

BONDURANT CITY COUNCIL  
Minutes  
January 19, 2015 6:00 P.M.  
Bondurant City Center

**1. Roll Call**

Present: Mayor Keith Ryan, Council Member Wes Enos, Council Member Brian Lohse, Council Member Bob Pepper, Council Member Michael Reed

Absent: Council Member Curt Sullivan

City Officials

Present: City Administrator Mark Arentsen, Assistant to City Administrator Mary Rork-Watson, City Attorney David Brick, Finance Director Lori Dunham, Library Director Jill Sanders, Recreation Coordinator Shelby Hagan, Water and Wastewater Superintendent Pat Collison, City Engineer Bob Veenstra, Planning and Zoning Commission Member Jeff Kromrie

**2. Call to Order and Declaring a Quorum**

Mayor Ryan called the meeting to order at 6:03 p.m. and declared a quorum.

**3. Pledge of Allegiance**

**4. Abstentions declared** – Council Member Lohse will abstain from Items 10 and 11 on the agenda.

**5. Perfecting and Approval of the Agenda**

Motion made by Council Member Enos, seconded by Council Member Lohse, to approve the agenda as presented. Roll Call: Ayes: 4. Nays: 0. Motion carried.

**6. Consent Items:**

- a. Approval of the City Council Meeting Minutes of January 05, 2015
- b. Receive and File – Parks and Recreation Board Meeting Minutes of November 20, 2014 and December 18, 2014
- c. Receive and File – Library Board Meeting Minutes of December 03, 2014 and Librarian Report for January 2015
- d. Receive and File – Planning and Zoning Commission Meeting Minutes of December 11, 2014
- e. Claims Report and December 2014 Financial Statements (e-mailed 1/5/2015)

Motion made by Council Member Lohse, seconded by Council Member Enos, to approve the Consent Items. Roll Call: Ayes: 4. Nays: 0. Motion carried.

**7. Polk County Sheriff's Report** – Motion made by Council Member Lohse, seconded by Council Member Pepper, to table the Sheriff's Report. Roll Call: Ayes: 4. Nays: 0. Motion carried.

**8. Guests requesting to address the City Council** – Jeff Cook, 708 Jefferson Avenue, SE, addressed the Council regarding the plans for Biking Bondu scheduled for June 20, 2015. This year's event will include a partnership with the Bondurant Lions and American Legion. A breakfast and bike ride and 5K are planned. Funds from the event have benefitted local citizens and the Bondurant Trailhead Depot. Mr. Cook also presented information about the Chichaqua Valley Trail Extension Grand Opening on April 25, 2015. The Grand Opening will begin at 10 a.m. at the Berwick trailhead and to Bondurant to Founders Irish Pub for lunch.

**9. Presentation** – Brian Lohse, President, Bondurant Development, Inc., presented 2014 highlights for Bondurant. He noted that Laurie Potts was hired as Executive Director and that three new board positions were added. Additionally, BDI continues to cooperate with Eastern Polk Regional Development Organization. BDI Arts and Recreation Subcommittee is collaborating with TJ

Moberg and Dennis Reynolds to design an iconic public artwork for Gateway Park, Hwy. 65 and Grant Street.

10. **RESOLUTION NO. 15-05** – Resolution approving the site development plan for MV-1 of Iowa sales and delivery center, 85 Paine Street, Southeast, Suite A, Bondurant

Jeff Kromrie, 6000 University Avenue, Pleasant Hill, presented the site development plan and business information about MV-1 of Iowa to the Council.

Motion made by Council Member Enos, seconded by Council Member Reed, to approve. Roll Call:

Enos Yes          Reed Yes          Lohse Abstain      Peffer Yes          Sullivan Absent

Motion carried.

11. **RESOLUTION NO. 15-06** – Resolution approving the concession stand license agreement between the City of Bondurant and Brick Street Market, Bondurant

Council Member Lohse said Brick Street Market has sent the agreement to their attorney for review.

Motion made by Council Member Enos, seconded by Council Member Reed, to amend Resolution 15-06 approving the agreement between City of Bondurant and Brick Street Market conditional upon approval of the reviewed agreement by City Attorney Brick. Roll Call:

Enos Yes          Reed Yes          Lohse Abstain      Peffer Yes          Sullivan Absent

Motion carried.

Motion made by Council Member Enos, seconded by Council Member Peffer, to approve amended Resolution 15-06. Roll Call:

Enos Yes          Peffer Yes          Lohse Abstain      Reed Yes          Sullivan Absent

Motion carried.

12. **RESOLUTION NO. 15-07** – Resolution approving the Application for Funding from the Federal STP to the DM MPO for the Partial Funding of Gay Lea Wilson Trail – East, Segment 3

Motion made by Council Member Enos, seconded by Council Member Peffer, to approve. Roll Call: Ayes: 4. Nays: 0. Motion carried.

13. **RESOLUTION NO. 15-08** – Resolution approving the Application for Funding from the Federal STP to the DM MPO for the Partial Funding of Main Street Streetscape, Railroad St. to 2nd St. NE

Motion made by Council Member Enos, seconded by Council Member Peffer, to approve. Roll Call: Ayes: 4. Nays: 0. Motion carried.

14. **RESOLUTION NO. 15-09** – Resolution approving the Application for Funding from the Federal STP to the DM MPO for the Partial Funding of 15th Street, Southwest realignment and bridge replacement

Motion made by Council Member Lohse, seconded by Council Member Enos, to approve. Roll Call: Ayes: 4. Nays: 0. Motion carried.

**15. RESOLUTION NO. 15-10** — Resolution approving the Application for Funding from the Federal STP to the DM MPO for the Partial Funding of U.S. Hwy. 65/Lincoln St. Underpass

Motion made by Council Member Pepper, seconded by Council Member Enos, to approve. Roll Call: Ayes: 4. Nays: 0. Motion carried.

**16. Discussion Items –**

- a. Joint Meeting with Parks and Recreation Board – Members of the Parks and Recreation Board and the City Council discussed how to disburse the remaining balance in the Capital Project Parks funds. Among the decisions was asking REAP to extend the funding for the Lake Petocka south shelter, complete Wolf Creek playground installation, install playground mulch in City Park, Lake Petocka and Mallard Pointe playgrounds, request bids for City Park Shelter, and complete the Lake Petocka shelter/restroom project.

The Council Members and Parks and Recreation Board members agreed to proceed with the Parks plan as discussed.

- b. 2016 Budget – Finance Director Lori Dunham presented the 2016 Budget which includes a .05 reduction in the City tax rate. After the January 5 Council meeting, Council Member Sullivan asked about using unused bond proceeds to fund the new employee positions which would cause deficits to the general fund and the employee benefits fund. John Danos, the City's bond attorney, said the City could hold a reverse referendum with a public hearing to use \$50,000 of unused bond proceeds from the Capital Projects Paine Street connection for the employee benefits fund deficit and \$19,000 from the Paine Street connection for the general fund deficit.

Council Member Enos noted that this was a stopgap measure for FY16 and that the Council would have to find funds next year for FY17.

Council Members would like to examine the tax abatement issue at the next meeting because of its impact on the City's valuation.

Finance Director Dunham said that water rates and garbage rates are expected to increase July 1.

City Administrator Arentsen and Mayor Ryan will meet with the City Manager and Mayor of Ankeny regarding City of Bondurant participation in the Polk County Aviation Authority which currently adds .15 to the levy rate.

FY16 budget will be submitted for publication the first week in February.

- c. Fire Department and Library Employee Positions – Council approved proceeding with filling both positions. The library is responsible for the library position. City Administrator Arentsen will develop a job description for the fire chief position. The goal is to have the fire department employee hired by July 1.

**17. RESOLUTION NO. 15-11** – Resolution approving BRSC Facility Manager job description

Council Member Lohse objected to the BRSC job description. He said the position requires a skill level that needs a salaried person and is focused year-round on the BRSC duties much like a golf course manager. This person should be responsible for revenue generation, organization and scheduling teams for tournaments at the fields.

Finance Director Dunham noted that the cost of the position is funded by revenues generated by BRSC and the Road Use fund. The complex use for baseball tournaments is unlikely until more fields are set up for older age groups.

Motion made by Council Member Peffer, seconded by Council Member Enos, to approve. Roll Call:

Peffer Yes          Enos Yes          Reed Yes          Lohse No          Sullivan Absent

Motion carried.

**18. RESOLUTION NO. 15-12** – Resolution approving filling the BRSC Facility Manager Position

Motion made by Council Member Peffer, seconded by Council Member Enos, to approve. Roll Call:

Peffer Yes          Enos Yes          Reed Yes          Lohse No          Sullivan Absent

Motion carried.

**19. RESOLUTION NO. 15-13** – Resolution approving the BRSC Fees for the 2015 Season

Motion made by Council Member Enos, seconded by Council Member Peffer, to approve. Roll Call: Ayes: 4. Nays: 0. Motion carried.

**20. RESOLUTION NO. 15-14** – Resolution approving the reappointment of Jan Hall, 1913 Country Cove Lane, Altoona, to the Virgil C. Webb, William Garber and Flora Webb Garber Foundation Board of Directors for Calendar Year 2015

Motion made by Council Member Enos, seconded by Council Member Reed, to approve. Roll Call: Ayes: 4. Nays: 0. Motion carried.

Council Members asked if a representative from the Foundation could visit the Council to explain about the scholarships.

**21. Reports / Comments and appropriate action thereon:**

- a. Mayor — the Bondurant Chamber of Commerce dinner was successful.
- b. City Administrator — submitted an application on behalf of the City to the Taxpayers Alliance in the Public Interest Award because Bondurant's FY16 rate reduction will be the 9th consecutive year of reductions.
  - Larry Koenig, 901 13th Street, SE, has asked the City Council to be informed he has received two parking violation tickets which he considers unfair because the No Parking sign was too far away from his residence. He asked to pay the two tickets over six months.
  - Provided information about upcoming vacation days.
  - Work is continuing on selecting a consultant for the Mud Creek Watershed Management Authority. He will attend a meeting about it tomorrow.
- c. Council Members
  - Council Member Lohse — invited everyone to attend a luncheon hosted by EPRD at AJ's Steakhouse regarding private/public partnership meeting at 11:30 a.m. tomorrow. Prairie Meadows is funding a tent for St. Baldrick's fundraiser. Will be in Haiti next week to build a church.

- Council Member Peffer — no comment
  - Council Member Enos – no comment
  - Council Member Reed — no comment
- d. City Attorney Brick – no comment

**14. Adjournment**

Motion made by Council Member Peffer, seconded by Council Member Enos, to adjourn the meeting at 8:00 p.m. Roll Call: Ayes: 4. Nays: 0. Motion carried.

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Mary Rork-Watson, Asst. to City Administrator

ATTEST:

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Keith Ryan, Mayor

(SEAL)

I, the understated Mayor of the City of Bondurant, Polk County, Iowa, hereby certify that the foregoing is a true and accurate copy of proceedings had and done by the Mayor and City Council on January 19, 2015, that all the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for the public inspection at the Office of the City Clerk; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting and the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten business days and prior to the next convened meeting of said body.

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Keith Ryan, Mayor