Council meeting

23. Adjournment

Moved by Pepper, seconded by Lohse, to adjourn the meeting at 9:16 p.m. Vote on Motion 5-0. Motion declared carried unanimously.

Shelby Hagan, City Clerk

ATTEST:

Curt Sullivan, Mayor

I, the understated Mayor of the City of Bondurant, Polk County, Iowa, hereby certify that the foregoing is a true and accurate copy of proceedings had and done by the Mayor and City Council on September 21, 2015, that all the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for the public inspection at the Office of the City Clerk; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting and the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten business days and prior to the next convened meeting of said body.

Curt Sullivan, Mayor