

NOTICE OF A REGULAR MEETING BONDURANT CITY COUNCIL

February 03, 2014

Meeting 14-03

NOTICE IS HEREBY GIVEN that a Regular Meeting of the City Council will be held at 6:00 p.m., on Monday, February 03, 2014, in the Bondurant City Center, 200 Second Street, Northeast, Bondurant, Polk County, Iowa. Said meeting is open and the public is encouraged to attend.

AGENDA

- 1) Roll Call
- 2) Call to Order and Declaring a Quorum
- 3) Pledge of Allegiance
- 4) Abstentions declared
- 5) Perfecting and Approval of the Agenda
- 6) Consent Items:
 - a) Approval of the City Council Meeting Minutes of January 20, 2014
 - b) Claims Report
 - c) Tax Abatements - Matthew Kelley, 333 Aspen Drive, Northwest; Barb Engelbrecht, 100 Blaine Street, Northwest; and Eric Holtkamp, 501 Washington Avenue, Southeast, Bondurant, Polk County, Iowa
- 7) Polk County Sheriff's Report
- 8) Guests requesting to address the City Council
- 9) **RESOLUTION NO. 14-14** - A Resolution of appreciation to Karen Hudson, 8894 Northeast 94th Avenue, Bondurant, Iowa, for her Park Improvements Donation
- 10) **RESOLUTION NO. 14-15** - A Resolution of appreciation to Brian and Mary Lohse, 105 5th Street, Southeast, Bondurant, Iowa, for matching Karen Hudson's Park Improvements Donation
- 11) Jill Sanders, Library Director - Presentation of annual report
- 12) **ORDINANCE NO. 13-213** - An Ordinance amending the Code of Ordinances of the City of Bondurant, Iowa, 2002, by amending Chapter 53, Noise Control (third and final reading)
- 13) **ORDINANCE NO. 14-200** - An Ordinance amending the Code of Ordinances of the City of Bondurant, Iowa, 2002, by amending Chapter 75, Accident Reports for All Terrain Vehicles and Snowmobiles (third and final reading)
- 14) **ORDINANCE NO. 14-201** - An Ordinance amending the Code of Ordinances of the City of Bondurant, Iowa, 2002, by amending Chapter 178 of the Zoning Code, District Regulations pertaining to Parkland Dedication (second reading)
- 15) **ORDINANCE NO. 14-202** - An Ordinance amending the Code of Ordinances of the City of Bondurant, Iowa, 2002, by amending Chapter 92, Water Rates, Section 92.05, Service Discontinued (first reading)
- 16) **ORDINANCE NO. 14-203** - An Ordinance amending the Code of Ordinances of the City of Bondurant, Iowa, 2002, by amending Chapter 105, Solid Waste and Recycling by adding Sub-Section 105.14 pertaining to Brush Chipping (first reading)

- 17) **RESOLUTION NO. 14-16** - A Resolution authorizing and directing the City Administrator to write-off certain Emergency Services medical service accounts as non collectible due to Medicare, Medicaid or too small to collect
- 18) **RESOLUTION NO. 14-17** - A Resolution approving the appointment of Jan Hall, 101 3rd Street, Southeast, Bondurant, Iowa, to the Virgil C. Webb, William Garber and Flora Webb Garber Foundation Board of Directors for calendar year 2014
- 19) **RESOLUTION NO. 14-18** - A Resolution approving the revised Employee Handbook, including the addition of the employee dress code
- 20) **RESOLUTION NO. 14-19** - A Resolution approving the City of Bondurant Information Systems Disaster Prevention and Recovery Plan
- 21) **RESOLUTION NO. 14-20** - A Resolution approving the proposal submitted by Hoisington Kogler Group in the amount of \$7,750 for Zoning Ordinance and Map Revisions
- 22) **RESOLUTION NO. 14-21** - A Resolution approving the renewal license for Catering Privilege, Class C Liquor License (LC) Commercial, Outdoor Service and Sunday Sales for Founders Irish Pub, 110 1st Street, Southeast, Bondurant, Polk County, Iowa, pending dram shop insurance and an approved fire inspection
- 23) **RESOLUTION NO. 14-22** - A Resolution approving a Professional Services Agreement between the City of Bondurant and Veenstra & Kimm, Inc., for a computerized model of flooding along Mud Creek
- 24) **RESOLUTION NO. 14-23** - A Resolution approving the second extension of the Real Estate Purchase Agreement between the City of Bondurant and Travis M. Sisson to April 01, 2014
- 25) **PUBLIC HEARING** - For consideration of taking additional action to enter into a Water Revenue Loan Agreement
RESOLUTION NO. 14-24 - A Resolution taking additional action to enter into a Water Revenue Loan Agreement and borrow money in a principal amount not to exceed \$500,000
- 26) **PUBLIC HEARING** - For consideration of taking additional action to enter into a Loan Agreement and Awarding General Obligation Water Bonds Series 2014A
RESOLUTION NO. 14-25 - A Resolution taking additional action to enter into a Loan Agreement and borrow money in a principal amount not to exceed \$1,250,000
- 27) Discussion item(s)
 - a) Budget work session
- 28) **RESOLUTION NO. 14-26** - A Resolution setting a Public Hearing date for March 03, 2014, to receive public comment on the proposed City of Bondurant Municipal Budget for Fiscal Year 2014 / 2015
- 29) Reports / Comments and appropriate action thereon:
 - a) Mayor
 - b) City Administrator
 - c) Council Members
 - d) City Attorney Brick
- 30) Adjournment

BONDURANT CITY COUNCIL

REGULAR MEETING

February 03, 2014

Meeting No. 14-03

A regular meeting of the City Council of the City of Bondurant, Polk County, Iowa, was held in the Community Room at the Bondurant City Center on the 03rd day of February 2014, at 6:00 p.m.

Present: Mayor Keith Ryan
Council Member Wes Enos
Council Member Eric Johnson
Council Member Brian Lohse
Council Member Curt Sullivan
City Attorney David Brick
Deputy City Clerk Michelle Wells
City Administrator Mark Arentsen (attended the meeting telephonically)

Absent: Council Member Amy Bogaards

Notice of the meeting was posted at the Bondurant City Center, Casey's General Stores, Legacy Bank and the United States Post Office on January 31, 2014. All proceedings hereafter shown were taken while the convened meeting was open to the public.

Roll Call was taken and a quorum was declared. Mayor Ryan called the meeting to order at 6:03 p.m.

Mayor Ryan led the pledge of allegiance.

Council Member Lohse announced his abstention for item 10. Motion made by Council Member Johnson, seconded by Council Member Sullivan, to approve the agenda as presented. Roll Call: Ayes: 4. Nays: 0. Motion carried.

Motion made by Council Member Lohse, seconded by Council Member Johnson, to approve the Consent Items consisting of the City Council Meeting Minutes of January 20, 2014, the Claims Report, and Tax Abatement Applications for Matthew Kelley, 333 Aspen Drive, Northwest; Barb Engelbrecht, 100 Blaine Street, Northwest; and Eric Holtkamp, 501 Washington Avenue, Southeast, Bondurant, Polk County, Iowa. Roll Call: Ayes: 4. Nays: 0. Motion carried.

Polk County Sheriff's Department Division Chief Kevin Schneider updated the Mayor and Council Members of recent activity.

Mayor Ryan read aloud a Resolution of Appreciation for Karen Hudson. Motion made by Council Member Johnson, seconded by Council Member Sullivan, to approve Resolution No. 14-14, a Resolution of Appreciation to Karen Hudson, 8894 Northeast 94th Avenue, Bondurant, Iowa, for her Park Improvements Donation. Roll Call: Ayes: 4. Nays: 0. Motion carried.

Mayor Ryan read aloud a Resolution of Appreciation for Brian and Mary Lohse. Motion made by Council Member Johnson, seconded by Council Member Sullivan, to approve Resolution No. 14-15, a Resolution of Appreciation to Brian and Mary Lohse, 105, 5th Street, Southeast, Bondurant, Iowa, for matching Karen Hudson's Park Improvements Donation. Roll Call: Johnson-Yes, Sullivan-Yes, Enos-Yes, Lohse-Abstain. Motion carried.

Motion made by Council Member Lohse, seconded by Council Member Johnson, to approve the third and final reading of Ordinance No. 13-213, an Ordinance amending the Code of Ordinances of the City of Bondurant, Iowa, 2002, by adding Chapter 53, Noise Control. Roll Call: Ayes: 4. Nays: 0. Motion carried.

Motion made by Council Member Enos, seconded by Council Member Lohse, to approve the third and final reading of Ordinance No. 14-200, an Ordinance amending Chapter 75, Accident Reports for All Terrain Vehicles and Snowmobiles. Roll Call: Ayes: 4. Nays: 0. Motion carried.

Motion made by Council Member Lohse, seconded by Council Member Sullivan to correct the typographical error in Ordinance No. 14-201, Section A iv, an Ordinance amending the Code of Ordinances of the City of Bondurant, Iowa, 2002, by amending Chapter 178 of the Zoning Code, District Regulations, pertaining to Parkland Dedication, and waive the second reading and approve as the third and final reading. Roll Call: Ayes: 4. Nays: 0. Motion carried.

Motion made by Council Member Johnson, seconded by Council Member Sullivan, to approve the first reading of Ordinance No. 14-202, an Ordinance amending the Code of Ordinances of the City of Bondurant, Iowa, 2002, by amending Chapter 92, Water Rates, Section 92.05, Service Discontinued. Roll Call: Ayes: 4. Nays: 0. Motion carried.

Motion made by Council Member Lohse, seconded by Council Member Enos, to approve the first reading of Ordinance No. 14-203, an Ordinance amending the Code of Ordinances of the City of Bondurant, Iowa, 2002, by amending Chapter 105, Solid Waste and Recycling by adding Sub-Section 105.14, pertaining to Brush Chipping, subject to changes to be made by City Attorney David Brick. Roll Call: Ayes: 4. Nays: 0. Motion carried.

Motion made by Council Member Sullivan, seconded by Council Member Johnson, to approve Resolution No. 14-16, a Resolution authorizing and directing the City Administer to write-off certain Emergency Services medical service accounts as non-collectible due to Medicare, Medicaid or too small to collect. Roll Call: Ayes: 4. Nays: 0. Motion carried.

Motion made by Council Member Sullivan, seconded by Council Member Johnson, to approve Resolution No. 14-17, a Resolution approving the appointment of Jan Hall, 101 3rd Street, Southeast, Bondurant, Iowa, to the Virgil C. Webb, William Garber and Flora Webb Garber

Foundation Board of Directors for calendar year 2014. Roll Call: Ayes: 4. Nays: 0. Motion carried.

Motion made by Council Member Lohse, seconded by Council Member Enos, to approve Resolution NO. 14-18, a Resolution approving the revised Employee Handbook, including the addition of the employee dress code. Roll Call: Ayes: 4. Nays: 0. Motion carried.

Motion made by Council Member Sullivan, seconded by Council Member Johnson, to approve Resolution No. 14-19, a Resolution approving the City of Bondurant Information Systems Disaster Prevention and Recovery Plan. Roll Call: Ayes: 4. Nays: 0. Motion carried.

Motion made by Council Member Sullivan, seconded by Council Member Lohse, to approve Resolution No. 14-20, a Resolution approving the proposal submitted by Hoisington Koegler Group in the amount of \$7,750 for Zoning Ordinance and Map Revisions. Roll Call: Ayes: 4. Nays: 0. Motion carried.

Motion made by Council Member Lohse, seconded by Council Member Enos, to approve Resolution No. 14-21, a Resolution approving the renewal license for Catering Privilege, Class C Liquor License (LC) Commercial, Outdoor and Sunday Sales for Founders Irish Pub, 110 1st Street, Southeast, Bondurant, Polk County, Iowa, pending dram shop insurance and an approved fire inspection. Roll Call: Ayes: 4. Nays: 0. Motion carried.

Motion made by Council Member Enos, seconded by Council Member Sullivan, to approve Resolution No. 14-22, a Resolution approving a Professional Services Agreement between the City of Bondurant and Veenstra & Kimm, Inc., for a computerized model of flooding along Mud Creek. Roll Call: Ayes: 4. Nays: 0. Motion carried.

Motion made by Council Member Lohse, seconded by Council Member Johnson, to approve Resolution No. 14-23, a Resolution approving the second extension of the Real Estate Purchase Agreement between the City of Bondurant and Travis M. Sisson to April 01, 2014. Roll Call: Ayes: 4. Nays: 0. Motion carried.

Motion made by Council Member Enos, seconded by Council Member Lohse, to close the regular City Council meeting at 7:00 p.m., and open the Public Hearing for consideration of taking additional action to enter into a Water Revenue Loan Agreement. Roll Call: Ayes: 4. Nays: 0. Motion carried. No verbal comments were received during the Public Hearing. Motion made by Council Member Enos, seconded by Council Member Johnson, to close the Public Hearing at 7:01 p.m., and open the regular City Council meeting. Roll Call: Ayes: 4. Nays: 0. Motion carried. Motion made by Council Member Lohse, seconded by Council Member Sullivan, to approve Resolution No. 14-24, a Resolution taking additional action to enter into a Water Revenue Loan Agreement and borrow money in a principal amount not to exceed \$500,000. Roll Call: Ayes: 4. Nays: 0. Motion carried.

Motion made by Council Member Enos, seconded by Council Member Johnson, to close the regular City Council meeting at 7:02 p.m., and open the Public Hearing for consideration of taking additional action to enter into a Loan Agreement and Awarding General Obligation Water Bonds Series 2014A. Roll Call: Ayes: 4. Nays: 0. Motion carried. Susanne Gerlach, Public Financial Management, presented the final numbers pertaining to the sale of City of Bondurant Bond Series 2014A. No comments were received during the Public Hearing. Motion made by Council Member Enos, seconded by Council Member Johnson, to close the Public Hearing at 7:08 p.m., and open the regular City Council meeting. Roll Call: Ayes: 4. Nays: 0. Motion carried. Motion made by Council Member Enos, seconded by Council Member Sullivan, to approve Resolution No. 14-25, a Resolution to enter into a Loan Agreement and borrow money in a principal amount not to exceed \$1,250,000. Roll Call: Ayes: 4. Nays: 0. Motion carried.

A budget work session discussion will continue at the February 18, 2014, City Council meeting.

Motion made by Council Member Lohse, seconded by Council Member Johnson, to approve Resolution No. 14-26, a Resolution setting a Public Hearing date for March 03, 2014, to receive public comment on the proposed City of Bondurant Municipal Budget for Fiscal Year 2014 / 2015. Roll Call: Ayes: 4. Nays: 0. Motion carried.

The following item(s) were discussed as part of Mayor Ryan's comments:

- No comment.

The following item(s) were discussed as part of City Administrator Arentsen's comments:

- No comment.

The following item(s) were discussed as part of Council Member's and City Attorney Brick's comments:

- Council Member Lohse - Eastern Polk Regional Development update.
- Council Member Enos - No comment.
- Council Member Johnson - BRSC will interview for employment positions in two weeks.
- Council Member Sullivan - Asked when the Parks and Recreation Board will choose a vendor for the playground equipment and if the neighborhood park meetings will still be held.
- City Attorney Brick - Paine Heights Project - residents still in non-compliance.

Motion made by Council Member Sullivan, seconded by Council Member Johnson, to adjourn said meeting at 7:15 p.m. Roll Call: Ayes: 4. Nays: 0. Motion carried.

Michelle Wells, Deputy City Clerk

ATTEST:

Keith Ryan, Mayor

(SEAL)

I, the understated Mayor of the City of Bondurant, Polk County, Iowa, hereby certify that the foregoing is a true and accurate copy of proceedings had and done by the Mayor and City Council on February 03, 2014, that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the Office of the City Clerk; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting, and the said minutes from which the foregoing proceedings have been extracted were written from and available for public inspection within ten business days and prior to the next convened meeting of said body.

Keith Ryan, Mayor