

BONDURANT CITY COUNCIL
Minutes
October 19, 2015 6:00 P.M.
Bondurant City Center

1. Roll Call

Present: Mayor Curt Sullivan, Council Member Brian Lohse, Council Member Bob Pepper,
Council Member Wes Enos, Council Member Jennifer Keeler,
Council Member Doug Elrod

City Officials

Present: City Administrator Mark Arentsen, Assistant to City Administrator Mary Rork-Watson,
Library Director Jill Sanders, Finance Director Lori Dunham,
Library Board of Trustees President Michell Klinker-Feld

2. Call to Order and Declaring a Quorum

Mayor Curt Sullivan called the meeting to order at 6:02 p.m. and declared a quorum.

3. Pledge of Allegiance

4. Abstentions declared – None

5. Perfecting and Approval of the Agenda

Moved by Enos, seconded by Pepper, to approve the Agenda. Vote on Motion 5-0. Motion declared carried unanimously.

6. Consent Agenda:

All items listed below are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member or citizen so requests, in which event the item will be removed from the Consent Agenda and considered separately.

- a. Approval of the City Council Meeting Minutes of October 5, 2015 and October 12, 2015
- b. Receive and File –Meeting Minutes of September 2015 and Librarian Report
- c. Receive and File – Board of Adjustment Meeting Minutes of August 11, 2015
- d. Claims Report and City of Bondurant Financial Statements (emailed 10/9/15)
- e. Tax Abatement Applications

Moved by Lohse, seconded by Enos, to approve the Consent Agenda. Vote on Motion 5-0. Motion declared carried unanimously.

7. Polk County Sheriff's Report – 203 calls for service have been reported so far in October. The main categories are calls regarding animals, suspicious persons, and parking issues.

8. Guests requesting to address the City Council – None

9. **RESOLUTION NO. 15-143** – Resolution approving the job description and setting the salary range for the proposed City Clerk position

Moved by Enos, seconded by Keeler, to adopt RESOLUTION NO. 15-143. Roll Call Vote: Ayes: Lohse, Pepper, Enos, Keeler, Elrod. Nays: None. Motion Carried 5-0.

10. **RESOLUTION NO. 15-146** – Resolution setting the date of a Public Hearing relative to an issuance of revenue bonds for Luther Park Apartments, Inc., pursuant to Chapter 419 of the Code of Iowa, 2015, as amended

David Grossklaus, Dorsey and Whitney, Des Moines, explained the process for city governments providing conduit financing and bank qualification. He said Bondurant will not have any debt because of this action. The City will receive a \$10,000 payment for letting the project use the City's 2015 \$10,000,000 bank qualification capacity.

Moved by Enos, seconded by Peffer, to adopt RESOLUTION NO. 15-146. Roll Call Vote: Ayes: Lohse, Peffer, Enos, Keeler, Elrod. Nays: None. Motion Carried 5-0.

11. **ORDINANCE NO. 15-218** – (First Reading) – Ordinance amending the City Code of the City of Bondurant, Iowa, by amending Chapter 17 City Council

Moved by Lohse, seconded by Peffer, to waive the first and second readings and approve the third and final reading of ORDINANCE NO. 15-218. Roll Call Vote: Ayes: Lohse, Peffer, Keeler, Elrod. Nays: Enos. Motion Carried 4-1.

12. Discussion Items –

- a. Review of Fund Balances, Property Tax Levy Information and FY 2016 Revenue / Expenses for General Fund

Finance Director Lori Dunham summarized the FY 2016 Revenue / Expenses for General Fund and answered questions regarding the fund.

Council Member Lohse left the meeting at 7:38 p.m.

13. Reports / Comments and appropriate action thereon:

- a. Mayor – attended the MIALG meeting in Polk City, DOT can assist cities with bidding projects, street lights are being replaced with LED bulbs
- b. City Administrator
Public Works – Curbside waste pickup is 11/7, yard waste can be taken to public works building, appliance drop off at public works building was 10/17
BRSC – meeting 10/26 to review this year's operations and to plan for next year, plumbing has been winterized
Parks & Recreation – Lake Petocka south shelter restroom RFQ due 10/30, Beggars Night is 10/30, Bondurant Spooktacular is 10/24, 150 youth basketball signups, most CVT directional signs funded by Biking Bondu are installed
City Hall – 47 applicants for Utility Billing Clerk position and 23 applicants for City Clerk position
- c. Council Members
 - Council Member Peffer – No comment
 - Council Member Enos – Asked about Depot rental. City Administrator Arentsen said the Depot isn't rented, the City Park Shelter is available for rental

- Council Member Keeler – Meeting for feasibility study for Community Visioning projects is on Monday, October 25
- Council Member Elrod – No comment

14. Adjournment

Moved by Peffer, seconded by Enos, to adjourn the meeting at 7:50 p.m. Vote on Motion 5-0. Motion declared carried unanimously.

Mary Rork-Watson, Asst. to City Administrator

ATTEST:

Curt Sullivan, Mayor

I, the undersigned Mayor of the City of Bondurant, Polk County, Iowa, hereby certify that the foregoing is a true and accurate copy of proceedings had and done by the Mayor and City Council on October 19, 2015, that all the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for the public inspection at the Office of the City Clerk; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting and the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten business days and prior to the next convened meeting of said body.

Curt Sullivan, Mayor