

BONDURANT CITY COUNCIL

Minutes

November 3, 2014, 6:00 P.M.

Bondurant City Center

1. Roll Call

Present: Mayor Keith Ryan
Council Member Wes Enos
Council Member Brian Lohse
Council Member Bob Pepper
Council Member Michael Reed
Council Member Curt Sullivan

City Officials Present: City Administrator Mark Arentsen
Assistant to City Administrator Mary Rork-Watson
City Attorney David Brick
City Engineer Bob Veenstra
Finance Director Lori Dunham
Recreation Coordinator Shelby Hagan
Street Department Superintendent Ken Grove

2. Call to Order and Declaring a Quorum

Mayor Ryan called the meeting to order at 6 p.m.

3. Pledge of Allegiance

4. Abstentions declared – none

5. Perfecting and Approval of the Agenda

Motion made by Council Member Lohse to amend agenda adding a presentation by Bravo to agenda as item 8a. and May Day 5K changed to 8b, seconded by Enos. Roll Call: Ayes: 5. Nays: 0. Motion carried.

6. Consent Items

Motion made by Council Member Lohse, seconded by Council Member Sullivan, to approve the Consent Items. Roll Call: Ayes: 5. Nays: 0. Motion carried.

7. Polk County Sheriff's Report

Captain Schneider, Polk County Sheriff's Department, reported there were 300 calls for service in Bondurant during the last month.

8. Presentations

- a. Dave Stone, Bravo Greater Des Moines, reported on the current fine arts and culture programming being funded with Bravo grants.
- b. May Day 5K

Olivia Denham, Kinzee Epperly, Mackenzie Clayton, Bondurant-Farrar High School Student Council, presented the proposed May Day 5K routes. Council Members thought Route A which begins at the High School then moves south through the city and returns to the stadium was a good route for safety and traffic flow.

9. **RESOLUTION NO. 14-173** – Resolution approving the May Day 5K Race Route scheduled for May 2, 2015, sponsored by the Bondurant-Farrar High School Student Council

Motion made by Enos, seconded by Council Member Reed, to approve. Roll Call: Ayes: 5. Nays: 0. Motion carried.

10. Guests Requesting to Address the Council

Joyce Meredith, 3001 Franklin Street, Southwest, Bondurant, addressed the Council concerning drainage issues at their property.

John Kevin Meredith, 3001 Franklin Street, Southwest, Bondurant, addressed the Council concerning drainage issues at their property.

Lee Anderson, 3005 Franklin Street, Southwest, Bondurant, addressed the Council concerning drainage issues on his property.

11. **ORDINANCE 14-211** – Ordinance amending Municipal Code, Chapter 28 City Tree Board, Section 28.03 City Tree Board to increase the number of members from three to five

Motion made by Council Member Enos, seconded by Council Member Lohse, to waive the first and second reading of Ordinance No. 14-211, and approve as the third and final reading. Roll Call: Ayes: 5. Nays: 0. Motion carried.

12. **ORDINANCE 14-212** – Ordinance amending the Code of Ordinances of the City of Bondurant, Iowa, 2002, by amending provisions pertaining to stop or yield required

Motion made by Council Member Enos, seconded by Council Member Reed, to waive the first and second reading of Ordinance No. 14-212, and approve as the third and final reading. Roll Call: Ayes: 5. Nays: 0. Motion carried.

13. **RESOLUTION NO. 14-174** – Resolution approving the Annual Urban Renewal Report, Fiscal Year 2013-2014

Motion made by Council Member Sullivan, seconded by Council Member Enos, to approve. Roll Call: Ayes: 5. Nays: 0. Motion carried.

14. **RESOLUTION NO. 14-175** – Resolution approving obligating funds from the Urban Renewal Tax Revenue Fund for appropriation to the payment of annual appropriation tax increment finance obligations, which shall come due in the next succeeding fiscal year

Motion made by Council Member Sullivan, seconded by Council Member Enos, to approve. Roll Call: Ayes: 5. Nays: 0. Motion carried.

15. RESOLUTION NO. 14-176 – Resolution approving the Annual Financial Report for Fiscal Year 2014

Motion made by Council Member Lohse, seconded by Council Member Sullivan, to approve. Roll Call: Ayes: 5. Nays: 0. Motion carried.

16. RESOLUTION NO. 14-177 – Resolution approving the Extension of the Employment Agreement between the City of Bondurant and City Administrator Mark Arentsen

Motion made by Council Member Sullivan, seconded by Council Member Enos, to approve. Roll Call: Ayes: 5. Nays: 0. Motion carried.

17. RESOLUTION NO. 14-178 – Resolution approving Levying Assessment For Costs of Nuisance Abatements for Outlot X Meadow Brook North Plat 18 and 404 Filmore Avenue, Southeast, Bondurant

Motion made by Council Member Enos, seconded by Council Member Peffer, to approve. Ayes: 5. Nays: 0. Motion carried.

18. RESOLUTION NO. 14-179 – Resolution approving Levying Assessment for Cost of Curb Valve Replacement at 107 4th Street, Northeast, Bondurant

Motion made by Council Member Enos, seconded by Council Member Reed, to approve. Roll Call: Ayes: 5. Nays: 0. Motion carried.

19. RESOLUTION NO. 14-180 – Resolution supporting the City of Bondurant's 2014 grant application to the Federal Recreational Trails Grant for the Gay Lea Wilson Trail – East, Segment 3

Motion made by Council Member Enos, seconded by Council Member Sullivan, to approve. Ayes: 5. Nays: 0. Motion carried.

20. RESOLUTION NO. 14-181 – Resolution approving the renewal license application for a Special Class C Liquor License for Polito's Pizza House, 210 Lincoln Street, Northeast

Motion made by Council Member Lohse, seconded by Council Member Enos, to approve. Ayes: 5. Nays: 0. Motion carried.

21. RESOLUTION NO. 14-182 – Resolution approving the renewal license application for a Class C Beer Permit and Sunday Sales for Casey's Marketing Company d/b/a Casey's General Store #1373, 302 2nd Street, Northeast

Motion made by Council Member Enos, seconded by Council Member Sullivan, to approve. Roll Call: Ayes: 5. Nays: 0. Motion carried.

22. RESOLUTION NO. 14-183 – Resolution stating the City's intention to purchase a 2013 Volvo L60G end loader in the amount of \$115,760 from Scott Van Keppel Equipment

Street Department Superintendent Grove addressed the Council regarding the street department's need for the additional equipment and to answer questions regarding the purchase.

Council Members discussed that it had been decided previously to plan and save for capital improvement purchases. Finance Director Dunham detailed some of the other expenses that need to be paid during this fiscal year. Council Members suggested it would be best to continue leasing equipment for this year.

Motion made by Council Member Enos, seconded by Council Member Sullivan, to approve. Mayor Ryan called for a roll call vote:

Enos No Sullivan No Reed No Peffer Yes Lohse No

Motion failed.

23. RESOLUTION NO. 14-184 – Resolution Setting November 17 as the date for a Public Hearing on Proposal to enter into a Road Use Tax Revenue Loan Agreement and to Borrow Money thereunder in a Principal Amount not to exceed \$90,000

Motion made by Council Member Enos, seconded by Council Member Sullivan, to approve. Mayor Ryan called for a roll call vote:

Enos No Sullivan No Reed No Peffer Yes Lohse No

Motion failed.

24. RESOLUTION NO. 14-185 – Resolution approving an Application for Partial Payment #5 from Absolute Concrete in the amount of \$41,828.97 for the Hwy. 65/32nd Street, Southwest, intersection project

Motion made by Council Member Enos, seconded by Council Member Reed, to approve. Roll Call: Ayes: 5. Nays: 0. Motion carried.

25. RESOLUTION NO. 14-186 – Resolution approving Change Order #2 for PCC Pavement Widening and Traffic Signals by Absolute Concrete Construction in the amount of \$5,859.48

Motion made by Council Member Enos, seconded by Council Member Lohse, to table Resolution No. 14-186 until it is determined if the culvert was installed correctly and the project engineer signs off on Change Order #2. Roll Call: Ayes: 5. Nays: 0. Motion carried.

26. Presentation

Lori Dunham, Finance Director – Budget Review, General Fund

27. Discussion Item – BRSC Operations including Facility Manager Job Description and Fee Proposal

Council Members discussed the Fee Proposal prepared by Finance Director Dunham. Council Member Sullivan said the Council needs to narrow down what the City should take on as responsibility at BRSC and determine what the leagues will be responsible for. Further discussion will continue at the next Council meeting to allow time for further community input.

28. Reports / Comments and appropriate action thereon

Mayor Ryan – Met Mary Mosiman, Auditor of State, had nice things to say about Finance Director Dunham and the Bondurant city staff were very easy to work with

City Administrator Mark Arentsen – no comments

Council Member Sullivan – no comments

Council Member Reed – no comments

Council Member Enos – glad to be home

Council Member Peffer – no comments

Council Member Lohse – asked about purchase of Higgins property

City Attorney Brick said CitiMortgage sold the loan to another company. He will email City Council and City Administrator with progress on the purchase.

City Attorney Brick – no comments

29. Adjournment

Motion made by Council Member Peffer, seconded by Council Member Sullivan to adjourn the meeting at 8:25 p.m. Roll Call: Ayes: 5. Nays: 0. Motion carried.

Mary Rork-Watson, Asst. to City Administrator

ATTEST:

Keith Ryan, Mayor

(SEAL)

I, the understated Mayor of the City of Bondurant, Polk County, Iowa, hereby certify that the foregoing is a true and accurate copy of proceedings had and done by the Mayor and City Council on November 03, 2014, that all the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for the public inspection at the Office of the City Clerk; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting and the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten business days and prior to the next convened meeting of said body.

Keith Ryan, Mayor