

BONDURANT CITY COUNCIL
Minutes
September 08, 2015 6:00 P.M.
Bondurant City Center

1. Roll Call

Present: Mayor Pro-Tem Brian Lohse, Council Member Wes Enos, Council Member Robert Peffer, Council Member Jennifer Keeler, Council Member Doug Elrod
Absent: Mayor Curt Sullivan
City Officials
Present: City Administrator Mark Arentsen, Assistant to City Administrator Mary Rork-Watson, Finance Director Lori Dunham, City Attorney David Brick, Planning & Zoning Commission Member Brian Clayton

2. Call to Order and Declaring a Quorum

Mayor Pro-Tem Lohse called to order the meeting of the Bondurant City Council at 6:02 p.m. and declared a quorum.

3. Pledge of Allegiance

4. Abstentions declared – None

5. Perfecting and Approval of the Agenda

Moved by Enos, seconded by Peffer, to approve the Agenda. Vote on Motion 4-0. Motion declared carried unanimously.

6. Consent Agenda:

All items listed below are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member or citizen so requests, in which event the item will be removed from the Consent Agenda and considered separately.

- a. Approval of the City Council Meeting Minutes of August 17, 2015 and August 18, 2015
- b. Report and File – Planning and Zoning Commission Meeting Minutes of July 23, 2015
- c. Claims Report
- d. Tax Abatement Applications

Moved by Enos, seconded by Peffer, to approve the Consent Agenda. Vote on Motion 4-0. Motion declared carried unanimously.

7. **RESOLUTION NO. 15-120**– Resolution appointing Doug Elrod, 1101 14th Street, SE, to the City Council for a term ending December 31, 2015

Moved by Enos, seconded by Keeler, to adopt RESOLUTION NO. 15-120. Roll Call Vote: Ayes: Lohse, Peffer, Enos, Keeler Nays: None. Resolution Carried 4-0.

Council Member Elrod joined the meeting.

8. Polk County Sheriff's Report – Reported that Bondurant has been quiet.

9. Guests requesting to address the City Council – None

10. **PRESENTATION** – Greg Roth, Veenstra & Kimm, route for GLWT extension between Brick Street and I-80

Mr. Roth reported to the Council the proposed changes to the Gay Lea Wilson Trail extension route between Brick Street and I-80 West. These changes include moving the underpass to Oleson Drive which is closer to drainage outlets and will shorten the trail. DOT officials have been informed of the proposed change.

11. **RESOLUTION NO. 15-121** – Resolution approving the Federal-Aid Agreement for a Transportation Alternatives Program (TAP) Project between the Iowa Department of Transportation and the City of Bondurant, Iowa

Moved by Enos, seconded by Peffer, to adopt RESOLUTION NO. 15-121. Roll Call Vote: Ayes: Lohse, Peffer, Enos, Keeler, Elrod. Nays: None. Resolution Carried 5-0.

12. **PRESENTATION** – Biking Bondu Check Presentation

Jeff Cook, Steve Hall, Rich and Randy Pruisman of Biking Bondu presented the City of Bondurant with a check for \$1,900 raised from the annual biking event. The funds will be used for signage and parking lot lights.

13. **RESOLUTION NO. 15-122** – Resolution approving the new license application for Reclaimed Rails Brewing Company, 101 Main Street, SE, Bondurant

Moved by Peffer, seconded by Enos, to adopt RESOLUTION NO. 15-122. Roll Call Vote: Ayes: Lohse, Peffer, Enos, Keeler, Elrod. Nays: None. Resolution Carried 5-0.

14. **RESOLUTION NO. 15-123** – Resolution approving a 3 percent pay increase for the City Administrator for FY16

Moved by Peffer, seconded by Enos, to adopt RESOLUTION NO. 15-123. Roll Call Vote: Ayes: Lohse, Peffer, Enos, Keeler, Elrod. Nays: None. Resolution Carried 5-0.

15. **RESOLUTION NO. 15-136** – Resolution approving a 3 percent pay increase for Jason McGrann beginning September 2015

Moved by Peffer, seconded by Enos, to adopt RESOLUTION NO. 15-136. Roll Call Vote: Ayes: Lohse, Peffer, Enos, Keeler, Elrod. Nays: None. Resolution Carried 5-0.

16. **RESOLUTION NO. 15-124** – Resolution approving the Final Plat for Pleasant Grove Plat 3

Moved by Enos, seconded by Elrod, to adopt RESOLUTION NO. 15-124. Roll Call Vote: Ayes: Lohse, Peffer, Enos, Keeler, Elrod. Nays: None. Resolution Carried 5-0.

17. **RESOLUTION NO. 15-125** – Resolution approving the Plat of Survey for Parcel F, 5360 NE 70th Avenue, Altoona, Iowa

Moved by Enos, seconded by Peffer, to adopt RESOLUTION NO. 15-125. Roll Call Vote: Ayes: Lohse, Peffer, Enos, Keeler, Elrod. Nays: None. Resolution Carried 5-0.

18. **RESOLUTION NO. 15-126** – Resolution approving the Preliminary Plat for Bluejay Landing (formerly Mallard Creek)

Moved by Peffer, seconded by Enos, to adopt RESOLUTION NO. 15-126. Roll Call Vote: Ayes: Lohse, Peffer, Enos, Keeler, Elrod. Nays: None. Resolution Carried 5-0.

19. **ORDINANCE NO. 15-210** – (Third and Final Reading) – Ordinance Amending the City Code of the City of Bondurant, Iowa, by Adding a New Chapter 104 – Sanitary Sewer Connection Fee Districts

Moved by Enos, seconded by Peffer, to approved the third and final reading of ORDINANCE NO. 15-210. Roll Call Vote: Ayes: Lohse, Peffer, Enos, Keeler, Elrod. Nays: None. Resolution Carried 5-0.

20. **ORDINANCE NO. 15-213** – (First Reading) Ordinance Amending the City Zoning Code of the City of Bondurant, Iowa, by Amending Chapter 177 – General Regulations

Council Members requested language prohibiting the use of snow fences as permanent structures.

Moved by Enos, seconded by Peffer, to table ORDINANCE NO. 15-213 until September 21. Vote on Motion 5-0. Motion declared carried unanimously.

21. **RESOLUTION NO. 15-127** – Resolution approving payment to Top Farms for tile work related to Chichaqua Valley Trail project

Moved by Enos, seconded by Keeler, to adopt RESOLUTION NO. 15-127. Roll Call Vote: Ayes: Lohse, Peffer, Enos, Keeler, Elrod. Nays: None. Resolution Carried 5-0.

22. **RESOLUTION NO. 15-128** – Resolution approving Partial Payment Application #03 for the City Park Shelter from Nisley Construction

Moved by Peffer, seconded by Keeler, to adopt RESOLUTION NO. 15-128. Roll Call Vote: Ayes: Lohse, Peffer, Enos, Keeler, Elrod. Nays: None. Resolution Carried 5-0.

23. **RESOLUTION NO. 15-129** – Resolution approving the Appeal Process – Liability Match Using Income Offset Program Administered through Iowa Department of Administrative Services for the City of Bondurant

Moved by Peffer, seconded by Elrod, to adopt RESOLUTION NO. 15-129. Roll Call Vote: Ayes: Lohse, Peffer, Enos, Keeler, Elrod. Nays: None. Resolution Carried 5-0.

24. **RESOLUTION NO. 15-130** – Resolution approving a Memorandum of Understanding between The Iowa Department of Administrative Services State Accounting Enterprise and the City of Bondurant for Participation in the Income Offset Program

Moved by Keeler, seconded by Enos, to adopt RESOLUTION NO. 15-130. Roll Call Vote: Ayes: Lohse, Peffer, Enos, Keeler, Elrod. Nays: None. Resolution Carried 5-0.

25. **RESOLUTION NO. 15-131**– Resolution approving the City Street Financial Report

Moved by Enos, seconded by Peffer, to adopt RESOLUTION NO. 15-131. Roll Call Vote: Ayes: Lohse, Peffer, Enos, Keeler, Elrod. Nays: None. Resolution Carried 5-0.

26. **RESOLUTION NO. 15-132** – Resolution approving Levying Assessment for Costs of Nuisance Abatement for 3409 Maple Drive, SW and 305 11th Street, SE, Bondurant

Moved by Peffer, seconded by Keeler, to adopt RESOLUTION NO. 15-132. Roll Call Vote: Ayes: Lohse, Peffer, Enos, Keeler, Elrod. Nays: None. Resolution Carried 5-0.

27. **RESOLUTION NO. 15-133** – Resolution approving the monthly transfer of \$3,145 from the Sewer Checking into the Sewer Sinking Fund for Fiscal Year 2015 / 2016

Moved by Enos, seconded by Peffer, to adopt RESOLUTION NO. 15-133. Roll Call Vote: Ayes: Lohse, Peffer, Enos, Keeler, Elrod. Nays: None. Resolution Carried 5-0.

28. **RESOLUTION NO. 15-134**– Resolution recommending the approval of fund transfers from Water, Sewer Enterprise and Capital Projects – Paine Street Connection funds to General Fund and Employee Benefits

Moved by Peffer, seconded by Enos, to adopt RESOLUTION NO. 15-134. Roll Call Vote: Ayes: Lohse, Peffer, Enos, Keeler, Elrod. Nays: None. Resolution Carried 5-0.

29. **RESOLUTION NO. 15-135**– Resolution amending the Public Purpose Policy for Expenditure of Funds for Employee Flowers or Plant and Sustenance Supplies to increase the amount spent on gifts from \$50.00 to \$75.00

Moved by Enos, seconded by Elrod, to adopt RESOLUTION NO. 15-135. Roll Call Vote: Ayes: Lohse, Peffer, Enos, Keeler, Elrod. Nays: None. Resolution Carried 5-0.

30. **Discussion Items** –

a. Dilapidated Buildings Pilot Program

City Administrator Arentsen explained that Representative Zach Nunn has asked Bondurant to propose a pilot project for a new state program. The Council agreed that the old I-80 Towing site on Grant Street, South would be an ideal project.

b. Requiring Minimum Number of Larger Frontage Lots on Preliminary Plats

Council discussed the importance of encouraging developers to build a diversity of home styles with larger frontage lots. Council and P&Z Commission Member Clayton discussed the importance of a shared vision for the City's development and the best way to utilize the City's Comprehensive Plan when reviewing Preliminary Plats.

c. Yard Waste Composting Changes

Council Member Enos explained that the Metro Waste Authority is considering eliminating the Compost It Program and exploring the option of allowing yard waste in garbage dumpsters. He asked Council Members their thoughts and concerns.

31. Reports / Comments and appropriate action thereon:

- a. Mayor Pro-tem – None
- b. City Administrator –
 - Public Works – Install tables in City Park, bathrooms completed by end of week.
 - City Hall – Special Census tentatively begins Thursday, relocating Bondurant sign from Gateway Park to SE corner of Grant and 86th Avenue, NE, process to replace Utility Billing Clerk begins this month.
- c. Council Members
 - Council Member Peffer – Meeting scheduled with Tree Board
 - Council Member Enos – None
 - Council Member Keeler – None
 - Council Member Elrod – Thank you for welcome to Council.

32. City Attorney – Explained Shirley Lloyd has until September 15 to answer letter regarding garbage conditions at her house, will plan for a hearing about mid-October.

33. Adjournment

Moved by Peffer, seconded by Keeler, to adjourn at 8:40 p.m. Vote on Motion 5-0. Motion declared carried unanimously.

Mary Rork-Watson, Asst. to City Administrator

ATTEST:

Brian Lohse, Mayor Pro-Tem

(SEAL)

I, the understated Mayor Pro-Tem of the City of Bondurant, Polk County, Iowa, hereby certify that the foregoing is a true and accurate copy of proceedings had and done by the Mayor Pro-Tem and City Council on September 08, 2015, that all the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for the public inspection at the Office of the City Clerk; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting and the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten business days and prior to the next convened meeting of said body.

Brian Lohse, Mayor Pro-Tem