

BONDURANT CITY COUNCIL  
Minutes  
January 05, 2015 6:00 P.M.  
Bondurant City Center

**1. Roll Call**

Present: Mayor Keith Ryan, Council Member Brian Lohse, Council Member Bob Pepper,  
Council Member Michael Reed, Council Member Curt Sullivan

Absent: Council Member Wes Enos

City Officials

Present: City Administrator Mark Arentsen, Assistant to City Administrator Mary Rork-Watson  
Finance Director Lori Dunham, Library Director Jill Sanders, Recreation Coordinator  
Shelby Hagan, Fire Chief Aaron Kreuder

**2. Call to Order and Declaring a Quorum**

Mayor Ryan called the meeting to order at 6:02 p.m. and declared a quorum.

**3. Pledge of Allegiance**

**4. Abstentions declared** — Council Member Lohse said he will be abstaining from discussion regarding the BRSC Concession Operator Contract

**5. Perfecting and Approval of the Agenda**

Motion made by Council Member Sullivan, seconded by Council Member Reed, to approve the agenda as presented. Roll Call: Ayes: 4. Nays: 0. Motion carried.

**6. Consent Items:**

- a. Approval of the City Council Meeting Minutes of December 15, 2014
- b. Claims Report
- c. Tax Abatement Applications – Heath Hutchison, 3249 Birch Street, Southwest, Kylene Quick, 300 Filmore Avenue, Southeast, Bondurant, Polk County, Iowa

Motion made by Council Member Lohse, seconded by Council Member Sullivan, to approve the Consent Items. Roll Call: Ayes: 4. Nays: 0. Motion carried.

**7. Polk County Sheriff's Report** — Chief Simon, Polk County Sheriff's Department, introduced himself to the Council as the new Patrol Chief for Bondurant. He reported there were 235 calls for the month of December. The Council Members asked Chief Simon if they could get a quarterly report of the type of calls the Sheriff's Department handled. Chief Simon agreed to supply a quarterly plus an annual report.

Mayor Ryan thanked Chief Schneider for his work in Bondurant and welcomed Chief Simon.

**8. Guests requesting to address the City Council** – none

**9. Presentation** – Jill Sanders, Library Director, Bondurant Community Library Annual Report  
Library Director Sanders presented the highlights of the 2013-2014 Annual Report to the Council. She said the library has updated the technology in the library and participates in consortiums such as WILBOR to provide downloadable audio and eBooks to patrons. The library provides literacy programming to local schools and organizations in the community.

## 10. Discussion Items

- a. Library Director Sanders reviewed the budget which includes changing the Youth Services Librarian position from part-time to full-time effective July 1, 2015. Fire Chief Aaron Kreuder reviewed the Fire Department budget. The budget includes adding a full-time fire chief because the City of Altoona is terminating the 28E agreement between Bondurant and Altoona for ambulance service effective June 30, 2015. The cost to continue a proposed revised agreement is a significantly higher cost to Bondurant.

The Council Members and Chief Kreuder discussed using a private ambulance service, recruiting volunteers, and the costs of providing emergency services.

- b. Finance Director Dunham reviewed the Fiscal Year 2014/2015 Budget Review and the FY 2015/ 2016 Revenue/Expense Comparison with the full-time librarian and fire chief positions included. The budget impact of the full-time BRSC employee was discussed at a previous meeting. Council members discussed how to meet the additional cost of adding three full-time employees. Suggestions included raising taxes, adding a franchise fee to utility bills and reducing costs in the budget.

Finance Director Dunham hadn't received the final tax valuation figures yet so the budget isn't completed. City Administrator Arentsen said he will have a balanced budget prepared for the January 19 Council meeting.

- c. Brick Street Market, Bondurant, was the only vendor to submit an application for concession stand operator. City Administrator Arentsen will work with City Attorney Brick to prepare a contract.
- d. City Administrator Arentsen presented four projects that fit the guidelines for potential MPO STP funding and the Council agreed the City should apply for grant funding for those projects which include:
  - U.S. Hwy 65/Lincoln St. Underpass,
  - Gay Lea Wilson Trail - East, Segment 3
  - Main St. Streetscape, Railroad St. to 2nd St.NE
  - 15th Street, Southwest, bridge replacement
- e. A joint meeting is scheduled for January 19 with Parks and Recreation Board to discuss how to use the Capital Parks Project funds.

**11. RESOLUTION NO. 15-01** — Resolution awarding the bids for salvage equipment to Bruce Edvenson, Runnells, Iowa, Zamastil Lawn Care and Landscaping, Fairfax, Iowa, and City of Ruthven, Iowa

Motion made by Council Member Lohse, seconded by Council Member Sullivan, to approve. Roll Call: Ayes: 4. Nays: 0. Motion carried.

**12. RESOLUTION NO. 15-02** — Resolution approving Council Members and City Administrator attending the BRAVO Gala on February 7, 2015

Motion made by Council Member Peffer, seconded by Council Member Reed, to approve. Roll Call: Ayes: 4. Nays: 0. Motion carried.

**13. RESOLUTION NO. 15-03** — Resolution approving Levying Assessment for Costs of Nuisance Abatement for 208 7th Court, Southeast, Bondurant

Motion made by Council Member Lohse, seconded by Council Member Sullivan, to approve. Roll Call: Ayes: 4. Nays: 0. Motion carried.

**14. RESOLUTION NO. 15-04** — Resolution approving the appointment of Michele Hartzer, 306 3rd Street, Southeast, to the Bondurant Parks and Recreation Board for a three-year term beginning January 1, 2015

Motion made by Council Member Lohse, seconded by Council Member Sullivan, to approve. Roll Call: Ayes: 4. Nays: 0. Motion carried.

**15. Reports / Comments and appropriate action thereon:**

- a. Mayor — no comment
- b. City Administrator — Bondurant Chamber of Commerce Annual Dinner and Awards Ceremony is Friday, January 16, 2015, 6:00 p.m. at Founders Irish Pub
  - Sludge removal at the lagoon scheduled to begin this week may be delayed because of weather.
  - The Chichaqua Valley Trail, West Grand Opening is scheduled for April 25 at the Berwick Trail Head at 8 a.m. Guests will be invited to ride the extension to Bondurant for breakfast at 9 a.m. and then ride the entire trail to celebrate at each town.
  - Bondurant issued 66 single family permits in 2014 for an approximate value of \$17.5 million
- c. Council Members
  - Council Member Lohse — asked about who is responsible for plowing the drive near his home. Reported that East Polk Regional Development is extending an employment offer to a new director.
  - Council Member Peffer — no comment
  - Council Member Reed — no comment
  - Council Member Sullivan — no comment

**16. Adjournment**

Motion made by Council Member Peffer, seconded by Council Member Sullivan, to adjourn the meeting at 8:00 p.m. Roll Call: Ayes: 4. Nays: 0. Motion carried.