

BONDURANT CITY COUNCIL  
Minutes  
March 23, 2015 6:00 P.M.  
Bondurant City Center

**1. Roll Call**

Present: Mayor Keith Ryan, Council Member Wes Enos, Council Member Brian Lohse, Council Member Robert Peffer, Council Member Mike Reed, Council Member Curt Sullivan

City Officials

Present: City Administrator Mark Arentsen, Assistant to City Administrator Mary Rork-Watson, Library Director Jill Sanders, Recreation Coordinator Shelby Hagan

**2. Call to Order and Declaring a Quorum**

Mayor Keith Ryan called the meeting to order at 6:00 p.m. and declared a quorum.

**3. Pledge of Allegiance**

**4. Abstentions declared** — None

**5. Perfecting and Approval of the Agenda**

Motion made by Council Member Enos, seconded by Council Member Sullivan, to approve the agenda as presented. Roll Call: Ayes: 5. Nays: 0. Motion carried.

**6. Consent Items:**

- a. Approval of the City Council Meeting Minutes of March 02, 2015 and March 05, 2015
- b. Receive and File – Library Board Meeting Minutes of February 4, 2015 and Librarian Report
- c. Receive and File – Parks and Recreation Committee Minutes of February 19, 2015
- d. Claims Report and February 2015 Financial Statements (emailed 3/04/2015)
- e. Tax Abatement Applications – David George, 1309 Caitlin Court, Southeast, John Waldrop, 529 Sycamore Drive, Northwest, Bondurant

Motion made by Council Member Lohse, seconded by Council Member Enos, to approve the Consent Items. Roll Call: Ayes: 5. Nays: 0. Motion carried.

**7. Polk County Sheriff's Report** — Chief Joe Simon, Polk County Sheriff's Department, reported that construction and development sites in communities surrounding Bondurant have been experiencing an increased number of thefts. He also reported that 13 new deputies have been hired and Bondurant may see new deputies patrolling in the city beginning April 1.

**8. Guests requesting to address the City Council** – none

**9. Presentation** – Capital Crossroads Team Report by Shelby Hagan, Recreation Coordinator, City of Bondurant and John Schmitz, Parks Director, City of Johnston

Recreation Coordinator Hagan reported on the collaborative marketing efforts cities are using to cross-promote events and activities in the metro area. Cities are also benefiting from [www.CatchDSMAActive](http://www.CatchDSMAActive), a site hosted by Greater Des Moines Convention and Visitors Bureau.

The website allows communities to access a free events calendar which can be viewed by residents throughout the metro and by people visiting the state.

City of Johnston Parks Director Schmitz presented information about trail signage for Level 1 and 2 regional trails. The Capital Crossroads Team and the Des Moines MPO are working with cities to design wayfinding signage that is informational, consistent and affordable.

- 10. RESOLUTION NO. 15-37** — Resolution approving the Street Closing Application for Live Healthy Iowa 5K closing the Railroad Street, Southeast, and Main Street, Northeast, intersection on April 11, 2015

Motion made by Council Member Enos, seconded by Council Member Peffer, to approve. Roll Call: Ayes: 5. Nays: 0. Motion carried.

- 11. RESOLUTION NO. 15-38** — Resolution approving the Street Closing Application submitted by Molly Suarez, Bondurant Chamber of Commerce and Nicki Romare, Founders Irish Pub, for Celebrate Bondurant, closing First Street directly in front of Founders Irish Pub on May 29, 2015

Motion made by Council Member Enos, seconded by Council Member Sullivan, to approve. Roll Call: Ayes: 5. Nays: 0. Motion carried.

- 12. RESOLUTION NO. 15-39** — Resolution approving the 28E Agreement with Metro Home Improvement Program (MHIP)

Motion made by Council Member Enos, seconded by Council Member Reed, to approve. Roll Call: Ayes: 5. Nays: 0. Motion carried.

- 13. RESOLUTION NO. 15-40** — Resolution awarding the bid for the City Park Shelter construction project to Nisley Construction, Seymour, Iowa, in the amount of \$132,826

Thad Long, SVPA Architects, West Des Moines, explained he was helping the construction company with the process of recordkeeping and paperwork required for bidding a City project.

City Administrator Arentsen said that Nisley Construction has worked on City projects previously and did a good job. He said that the company is eligible to obtain a performance bond.

Motion made by Council Member Peffer, seconded by Council Member Enos, to approve. Roll Call: Ayes: 5. Nays: 0. Motion carried.

- 14. RESOLUTION NO. 15-41** — Resolution approving Pay Application #8 for the US 65/NE 64th Street Construction Project for Absolute Concrete in the amount of \$3,489.48

Motion made by Council Member Lohse, seconded by Council Member Sullivan, to approve. Roll Call: Ayes: 5. Nays: 0. Motion carried.

- 15. RESOLUTION NO. 15-42** — Resolution approving the purchase of 3.6 acres of Dave Higgins' property on the west side of Grant Street by the City of Bondurant in the amount of \$20,000

Motion made by Council Member Enos, seconded by Council Member Peffer, to approve. Roll Call: Ayes: 5. Nays: 0. Motion carried.

## 16. Discussion Items – On-street Parking Setbacks from Driveways

City Administrator Arentsen said a resident that lives on a cul-de-sac called with a concern regarding people parking on the street and blocking drives. Chief Simon said the ordinances in other cities usually recommend 5 to 10 foot setbacks from driveways.

The Mayor and City Council said they didn't want to revise ordinances based on one resident's situation and asked City Administrator Arentsen to recommend mediation that is available from Polk County to assist the neighbors with the parking situation.

### b. Sidewalk Snow Removal Accumulation Requirement

City Administrator Arentsen explained the City Staff received calls asking how much snow requires shoveling. The current ordinance doesn't have a set amount. Council members said that if snowfall covers the walk and makes it unsafe it should be cleared no matter the amount of accumulation.

## 17. Reports / Comments and appropriate action thereon:

- a. Mayor — asked if any of the Council members were planning to attend the DC Trip on May 10. Council Member Lohse said he was attending and Council Member Enos was interested but would need to check his work schedule.
- b. City Administrator — The City of Bondurant has received \$1.5 million dollars from Des Moines MPO during the last five years for city projects.
  - Little League season opens April 13.
  - Council members were reminded about the Community Visioning Program focus groups that will meet on March 28.
  - The City Easter Egg Hunt is scheduled for April 4 and is a collaborative effort of Brick Street Market, Bondurant Men's Club, Bondurant Community Library and Bondurant Parks and Recreation Department
  - Brad Scheib of Hoisington Kogler Group Inc., Minneapolis, will consult with the Planning and Zoning Commission regarding the location of an east/west street between 64th Street and Lake Petocka. It will be important to have this documented before development of the Gabus property begins.
- c. Council Members
  - Council Member Sullivan — No comment
  - Council Member Enos — No comment
  - Council Member Peffer — No comment
  - Council Member Lohse – Wants to explore providing community WiFi in Bondurant; received a complimentary email from Greenland Homes regarding building inspectors; EPRD is considering sending Director Alex Lynch on a trip to Cuba led by Greater DM Partnership.

## 18. Adjournment

Motion made by Council Member Peffer, seconded by Council Member Enos, to adjourn the meeting at 7:00 p.m. Roll Call: Ayes: 5. Nays: 0. Motion carried.

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Mary Rork-Watson, Asst. to City Administrator

ATTEST:

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Keith Ryan, Mayor

(SEAL)

I, the undersigned Mayor of the City of Bondurant, Polk County, Iowa, hereby certify that the foregoing is a true and accurate copy of proceedings had and done by the Mayor and City Council on March 23, 2015, that all the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for the public inspection at the Office of the City Clerk; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting and the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten business days and prior to the next convened meeting of said body.

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Keith Ryan, Mayor