

**BONDURANT RECREATIONAL SPORTS COMPLEX - AGREEMENT FOR USE**

City of Bondurant Parks and Recreation Department  
200 Second Street, Northeast, PO Box 37, Bondurant, Iowa 50035 - (515) 967-2418 - shagan@cityofbondurant.com

**APPLICANT INFORMATION**

Name of Individual or Sanctioning Organization \_\_\_\_\_ Website \_\_\_\_\_  
 Name of Tournament or Event \_\_\_\_\_ Name of Contact Person \_\_\_\_\_  
 Mailing Address \_\_\_\_\_ City \_\_\_\_\_ Zip Code \_\_\_\_\_  
 Home # \_\_\_\_\_ Work # \_\_\_\_\_ Cell # \_\_\_\_\_  
 Primary E-Mail \_\_\_\_\_ Secondary E-Mail \_\_\_\_\_  
 Is event open to public or invitational only? \_\_\_\_\_ Will anything be sold at your event? Yes \_\_\_\_\_ No \_\_\_\_\_  
 List any advertisers with this event. \_\_\_\_\_ Food/beverage brought into complex? Yes \_\_\_\_\_ No \_\_\_\_\_  
 Concession Stand Open? Yes \_\_\_\_\_ No \_\_\_\_\_ Scoreboard Use? Yes \_\_\_\_\_ No \_\_\_\_\_ Gate Fee? Yes \_\_\_\_\_ No \_\_\_\_\_

**ANTICIPATED # OF TEAMS:** \_\_\_\_\_ **ANTICIPATED # OF GAMES:** \_\_\_\_\_

**DATES:**

1st choice: Fri.( / / ) Sat.( / / ) Sun.( / / ) Other( / / )  
mo. day mo. day mo. day mo. day

**DATES:**

2nd choice: Fri.( / / ) Sat.( / / ) Sun.( / / ) Other( / / )  
mo. day mo. day mo. day mo. day

**# OF FIELDS REQUESTED:** (8 Fields)

**TIMES:** (Fri. 6pm-8pm, Sat. 8am-8pm, and/or Sun. 8am-8pm)

Friday _____	Friday	Gates Open _____	Field Start Time _____	Field End Time _____
Saturday _____	Saturday	Gates Open _____	Field Start Time _____	Field End Time _____
Sunday _____	Sunday	Gates Open _____	Field Start Time _____	Field End Time _____
Other _____	Other	Gates Open _____	Field Start Time _____	Field End Time _____

**FIELD SET UP &/OR**

**SPECIAL NEEDS:**

<b>FEES:</b>	Damage/Cleaning Deposit (must accompany "Agreement For Use")	\$500 per weekend	_____
	Scoreboard Deposit	\$10 per field, per day	_____
	Field Rental Fees:		
	Adult Softball Tourney Rental (20+ Teams)	\$5 per game	_____
	Adult Softball Tourney Rental (Less than 20 Teams)	\$10 per game	_____
	Youth Tourney Rental	\$500 per day	_____
	Hourly Rental	\$15 per field, per hour	_____
	Drag/Chalk Fee	\$25 per field	_____
	Field Dry Fee	\$20 per bag	_____
	Kybo/Garbage Expense	\$10 per game (\$700 max)	_____
	Temporary Fence Set Up/Tear Down	\$100 per field	_____
	Merchandise Sales Commission	10% of gross sales	Yes No
	Total Fees Paid with Application		\$ _____

**~DEPOSITS** MUST BE PAID BY EITHER CREDIT CARD AUTHORIZATION OR CASHIERS CHECK MADE PAYABLE TO THE "CITY OF BONDURANT"  
**~FEES** MUST BE PAID BY EITHER CHECK (MADE PAYABLE TO THE CITY OF BONDURANT), CREDIT CARD, CASHIERS CHECK OR CASH AND MUST BE RECEIVED 4 WEEKS IN ADVANCE OF DATE OF USE UNLESS POST EVENT BILLING ARRANGEMENTS HAVE BEEN MADE. NO REFUND OF FEES AFTER THIS DATE UNLESS THE DEPARTMENT CANCELS DUE TO WEATHER OR OTHER UNFORSEEN CIRCUMSTANCES.  
 ~RENTER WILL PROVIDE TO THE CITY PROOF OF LIABILITY INSURANCE IN THE MINIMUM AMOUNT OF \$1,000,000 (ONE MILLION DOLLARS) NAMING THE CITY AS ADDITIONAL INSURED RENTER WILL PROVIDE SUCH PROOF OF INSURANCE TO THE CITY PRIOR TO THE DATE OF THE EVENT. ATTACH WITH AGREEMENT.  
 ~RESERVATIONS ARE ACCEPTED NO SOONER THAN THE FIRST BUSINESS DAY OF THE MONTH, FOUR MONTHS IN ADVANCE (INCLUDING MONTH OF DESIRED RESERVATION) AND NO LATER THAN TEN BUSINESS DAYS PRIOR TO RENTAL. CANCELLATIONS OR REVISIONS TO RESERVATIONS BY THE RENTER MUST BE MADE A MINIMUM OF TEN BUSINESS DAYS IN ADVANCE OF THE DATE OF THE RESERVATION AND WILL CARRY A FEE OF \$25 FOR ANY CHANGE. DATE RESERVATION MADE: \_\_\_\_\_

I authorize, by my signature below, the City of Bondurant to charge the following credit card account in the amount of \$ \_\_\_\_\_ (Deposit Amount) if facility is not returned to its original condition, or there's damage to facility, equipment or grounds, or theft attributed to my use, or if I do not timely cancel my reservation for use of the facility.

<b>Credit Card Info</b>	_____ - _____ - _____ - _____	_____	MasterCard _____
	Credit Card Number	3 digit security #	Visa _____
	_____	_____	Discover _____
	Printed Name	Signature	Exp. Date

The undersigned, being of legal age and in consideration of the opportunity to use above facilities of the Bondurant Parks and Recreation Department, and to participate in the activities identified above, hereby agree to assume full responsibility for any risk resulting from participation in any activity and I further agree to indemnify and hold harmless the City of Bondurant, its officials and officers, employees, agents and representatives, from any and all claims, causes of action, demands, and expenses of every kind, resulting from or relating to third party or his/her property, arising out of use of the facilities or relating to the activity which is the subject matter of this executed form. Further, I have read and understand the Bondurant Recreational Sports Complex Rental Policies and Procedures, and agree to abide by them, to ensure that other invited participants abide by said regulations, to assume responsibility for any theft or damage of equipment, facilities, and grounds as a result of such use, and to fully reimburse the City for the expense of any theft or damage, including excessive cleanup.

\_\_\_\_\_  
Signature Date

Date of Receipt	___/___/___	Deposit	\$ _____	Check	# _____	Deposit returned	___/___/___
Employee Initials	_____	Rental Fees	\$ _____	Check	# _____		

**FOR OFFICE USE ONLY**