

BONDURANT CITY COUNCIL REGULAR SESSION
AUGUST 17, 2015 6:00 P.M.
CITY CENTER, BONDURANT, IOWA

MINUTES

1. Roll Call

Present: Mayor Pro-Tem Brian Lohse, Council Member Wes Enos
Council Member Robert Peffer, Council Member Jennifer Keeler

Absent: Mayor Curt Sullivan

City Officials

Present: City Administrator Mark Arentsen, Assistant to City Administrator Mary Rork-Watson,
City Engineer Bob Veenstra, Library Director Jill Sanders, Street Dept. Superintendent
Ken Grove, Fire Chief Aaron Kreuder

2. Call to Order and Declaring a Quorum

Mayor Pro-Tem Lohse called to order the meeting of the Bondurant City Council at 6:00 p.m. and declared a quorum.

3. Pledge of Allegiance

4. Abstentions declared – Enos declared a conflict of interest with Item 11 on the agenda and said he would be abstaining from voting.

5. Perfecting and Approval of the Agenda

Moved by Enos, seconded by Peffer, to approve the agenda. Vote on Motion 4-0. Motion declared carried unanimously.

6. Consent Agenda

All items listed below are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member or citizen so requests, in which event the item will be removed from the Consent Agenda and considered separately.

- a. Approval of the City Council Meeting Minutes of August 03, 2015
- b. Receive and File – Library Board Meeting Minutes of June 03, 2015 and Librarian Report
- c. Receive and File – Board of Adjustment Minutes of October 14, 2014
- d. Claims Report and July Financial Statements (emailed 8/10/15)
- e. Tax Abatement Applications

Keisha Hoeksema 1413 13th Street, SE
Brice Cong 1409 13th Street, SE
Jaishree Jalaram, Inc. 405 Evergreen Drive, NW

Moved by Enos, seconded by Keeler, to approve the Consent Agenda. Vote on Motion: 4-0. Motion declared carried unanimously.

7. Presentation – Leo Kolo Appreciation of Service to Community

8. Polk County Sheriff's Report

Reported that Bondurant has been quiet with just a few animal complaints and traffic stops.

9. Guests requesting to address the City Council

Representative from Bondurant Fire and Rescue Association addressed Council regarding the street closure for the annual BBQ.

10. Moved by Enos, seconded by Pepper, to approve closing Grain Street from Grant Street and Main Street by Bondurant Fire and Rescue Association. Vote on Motion: 4-0. Motion declared carried unanimously.

11. Moved by Keeler, seconded by Pepper, to approve the appointment of Enos to the Greater Des Moines Convention and Visitors Bureau Board. Vote on Motion: 3-0. Enos abstained. Motion declared passed.

12. RESOLUTION NO. 15-112 – Resolution approving Construction Pay Estimate No. 7 from Howrey Construction for \$27,942.49

Moved by Enos, seconded by Pepper, to adopt RESOLUTION NO. 15-112. Roll Call Vote: Ayes: Lohse, Pepper, Enos, Keeler Nays: None. Resolution Carried 4-0.

13. RESOLUTION NO. 15-114– Resolution authorizing additional Construction Engineering Services for Federal Aid Trail construction and the payment of Shive-Hattery engineering costs

Moved by Enos, seconded by Pepper, to amend the resolution to state the payment should be \$14,375.85. Vote on Motion: 4-0. Motion declared carried unanimously.

Moved by Enos, seconded by Keeler, to adopt RESOLUTION NO. 15-114, as amended. Roll Call Vote: Ayes: Lohse, Pepper, Enos, Keeler Nays: None. Resolution Carried 4-0.

14. ORDINANCE NO. 15-210 –(Second Reading) Ordinance Amending the City Code of the City of Bondurant, Iowa, by Adding a New Chapter 104 – Sanitary Sewer Connection Fee Districts

Council members discussed lowering the fee from \$3,500 to another amount but didn't set that amount. City Engineer Veenstra explained that the present lift station won't serve the entire district and that the agreement with the County should be amended. Council members were informed that the present lift station requires repairs and that the City has already paid \$300,000 to the County. City Administrator Arentsen provided research to the Council that included information about similar fee districts in surrounding cities.

Moved by Pepper, seconded by Enos, to recommend approval of second reading of Ordinance 15-210. Roll Call Vote: Ayes: Lohse, Pepper, Enos, Keeler Nays: None. Second Reading of Ordinance No. 15-210 Carried 4-0.

15. ORDINANCE NO. 15-211 – (Second Reading) Ordinance amending the Bondurant Municipal Code Chapter 55 Animal Protection and Control

Moved by Enos, seconded by Peffer, to waive the second reading and approve the third and final reading of Ordinance No. 15-211. Roll Call Vote: Ayes: Lohse, Peffer, Enos, Keeler Nays: None. Third and Final Reading of Ordinance Carried 4-0.

16. ORDINANCE NO. 15-212 – (First Reading) For the Purpose of Adopting an Ordinance to Amend Chapter 123 Hotel and Motel Tax

Moved by Enos, seconded by Peffer, to waive the first and second readings and approve the third and final reading of Ordinance No. 15-212. Roll Call Vote: Ayes: Lohse, Peffer, Enos, Keeler Nays: None. Third and Final Reading of Ordinance No. 15-212 Carried 4-0.

17. RESOLUTION NO. 15-117 – Resolution approving the amendment to the Intergovernmental Agreement for the Promotion of Tourism and Convention Activities in the Greater Des Moines Area

Moved by Peffer, seconded by Enos, to adopt RESOLUTION NO. 15-117. Roll Call Vote: Ayes: Lohse, Peffer, Enos, Keeler Nays: None. Resolution Carried 4-0.

18. RESOLUTION NO. 15-118 – Resolution approving the Plat of Survey for Parcel E of 5750 NE 78th Avenue, Bondurant

Sue Ugulini, 105 Main Street, SE, explained the plat of survey separates the homestead from the agricultural land.

Moved by Enos, seconded by Keeler, to adopt RESOLUTION NO. 15-118. Roll Call Vote: Ayes: Lohse, Peffer, Enos, Keeler Nays: None. Resolution Carried 4-0.

19. RESOLUTION NO. 15-119 – Resolution approving payment of Pay Application #9 for the US 65/ NE 64th Street Construction Project in the amount of \$3,921.20

Moved by Enos, seconded by Peffer, to adopt RESOLUTION NO. 15-119. Roll Call Vote: Ayes: Lohse, Peffer, Enos, Keeler Nays: None. Resolution Carried 4-0.

20. DISCUSSION ITEMS –

- a. Tax Abatement Goals – Council discussed some ideas that will be relayed to the Tax Abatement Committee which meets on August 19.
- b. Fence Maintenance – Bondurant doesn't currently have any ordinance to require citizens to maintain damaged or unsafe fences. Council decided to move forward to amend the Code of Ordinances to include fences as Nuisance Abatement.
- c. Tree Board – Board needs a new member and Peffer agreed to lend direction to the Board members.

21. Reports / Comments

a. Mayor Pro-Tem – none

b. City Administrator Report

- Public Works – Cycling through the normal summer vacations so staff has been down to one Public Works employee on duty, evaluating equipment needs, street repair work on Garfield & 4th and trail mowing completed, utility and street paving inspection continues in new subdivisions
- BRSC – Relay for Life softball tournament, Co-ed and Men’s slow pitch
- Recreation – City Park shelter work by general contractor done. Plumber and electrician need to finish.
- Fire Department – Billing through Fraser being considered, looking for new drug supplier, researching an Explorer program for 16-18 year olds interested in Fire or EMS careers.
- City Hall – Auditors here for third week, City Hall lighting replacement scheduled, Special Census staff are set up in old dentist office, site work on Porch Swings and Fireflies continues

c. Council Members

- Keeler – None
- Enos – Inquired about BRSC progress and special Council meeting
- Peffer – None
- Lohse – None

22. ADJOURNMENT: Moved by Peffer to adjourn the meeting at 8:00 p.m.

Mary R. Rork-Watson, Asst. to City Administrator

Brian Lohse, Mayor Pro-Tem

I, the understated Mayor Pro-Tem of the City of Bondurant, Polk County, Iowa, hereby certify that the foregoing is a true and accurate copy of proceedings had and done by the Mayor and City Council on August 17, 2015, that all the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for the public inspection at the Office of the City Clerk; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting and the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten business days and prior to the next convened meeting of said body.

Brian Lohse, Mayor Pro-Tem