

BONDURANT CITY COUNCIL
Minutes
September 21, 2015 6:00 P.M.
Bondurant City Center

1. Roll Call

Present: Mayor Curt Sullivan, Council Member Doug Elrod, Council Member Wes Enos, Council Member Jennifer Keeler, Council Member Brian Lohse, Council Member Bob Peffer

City Officials

Present: City Administrator Mark Arentsen, Assistant to City Administrator Mary Rork-Watson, Library Director Jill Sanders, Finance Director Lori Dunham

2. Call to Order and Declaring a Quorum

Mayor Curt Sullivan called the meeting to order at 6:00 p.m. and declared a quorum.

3. Pledge of Allegiance

4. Abstentions declared – None

5. Perfecting and Approval of the Agenda

Moved by Enos, seconded by Peffer, to approve the Agenda. Vote on Motion 5-0. Motion declared carried unanimously.

6. Consent Agenda:

All items listed below are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member or citizen so requests, in which event the item will be removed from the Consent Agenda and considered separately.

- a. Approval of the City Council Meeting Minutes of September 08, 2015
- b. Receive and File –Meeting Minutes of Library Board Meeting of August 05, 2015 and Librarian Report
- c. Receive and File –Planning and Zoning Minutes of August 27, 2015
- d. Receive and File – Parks and Recreation Board Minutes of May 21, 2015 and June 18, 2015
- e. Claims Report and City of Bondurant Financial Statements (emailed 9/10/15)
- f. Tax Abatement Applications

Moved by Lohse, seconded by Enos, to approve the Consent Agenda. Vote on Motion 5-0. Motion declared carried unanimously.

7. PRESENTATION – Wendy Gray explained a proposed business called Chillin' Classic Ice Cream Treats.

8. PRESENTATION – Leslie Berckes and Ted Bzdega, representing the Trees Forever Community Visioning Program, presented the Council with concept drawings and told the members that a feasibility report with cost estimates will be ready on October 26.

9. Guests requesting to address the City Council – None

10. Polk County Sheriff's Report — Chief Joe Simon, Polk County Sheriff's Department, reported 152 calls for service. He alerted the Council to increased burglaries occurring north of Bondurant. Residents are reminded to lock their cars and homes. Businesses may request a security survey from the Sheriff's department.

11. **RESOLUTION NO. 15-137** — Resolution approving the 2015 Financial Report

Moved by Enos, seconded by Peffer, to adopt RESOLUTION NO. 15-137. Roll Call Vote: Ayes: Lohse, Peffer, Enos, Keeler, Elrod. Nays: None. Motion Carried 5-0.

12. **RESOLUTION NO. 15-138** — Resolution approving the Sign Easement between the City of Bondurant and Classic Builders

Moved by Enos, seconded by Elrod, to adopt RESOLUTION NO. 15-138. Roll Call Vote: Ayes: Lohse, Peffer, Enos, Keeler, Elrod. Nays: None. Motion Carried 5-0.

13. **RESOLUTION NO. 15-139** — Resolution approving the payment to WRA for the Initial Invoice of \$350,000 for Mud Creek Interceptor Phase 19, Segment 3 Project Completed January 2014

Moved by Lohse, seconded by Enos, to adopt RESOLUTION NO. 15-139. Roll Call Vote: Ayes: Lohse, Peffer, Enos, Keeler, Elrod. Nays: None. Motion Carried 5-0.

14. **ORDINANCE NO. 15-214** — (First Reading) Ordinance Amending the Code of Ordinances of the City of Bondurant by Amending Chapter 69.08 No Parking Zones

Moved by Enos, seconded by Peffer, to waive the first and second readings and approve the final reading of ORDINANCE NO. 15-214. Roll Call Vote: Ayes: Lohse, Peffer, Enos, Keeler, Elrod. Nays: None. Motion Carried 5-0.

15. **ORDINANCE NO. 15-213** — (First Reading) Ordinance Amending the City Zoning Code of the City of Bondurant, Iowa, by Amending Chapter 177 General Regulations

Moved by Enos, seconded by Peffer, to amend the Ordinance to state the following: 7. Fence Material: All fences shall be made of the following approved material: Chain Link, Vinyl coated chain link, Vinyl coated aluminum, wood metal, PVC. Prohibited materials include: Barbed wire, razor wire, electric fence and any other material; snow fences shall also be prohibited, except as approved by the City Council.

Moved by Enos, seconded by Lohse, to approve the first reading of ORDINANCE NO 15-213, as amended. Roll Call Vote: Ayes: Lohse, Peffer, Enos, Keeler, Elrod. Nays: None. Motion Carried 5-0.

16. Discussion Items –

- a. Special Meeting with Planning and Zoning Commission set for Monday, October 12 at 6 p.m. at Bondurant City Center to review Comprehensive Plan and goals for preliminary plats. Council asked that City Attorney Brick attend the meeting.
- b. An ordinance will be written for October 5 meeting that requires \$100 deposit and other fees that are currently in place for utility services.
- c. An ordinance will be written for October 5 meeting that designates four-way stops at intersections of 13th Street, SE and Joshua Court, SE and 13th Street, SE and Caitlin Court, SE

17. Reports / Comments and appropriate action thereon:

- a. Mayor – missed last two meetings because of work-related travel. Thanked Council Member Lohse for leading the meetings. BRAVO has grant opportunities for nonprofit organizations.
- b. City Administrator Report
 - Public Works – Last day for summer workers is this Wednesday, snow plow training is 9/29, 9/30, 10/1, city park grounds tilled and seeded, DM Water Works implementing 10 percent rate increase for 2016
 - BRSC – Meeting in October to review year’s operations and plan for 2016, Little League has requested changes to Field 4, thank you letters will be sent to contributors and field users
 - Recreation – Shelter rental fees are \$50/resident and \$60/nonresident per session. Deposit is \$100, Trailhead Depot will no longer be rented, City Park reservations begin this weekend, art sites at Lake Petocka discussed by Parks & Recreation Board, co-ed softball over, Lake Petocka South Shelter restroom RFQ will be sent out this week
 - Fire Department – BBQ proceeds around \$4,500, recruitment continues, Think Light preparing proposal for Fire Station
 - City Hall – Census training began this week, Tax Abatement Review Committee meets Wednesday, work on hiring Utility Billing Clerk has begun, Community Visioning Boards will be a football game on Friday, would like to create City Clerk position in place of Assistant to City Administrator due to the continued growth of the town
- c. Council Members
 - Council Member Elrod – No comment
 - Council Member Keeler – Will be late to October 5 meeting
 - Council Member Enos – MWA has deferred the organic waste discussion for now
 - Council Member Peffer – No comment
 - Council Member Lohse – No comment

18. Moved by Peffer, seconded by Lohse, to move into Closed Session pursuant to Iowa Code 21.5.1(j) to discuss extending City Administrator’s contract at 7:18 p.m. Roll Call Vote: Ayes: Lohse, Peffer, Enos, Keeler, Elrod. Nays: None. Motion Carried 5-0.

19. Moved by Lohse, seconded by Peffer, to adjourn the Closed Session and reconvene the Regular Meeting at 7:53 p.m. Roll Call Vote: Ayes: Lohse, Peffer, Enos, Keeler, Elrod. Nays: None. Motion Carried 5-0.

20. Adjournment

Moved by Peffer, seconded by Enos, to adjourn the meeting at 7:55 p.m. Vote on Motion 5-0. Motion declared carried unanimously.

Mary Rork-Watson, Asst. to City Administrator

ATTEST:

Curt Sullivan, Mayor

I, the understated Mayor of the City of Bondurant, Polk County, Iowa, hereby certify that the foregoing is a true and accurate copy of proceedings had and done by the Mayor and City Council on September 21, 2015, that all the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for the public inspection at the Office of the City Clerk; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting and the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten business days and prior to the next convened meeting of said body.

Curt Sullivan, Mayor