

BONDURANT CITY COUNCIL
Minutes
February 17, 2015 6:00 P.M.
Bondurant City Center

1. Roll Call

Present: Mayor Keith Ryan, Council Member Wes Enos, Council Member Brian Lohse, Council Member Robert Peffer, Council Member Mike Reed, Council Member Curt Sullivan

City Officials

Present: City Administrator Mark Arentsen, Assistant to City Administrator Mary Rork-Watson
Library Director Jill Sanders

2. Call to Order and Declaring a Quorum

Mayor Ryan called the meeting to order at 6:00 p.m. and declared a quorum.

3. Pledge of Allegiance

4. Abstentions declared — Council Member Lohse abstains from voting on Resolution 15-26.

5. Perfecting and Approval of the Agenda

Motion made by Council Member Sullivan, seconded by Council Member Enos, to approve the agenda as presented. Roll Call: Ayes: 5. Nays: 0. Motion carried.

6. Consent Items:

- a. Approval of the City Council Meeting Minutes of February 02, 2015
- b. Receive and File – Library Board Meeting Minutes of January 7, 2015, and Librarian Report for February 2015
- c. Claims Report and January 2015 Financial Statements (e-mailed 2/2/2015)
- d. Tax Abatement Applications – Karen Buckalew, 808 Mulberry Drive, Northwest, Sara Turner, 408 Evergreen Drive, Northwest, Bondurant

Motion made by Council Member Enos, seconded by Council Member Sullivan, to approve the Consent Items. Roll Call: Ayes: 5. Nays: 0. Motion carried.

7. Polk County Sheriff's Report — Lieutenant Steve Little, Polk County Sheriff's Department, answered questions regarding a prescheduled traffic enforcement activity held on Thursday, February 12 between 5200 Hubbell and 8000 Hubbell. He said 151 tickets were issued for traffic violations including speeding and seatbelt use. The location was announced on KCCI and the City is usually given advanced notice.

8. Guests requesting to address the City Council

- a. Council Member Lohse, 1500 Morgan Drive, Northeast, addressed the Council on behalf of BDI Arts and Recreation Committee. He said that Metro Arts Alliance had accepted the Committee's application for hosting Jazz in July in Bondurant. The date is July 10 and the concert will be held at the Trailhead Depot. He asked the City to consider taking over sponsorship of the event because Metro Arts requires adequate liability insurance. Council Member Lohse also asked the Council to support the Porch Swings and Fireflies Public Art Project that is planned for the Grant Street Entryway. The estimated project cost is \$357,000 and the Arts and Recreation Committee will begin writing grants and raising funds to commission and install the artwork.

9. RESOLUTION NO. 15-21 — Resolution approving job description for City of Bondurant Fire Chief

Mayor Ryan made the following suggestions to the job description: Under Employment Standards: Eliminate the redundancies of #12, #31, #22 regarding the EMT certification and duties and change #21 Firefighter II certification to Firefighter I certification. He would like to explore the possibility of hiring Aaron Kreuder to the full-time position since Mr. Kreuder is already the part-time Fire Chief. City Administrator Arentsen will ask City Attorney Brick whether that idea is possible. Other council members supported the idea of changing the position from part-time to full-time if Mr. Kreuder would be interested in working full-time.

Motion made by Council Member Enos, seconded by Council Member Peffer, to approve. Roll Call: Ayes: 5. Nays: 0. Motion carried.

10. RESOLUTION NO. 15-22 — Resolution setting March 02, 2015, as a date to hold a public hearing. The Council may decide to adopt plans, specifications, form of contract and estimated cost of Bondurant City Park Shelter

Motion made by Council Member Enos, seconded by Council Member Sullivan, to approve. Roll Call: Ayes: 5. Nays: 0. Motion carried.

11. RESOLUTION NO. 15-23 — Resolution approving the street closing application for the CVT Extension Grand Opening on April 25, 2015, closing 1st Street SE near Founders Irish Pub

Motion made by Council Member Enos, seconded by Council Member Reed, to approve. Roll Call: Ayes: 5. Nays: 0. Motion carried.

12. RESOLUTION NO. 15-24 — Resolution approving Biking Bondu bike route, the 5K run/walk route and street closing application on June 20, 2015, closing 1st Street SE near Founders Irish Pub

Motion made by Council Member Lohse, seconded by Council Member Enos, to approve. Roll Call: Ayes: 5. Nays: 0. Motion carried.

13. PUBLIC HEARING on Proposal to Enter into a General Obligation Loan Agreement

Motion made by Council Member Lohse, seconded by Council Member Sullivan, to close the regular meeting of the Bondurant City Council at 6:38 p.m. and open the Public Hearing. Roll Call: Ayes: 5. Nays: 0. Motion carried. No comments regarding the Proposal were received from the public.

Motion made by Council Member Lohse, seconded by Council Member Enos, to close the Public Hearing at 6:39 p.m. and open the regular meeting of the Bondurant City Council. Roll Call: Ayes: 5. Nays: 0. Motion carried.

14. RESOLUTION NO. 15-25 – Resolution Taking Additional Action with Respect to a General Obligation Loan Agreement

Motion made by Council Member Sullivan, seconded by Council Member Enos, to approve. Roll Call: Ayes: 5. Nays: 0. Motion carried.

15. RESOLUTION NO. 15-26 – Resolution approving the renewal license for Class C Beer License (BC) and Class B Wine Permit for The Brick Street Market LLC, 114 Brick Street, Southeast, Bondurant

Motion made by Council Member Enos, seconded by Council Member Sullivan, to approve.

Enos: Yes, Sullivan: Yes, Peffer: Yes, Reed: Yes, Lohse: Abstain Motion carried.

16. Discussion Items – Tax Abatement

Mayor Ryan suggested forming a citizens committee with representatives from various businesses, organizations and the Council to generate ideas for addressing changes to the Tax Abatement rates. The Polk County Assessor's office will also be consulted for guidelines regarding Tax Abatement. City Administrator Arentsen will assemble a list of recommended groups to include on the committee with the goal to begin meetings in March/April.

17. Reports / Comments and appropriate action thereon:

- a. Mayor — The BRAVO Gala was interesting and well worth attending. Mayor Ryan will be traveling to Washington D.C. to represent Metro Waste Authority on May 10-12. The City will pay for two council members to attend the 2015 Greater Des Moines Partnership trip to Washington D.C. on the same date.
- b. City Administrator — The City extended an offer of employment for BRSC Facility Manager to Jason McGrann, 405 Filmore Avenue, Southeast, which has been accepted.
 - Work on BRSC bathrooms will be completed by the end of March.
 - Plans to attend the Iowa League of Cities Legislative Day on February 24.
 - Will be meeting with a party interested in East Polk County for establishing a microbrewery.
 - Bondurant Emergency Services received a Prairie Meadows Community Betterment Grant of \$2,500 for an automatic chest compression device.
- c. Council Members
 - Council Member Lohse — Has extended a fundraising challenge to Gary Palmer and an executive of Casey's for St. Baldrick's. Will be setting up a tent for the fundraiser because of expected community support.
 - Council Member Peffer — Residents had asked about the quality of street clearing after the town received 13 inches of snow. Mayor Ryan explained that the City has a limited budget, small staff and three snow plows. The Crew worked 24-hour shifts and the priority is main streets and routes to school.
 - Council Member Enos — No comment
 - Council Member Reed – No comment
 - Council Member Sullivan – Wanted to know if shelters were still budgeted for neighborhood parks. City Administrator Arentsen said the Parks and Recreation Board identified priorities and were evaluating including shelters based on the financial situation.

18. Adjournment

Motion made by Council Member Peffer, seconded by Council Member Enos, to adjourn the meeting at 7:05 p.m. Roll Call: Ayes: 5. Nays: 0. Motion carried.

Mary Rork-Watson, Asst. to City Administrator

ATTEST:

Keith Ryan, Mayor

(SEAL)

I, the understated Mayor of the City of Bondurant, Polk County, Iowa, hereby certify that the foregoing is a true and accurate copy of proceedings had and done by the Mayor and City Council on February 17, 2015, that all the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for the public inspection at the Office of the City Clerk; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting and the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten business days and prior to the next convened meeting of said body.

Keith Ryan, Mayor