

## NOTICE OF A REGULAR MEETING

### BONDURANT CITY COUNCIL

December 02, 2013

Meeting 13-24

**NOTICE IS HEREBY GIVEN** that a Regular Meeting of the City Council will be held at 6:00 p.m., on Monday, December 02, 2013, in the Bondurant City Center, 200 Second Street, Northeast, Bondurant, Polk County, Iowa. Said meeting is open and the public is encouraged to attend.

#### AGENDA

- 1) Roll Call
- 2) Call to Order and Declaring a Quorum
- 3) Pledge of Allegiance
- 4) Abstentions declared
- 5) Perfecting and Approval of the Agenda
- 6) Consent Items:
  - a) Approval of the City Council Meeting Minutes of November 18, 2013
  - b) Receive and File – Parks & Recreation Board Meeting Minutes of November 07, 2013
  - c) Claims Report
  - e) Tax Abatement Application – Matt Zeiszler, 803 Jefferson Avenue, Southeast; and Vera A. Norris, 341 Aspen Drive, Northwest, Bondurant, Polk County, Iowa
- 7) Polk County Sheriff's Report
- 8) Guests requesting to address the City Council
- 9) Joe Riding, District 30, Iowa House Representative – Requesting input on issues the City would like pursued in the 2014 session of the Iowa Legislature
- 10) Jeff Cook, Parks and Recreation Board Chair – Presentation of Parks Capital Projects
- 11) **RESOLUTION NO. 13-194** – A Resolution authorizing the City of Bondurant to submit an application for funding from the Federal Surface Transportation Program (STP) to the Des Moines Area Metropolitan Planning Organization (MPO) for the partial funding for the Main Street Construction Completion and further approving the application which obligates the City of Bondurant to matching funds for the construction of said project
- 12) **RESOLUTION NO. 13-195** – A Resolution authorizing the City of Bondurant to submit an application for funding from the Federal Surface Transportation Program (STP) to the Des Moines Area Metropolitan Planning Organization (MPO) for the partial funding for Safe Routes to Schools – Blaine Street, Northwest, connection for Deer Ridge and Mallard Pointe subdivisions and further approving the application which obligates the City of Bondurant to matching funds for the construction of said project

- 13) **RESOLUTION NO. 13-196** – A Resolution authorizing the City of Bondurant to submit an application for funding from the Federal Surface Transportation Program (STP) to the Des Moines Area Metropolitan Planning Organization (MPO) for the partial funding for Safe Routes to Schools – Lincoln Street, Southeast, Underpass and further approving the application which obligates the City of Bondurant to matching funds for the construction of said project
- 14) **RESOLUTION NO. 13-197** – A Resolution authorizing the City of Bondurant to submit an application for funding from the Federal Surface Transportation Program (STP) to the Des Moines Area Metropolitan Planning Organization (MPO) for the partial funding for Safe Routes to Schools – Grant Street, North / Tailfeather Drive, Northwest, Pedestrian Crosswalk Signal and further approving the application which obligates the City of Bondurant to matching funds for the construction of said project
- 15) **RESOLUTION NO. 13-198** – A Resolution authorizing the City Attorney to proceed with Municipal Infraction citations for all Paine Heights properties, which are not in compliance with the sump pump connection requirement
- 16) **RESOLUTION NO. 13-199** – A Resolution levying assessment against property located at 3507 Grant Street, South, for costs of delinquent Stormwater Utility
- 17) **RESOLUTION NO. 13-200** – A Resolution setting a Public Hearing date for December 16, 2013, on the conveyance of a permanent easement on City-owned property to the Des Moines Metropolitan Wastewater Reclamation Authority (WRA)
- 18) **ORDINANCE NO. 13-210** – An Ordinance amending the Code of Ordinances of the City of Bondurant, Iowa, 2002, by amending Chapter 165 Floodplain Regulations (first reading)
- 19) Discussion item(s)
  - a) City newsletter and Living Magazine costs
  - b) Budget break-down
  - c) Lake Petocka ice fishing
- 20) Reports / Comments and appropriate action thereon:
  - a) Mayor
  - b) City Administrator
  - c) Council Members
  - d) City Attorney
- 21) Adjournment

# **BONDURANT CITY COUNCIL**

## **REGULAR MEETING**

**December 02, 2013**

**Meeting No. 13-24**

A regular meeting of the City Council of the City of Bondurant, Polk County, Iowa, was held in the Community Room at the Bondurant City Center on the 02nd day of December 2013, at 6:00 p.m.

Present: Mayor Pro Tem Brian Lohse  
Council Member Amy Bogaards  
Council Member Jerry Fischer  
Council Member Eric Johnson  
Council Member Curt Sullivan  
City Attorney David Brick  
City Engineer Bob Veenstra  
City Administrator Mark Arentsen  
Deputy City Clerk Michelle Wells  
Finance Director Lori Dunham

Absent: Mayor Keith Ryan

Notice of the meeting was posted at the Bondurant City Center, Casey's General Stores, Legacy Bank and the United States Post Office on November 27, 2013. All proceedings hereafter shown were taken while the convened meeting was open to the public.

Roll Call was taken and a quorum was declared. Mayor Pro Tem Lohse called the meeting to order at 6:00 p.m.

Mayor Pro Tem Lohse led the pledge of allegiance.

Motion made by Council Member Sullivan, seconded by Council Member Bogaards, to approve the agenda as presented. Roll Call: Ayes: 5. Nays: 0. Motion carried.

Motion made by Council Member Bogaards, seconded by Council Member Sullivan, to approve the Consent Items consisting of the City Council Meeting Minutes of November 18, 2013, Parks and Recreation Board Meeting Minutes of November 07, 2013, the Claims Report, and Tax Abatement Applications for Matt Zeiszler, 803 Jefferson Avenue, Southeast; and Vera A. Norris, 341 Aspen Drive, Northwest, Bondurant, Polk County, Iowa. Roll Call: Ayes: 5. Nays: 0. Motion carried.

Polk County Sheriff's Department Deputy Ryan Phillips reported on recent school threats at the High School.

Joe Riding, District 30, Iowa House Representative, requested input on issues the City would like pursued in the 2014 session of the Iowa Legislature. Council Member Sullivan questioned the possibility of a portion of the State's general fund surplus be returned to cities to assist with high costs, such as utility rates.

Jeff Cook, Parks and Recreation Board Chair, presented recommendations from the Parks and Recreation Board for Parks Capital Projects.

Motion made by Council Member Bogaards, seconded by Council Member Johnson, to approve Resolution No. 13-194, a Resolution authorizing the City of Bondurant to submit an application for funding from the Federal Surface Transportation Program (STP) to the Des Moines Area Metropolitan Planning Organization (MPO) for the partial funding for the Main Street Construction Completion and further approving the application, which obligates the City of Bondurant to matching funds for the construction of said project. Roll Call: Ayes: 5. Nays: 0. Motion carried.

Motion made by Council Member Bogaards, seconded by Council Member Sullivan, to approve Resolution No. 13-195, a Resolution authorizing the City of Bondurant to submit an application for funding from the Federal Surface Transportation Program (STP) to the Des Moines Area Metropolitan Planning Organization (MPO) for the partial funding for Safe Routes to Schools – Blaine Street, Northwest, connection for Deer Ridge and Mallard Pointe subdivisions and further approving the application, which obligates the City of Bondurant to matching funds for the construction of said project. Roll Call: Ayes: 5. Nays: 0. Motion carried.

Motion made by Council Member Bogaards, seconded by Council Member Sullivan, to approve Resolution No. 13-196, a Resolution authorizing the City of Bondurant to submit an application for funding from the Federal Surface Transportation Program (STP) to the Des Moines Area Metropolitan Planning Organization (MPO) for the partial funding for Safe Routes to Schools – Lincoln Street, Southeast, Underpass and further approving the application, which obligates the City of Bondurant to matching funds for the construction of said project. Roll Call: Ayes: 5. Nays: 0. Motion carried.

Motion made by Council Member Bogaards, seconded by Council Member Sullivan, to approve Resolution No. 13-197, a Resolution authorizing the City of Bondurant to submit an application for funding from the Federal Surface Transportation Program (STP) to the Des Moines Area Metropolitan Planning Organization (MPO) for the partial funding for Safe Routes to Schools – Grant Street, North / Tailfeather Drive, Northwest, pedestrian Crosswalk Signal and further approving the application, which obligates the City of Bondurant to matching funds for the construction of said project. Roll Call: Ayes: 5. Nays: 0. Motion carried.

Motion made by Council Member Bogaards, seconded by Council Member Fischer, to approve Resolution No. 13-198, a Resolution authorizing the City Attorney to proceed with Municipal Infraction citations for all Paine Heights properties, which are not in compliance with the sump pump connection requirement. Roll Call: Ayes: 5. Nays: 0. Motion carried.

Motion made by Council Member Bogaards, seconded by Council Member Johnson, to approve Resolution No. 13-199, a Resolution levying assessment against property located at 3507 Grant Street, South, for costs of delinquent Stormwater Utility. Roll Call: Ayes: 5. Nays: 0. Motion carried.

Motion made by Council Member Bogaards, seconded by Council Member Sullivan, to approve Resolution No. 13-200, a Resolution setting a Public Hearing date for December 16, 2013, on the conveyance of a permanent easement on City-owned property to the Des Moines Metropolitan Wastewater Reclamation Authority (WRA). Roll Call: Ayes: 5. Nays: 0. Motion carried.

Motion made by Council Member Bogaards, seconded by Council Member Sullivan, to approve the first reading of Ordinance No. 13-210, an Ordinance amending the Code of Ordinances of the City of Bondurant, Iowa, 2002, by amending Chapter 165 Floodplain Regulations. Roll Call: Ayes: 5. Nays: 0. Motion carried.

Discussion items included City Newsletter and Living Magazine costs and budget break-down. Bondurant Chamber representatives Adam Kline, 1200 15th Street, Southeast, and Steven Neville, 1213 13th Street, Southeast, and Finance Director Lori Dunham participated in the discussion.

Council Member Bogaards left the meeting at 6:40 p.m. and returned at 6:42 p.m.

**The following item(s) were discussed as part of Mayor Pro Tem Lohse's comments:**

- Residents are concerned about the high speed on Deer Ridge Drive, Northwest, and Tailfeather Drive, Northwest.
- Would like new letters purchased for the City message board.

**The following item(s) were discussed as part of City Administrator Arentsen's comments:**

- Ice fishing policy for Lake Petocka.
- Snyder and Associates will present a proposal for BRSC Plan at the December 19, Parks and Recreation Board meeting.
- WRA construction will not be completed by December 31.
- Public Works building should be completed by January 20.
- Special Council meeting on December 09, to discuss Comp Plan and Metro Area Collaboration.
- Thank you to Michele Bailey for her work on Christmas decorations.
- Thank you to Jeff Cook for all of his extra work recently for the Parks and Recreation Board.

**The following item(s) were discussed as part of Council Member's and City Attorney Brick's comments:**

- Council Member Sullivan – No comment.
- Council Member Fischer – No comment.
- Council Member Johnson – No comment.
- Council Member Bogaards – No comment.
- City Attorney Brick – No comment.

Motion made by Council Member Bogaards, seconded by Council Member Sullivan, to adjourn said meeting at 8:10 p.m. Roll Call: Ayes: 5. Nays: 0. Motion carried.

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Michelle Wells, Deputy City Clerk

ATTEST:

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Brian Lohse, Mayor Pro Tem

(SEAL)

I, the understated Mayor Pro Tem of the City of Bondurant, Polk County, Iowa, hereby certify that the foregoing is a true and accurate copy of proceedings had and done by the Mayor Pro Tem and City Council on December 02, 2013, that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the Office of the City Clerk; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting, and the said minutes from which the foregoing proceedings have been extracted were written from and available for public inspection within ten business days and prior to the next convened meeting of said body.

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Brian Lohse, Mayor Pro Tem