

**BONDURANT CITY COUNCIL REGULAR SESSION**  
**AUGUST 03, 2015 6:00 P.M.**  
**CITY CENTER, BONDURANT, IOWA**

**MINUTES**

1. Roll Call

Present: Mayor Curt Sullivan, Council Member Wes Enos, Council Member Brian Lohse,  
Council Member Robert Peffer, Council Member Jennifer Keeler

City Officials

Present: City Administrator Mark Arentsen, Assistant to City Administrator Mary Rork-Watson,  
Finance Director Lori Dunham, City Engineer Bob Veenstra, Library Director Jill Sanders

2. Call to Order and Declaring a Quorum

Mayor Sullivan called to order the meeting of the Bondurant City Council at 6:00 p.m. and declared a quorum.

3. Pledge of Allegiance

4. Abstentions declared – None

5. Perfecting and Approval of the Agenda

Moved by Enos, seconded by Keeler, to approve the agenda. Vote on Motion 4-0. Motion declared carried unanimously.

6. Consent Agenda

- a. Approval of the City Council Meeting Minutes of July 20, 2015
- b. Receive and File – Planning and Zoning Commission Meeting Minutes of June 11, 2015
- c. Receive and File – Parks and Recreation Board Meeting Minutes of May 21, 2015 & June 18, 2015
- d. Claims Report
- e. Tobacco Permit Renewal – Founder’s Irish Pub, 110 First Street, SE, Bondurant
- f. Liquor License for Outdoor Service – Founder’s Irish Pub, 110 First Street, SE, Bondurant
- g. Tax Abatement Applications

Caryn S. Albrecht 505 Cleveland Avenue, SE  
Brian Haselhoff 419 Cleveland Avenue, SE  
Sarah Rewoldt 1305 Caitlin Court, SE

Moved by Lohse, seconded by Enos, to approve the Consent Agenda. Vote on Motion: 4-0. Motion declared carried unanimously.

7. Polk County Sheriff’s Report

Reported 320 service calls in Bondurant. New officers will begin training in August.

8. Guests requesting to address the City Council

Randy and Rhonda Ries, 507 10th Court SE, addressed the Council.

9. Legislative Update – Representative Zach Nunn

10. Moved by Lohse, seconded by Enos, to approve the appointment of Judi Mendenhall to City of Bondurant Board of Adjustment. Vote on Motion: 4-0. Motion declared carried unanimously.

11. Moved by Enos, seconded by Peffer, to approve the appointment of Ted Bzdega to City of Bondurant Tree Board. Vote on Motion: 4-0. Motion declared carried unanimously.

12. Moved by Enos, seconded by Keeler, to approve the appointment of Karen Hudson to City of Bondurant Planning and Zoning Commission. Vote on Motion: 4-0. Motion declared carried unanimously.

13. PUBLIC HEARING For the Purpose of Amending the Current Budget of the City of Bondurant for the Fiscal Year Ending June 30, 2016

The hearing was opened by Mayor Sullivan. There was no one wishing to speak, and the hearing was closed.

14. RESOLUTION NO. 15-109 – Resolution Amending the Current Budget of the City of Bondurant for the Fiscal Year Ending June 30, 2016

Moved by Enos, seconded by Peffer, to adopt RESOLUTION NO. 15-109. Roll Call Vote: Ayes: Lohse, Peffer, Enos, Keeler Nays: None Resolution Carried 4-0.

15. PUBLIC HEARING For the Purpose of Adopting an Ordinance to Establish Urban Service Area Connection Fee District and Connection Fees Therein

The hearing was opened by Mayor Sullivan.

City Engineer Veenstra explained the history of the 2005 agreement between Polk County and the City of Bondurant regarding the Urban Service Area Connection Fee District. Establishing the proposed Connection Fee District allows the City to recover costs to repay Polk County for the previously constructed sanitary sewer improvements. The former City Council at the time of the construction had not established fees.

Council members heard statements and questions from the public. City Engineer Veenstra stated the connection fees apply only when, and if, a property owner connects to the sanitary sewer system in the Urban Service Area.

Council Members had questions about the actual costs to property owners and the costs owed to Polk County. Further research will be completed before the next meeting to address these questions.

The hearing was closed by Mayor Sullivan.

16. ORDINANCE NO. 15-210 – (First Reading) Ordinance Amending the City Code of the City of Bondurant, Iowa, by Adding a New Chapter 104 – Sanitary Sewer Connection Fee Districts

Moved by Enos, seconded by Peffer, to recommend approval of first reading of Ordinance 15-210. Roll Call Vote: Ayes: Lohse, Peffer, Enos, Keeler Nays: None Resolution Carried 4-0.

17. RESOLUTION NO. 15-110 – Resolution approving the Plat of Survey of Parcel O Mallard Creek Plat 1

Moved by Peffer, seconded by Enos, to adopt RESOLUTION NO. 15-110. Roll Call Vote: Ayes: Lohse, Peffer, Enos, Keeler Nays: None Resolution Carried 4-0.

18. RESOLUTION NO. 15-111 – Resolution approving the Preliminary Plat for Renaud Heights Plat 3

Moved by Lohse, seconded by Enos, to adopt RESOLUTION NO. 15-111. Roll Call Vote: Ayes: Lohse, Peffer, Enos, Keeler Nays: None Resolution Carried 4-0.

19. RESOLUTION NO. 15-112 – Resolution approving Construction Pay Estimate No. 7 from Howrey Construction for \$27,942.49

City Administrator Arentsen explained this is the last payment to the contractor for work on the Chichaqua Valley Trail. Council members would like to discuss tile repair work with the project engineer.

Moved by Enos, seconded by Peffer, to table RESOLUTION NO. 15-112. Vote on Motion: 4-0. Motion declared carried unanimously.

20. RESOLUTION NO. 15-113 – Resolution authorizing and directing the City Administrator to Write Off Certain Emergency Services Accounts

Moved by Lohse, seconded by Enos, to adopt RESOLUTION NO. 15-113. Roll Call Vote: Ayes: Lohse, Peffer, Enos, Keeler Nays: None Resolution Carried 4-0.

21. RESOLUTION NO. 15-114 – Resolution authorizing additional Construction Engineering Services for Federal Aid Trail construction and the payment of Shive-Hattery engineering costs

Moved by Lohse, seconded by Enos, to table RESOLUTION NO. 15-114. Vote on Motion: 4-0. Motion declared carried unanimously.

22. RESOLUTION NO. 15-115 – Resolution approving Veenstra & Kimm Engineering, West Des Moines, to proceed with consulting and land acquisition services for the Gay Lea Wilson Trail extension

Moved by Enos, seconded by Lohse, to adopt RESOLUTION NO. 15-115. Roll Call Vote: Ayes: Lohse, Peffer, Enos, Keeler Nays: None Resolution Carried 4-0.

23. RESOLUTION NO. 15-116 – Resolution endorsing the REAP grant application for the Gay Lea Wilson Trail Extension

Moved by Peffer, seconded by Keeler, to adopt RESOLUTION NO. 15-116. Roll Call Vote: Ayes: Lohse, Peffer, Enos, Keeler Nays: None Resolution Carried 4-0.

24. ORDINANCE NO. 15-211 – (First Reading) Ordinance amending the Bondurant Municipal Code Chapter 55 Animal Protection and Control

Moved by Enos, seconded by Peffer, to recommend approval of first reading of Ordinance 15-211. Roll Call Vote: Ayes: Lohse, Peffer, Enos, Keeler Nays: None First Reading of Ordinance Carried 4-0.

25. DISCUSSION ITEM – Council discussed interviewing and appointing a qualified person to the vacant Council seat. A resume and letter of interest should be sent to City Administrator Arentsen by August 7. Interviews will be held August 16 and the appointee will be seated at the August 17 meeting.

26. Reports / Comments

- a. Mayor – attended BRAVO meeting and plans to attend MIALG. Will be absent August 17.
- b. City Administrator Report
  - Public Works – evaluating equipment for winter, installing street signs, adding mulch in parks, WRA sewer contractor contacted, City Park shelter completion end of August, next phase planned
  - BRSC – Tot T Ball ended, Slow pitch is scheduled
  - Recreation – Touch a Truck, Bags Tournament, Movie by the Lake, Petockathon and Battle of the Bands
  - City Hall – Auditors, lighting replacement, legion shelter and sign, special census, 305 11th Street exterior cleaned up
- c. Council Members
  - Lohse – Alley use and public ROW
  - Peffer – Increasing parking for downtown businesses
  - Enos – none
  - Keeler – none
- d. City Attorney – Shirley Lloyd has been served in regard to her property. Discussed possible uses of Self-Supported Municipal Improvement Districts.

27. ADJOURNMENT: Moved by Peffer to adjourn the meeting at 8:15 p.m.

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Mary R. Rork-Watson, Asst. to City Administrator

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Curt Sullivan, Mayor

(SEAL)

I, the understated Mayor of the City of Bondurant, Polk County, Iowa, hereby certify that the foregoing is a true and accurate copy of proceedings had and done by the Mayor and City Council on August 03, 2015, that all the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for the public inspection at the Office of the City Clerk; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting and the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten business days and prior to the next convened meeting of said body.

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Curt Sullivan, Mayor