

BONDURANT CITY COUNCIL  
Minutes  
November 02, 2015 6:00 P.M.  
Bondurant City Center

1. Roll Call

Present: Mayor Curt Sullivan, Council Member Brian Lohse, Council Member Bob Pepper,  
Council Member Wes Enos, Council Member Jennifer Keeler,  
Council Member Doug Elrod

City Officials

Present: City Administrator Mark Arentsen, Assistant to City Administrator Mary Rork-Watson,  
Library Director Jill Sanders, Finance Director Lori Dunham, City Engineer Bob Veenstra  
Library Board of Trustees President Michell Klinker-Feld, City Clerk Shelby Hagan,  
City Attorney David Brick

2. Call to Order and Declaring a Quorum

Mayor Curt Sullivan called the meeting to order at 6:02 p.m. and declared a quorum.

3. Pledge of Allegiance

4. Abstentions declared – None

5. Perfecting and Approval of the Agenda

Moved by Enos, seconded by Lohse, to approve the Agenda. Vote on Motion 4-0. Motion declared carried unanimously.

6. Consent Agenda:

*All items listed below are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member or citizen so requests, in which event the item will be removed from the Consent Agenda and considered separately.*

- a. Approval of the City Council Meeting Minutes of October 19, 2015
- b. Receive and File – Planning and Zoning Commission Minutes of September 24, 2015
- c. Claims Report
- d. Utility Delinquent Listing
- e. Tax Abatement Applications
- f. Fiscal Year 2017 Tax Increment Financing Indebtedness Certification to County Auditor

Moved by Enos, seconded by Keeler, to approve the Consent Agenda. Vote on Motion 4-0. Motion declared carried unanimously.

7. Polk County Sheriff's Report – Bondurant has been quiet. Calls have been for vehicle breakdowns and keys locked inside cars.

8. Guests requesting to address the City Council – None

9. **RESOLUTION NO. 15-147** – Resolution approving the renewal of the City's health insurance plan for the period 12/1/15 - 12/1/16

Kyle Mertz, True North Insurance and Financial Strategies, West Des Moines, said the benefits plan was the same as last year's. He said it was a competitive package.

Moved by Lohse, seconded by Enos, to adopt RESOLUTION NO. 15-147. Roll Call Vote: Ayes: Lohse, Peffer, Enos, Keeler. Nays: None. Absent: Elrod. Motion Carried 4-0.

Council Member Elrod joined the meeting at 6:10 p.m.

10. **PRESENTATION** – BRAVO Annual Update – Dave Stone, Associate Director, presented the update to the Council. He said the Connecting Kids and Culture program benefited 624 K-5 Bondurant-Farrar students in 2014/2015

11. **RESOLUTION NO. 15-148** – Resolution approving the Annual Urban Renewal Report, Fiscal Year 2014-2015

Moved by Enos, seconded by Peffer, to adopt RESOLUTION NO. 15-148. Roll Call Vote: Ayes: Lohse, Peffer, Enos, Keeler, Elrod. Nays: None. Motion Carried 5-0.

12. **RESOLUTION NO. 15-149** – Resolution authorizing and directing the City Administrator to write-off certain emergency services medical accounts as non-collectible, due to Medicare or Medicaid

Moved by Lohse, seconded by Enos, to adopt RESOLUTION NO. 15-149. Roll Call Vote: Ayes: Lohse, Peffer, Enos, Keeler, Elrod. Nays: None. Motion Carried 5-0.

13. **RESOLUTION NO. 15-150** – Resolution approving the amended 28E agreement with the Safety Coalition of Central Iowa Cities

Moved by Enos, seconded by Elrod, to adopt RESOLUTION NO. 15-150. Roll Call Vote: Ayes: Lohse, Peffer, Enos, Keeler, Elrod. Nays: None. Motion Carried 5-0.

14. **RESOLUTION NO. 15-151** – Resolution approving the Grant Award for the Resource Enhancement and Protection (REAP) grant awarded by the Iowa Department of Natural Resources (DNR) in the amount of \$75,000 for trail easement acquisitions

Moved by Enos, seconded by Lohse, to adopt RESOLUTION NO. 15-151. Roll Call Vote: Ayes: Lohse, Peffer, Enos, Keeler, Elrod. Nays: None. Motion Carried 5-0.

15. **ORDINANCE 15-216** – (Second Reading) Ordinance amending the City Code of the City of Bondurant, Iowa, by amending Chapter 90 Water Service System, Chapter 103 Stormwater Utility, Chapter 106 Collection of Solid Waste

Moved by Enos, seconded by Elrod, to waive the second reading and approve the final reading of ORDINANCE 15-216. Roll Call Vote: Ayes: Lohse, Peffer, Enos, Keeler, Elrod. Nays: None. Motion Carried 5-0.

16. Discussion Items –

- a. FY 2016 Revenue/Expenses for Special Revenue Funds and Capital Projects – Finance Director Lori Dunham reviewed these accounts with Council.

- b. Tax Abatement Review Committee Recommendation – Council will ask the Tax Abatement Review Committee members to reconvene to change their recommendation, it was suggested that Rich Colgrove be consulted to provide additional information. Council agreed that the abatement schedule should be adjusted but the plan needs to support continued commercial and small business growth and improving infrastructure.
- c. Proposed Senior Housing Initiative – Frank Levy, President, Newbury Living, West Des Moines, presented a proposal to construct apartments in Bondurant using the Low-Income Housing Tax Credit. The process is competitive and will require financial support from the City of Bondurant. Council asked for more information to be presented at the Planning and Zoning Commission meeting and at the next Council meeting.
- d. Board vacancies – Council members were asked to recruit residents to serve on the City Boards.

17. Reports / Comments and appropriate action thereon:

- a. Mayor – Next MIALG meeting in Bondurant, encouraged residents to vote on November 3, wants to review the Parks and Recreation position before hiring a replacement for Shelby
- b. City Administrator
  - Public Works – Curbside waste pickup is 11/7, yard waste can be taken to public works building
  - BRSC – Met with BRSC users on 10/26 to review this year’s operations and to plan for next year, adding 30-50 kids over the next year, looking into adding more T-ball fields
  - Parks & Recreation – Five Lake Petocka restroom quotations received. Hope to have recommendation for 12/7 City Council meeting with installation completed by around 5/1/16. Low bid around \$84,000, all others over \$100,000. 150 participants at Bondurant Spooktacular.
  - City Hall – Utility billing clerk interviews tomorrow, special census 5,481, final cost not available yet.
- c. Council Members
  - Council Member Lohse – Yoga instructor is looking for a place to teach
  - Council Member Peffer – Asked about downtown parking. Suggestions include constructing parking west of Grant near trail and developing other spaces with current business owners
  - Council Member Enos – Metro Waste has postponed any changes to yard waste disposal
  - Council Member Keeler – Community Visioning meeting is November 12
  - Council Member Elrod – Welcomed Shelby to Council as the new City Clerk, suggested City begin a Wellness program which could improve the City’s insurance rates
- d. City Attorney – no comment

18. Adjournment

Moved by Peffer, seconded by Lohse, to adjourn the meeting at 8:00 p.m. Vote on Motion 5-0. Motion declared carried unanimously.

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Mary Rork-Watson, Asst. to City Administrator

ATTEST:

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Curt Sullivan, Mayor

I, the understated Mayor of the City of Bondurant, Polk County, Iowa, hereby certify that the foregoing is a true and accurate copy of proceedings had and done by the Mayor and City Council on November 02, 2015, that all the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for the public inspection at the Office of the City Clerk; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting and the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten business days and prior to the next convened meeting of said body.

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Curt Sullivan, Mayor