

**NOTICE OF A REGULAR MEETING  
BONDURANT CITY COUNCIL**

**January 20, 2014**

**Meeting 14-02**

**NOTICE IS HEREBY GIVEN** that a Regular Meeting of the City Council will be held at 6:00 p.m., on Monday, January 20, 2014, in the Bondurant City Center, 200 Second Street, Northeast, Bondurant, Polk County, Iowa. Said meeting is open and the public is encouraged to attend.

**AGENDA**

- 1) Roll Call
- 2) Call to Order and Declaring a Quorum
- 3) Pledge of Allegiance
- 4) Abstentions declared
- 5) Perfecting and Approval of the Agenda
- 6) Consent Items:
  - a) Approval of the City Council Meeting Minutes of January 06, 2014
  - b) Receive and File - Planning & Zoning Commission Minutes of December 12, 2013
  - c) Receive and File - Parks and Recreation Board Minutes of November 21, and December 05, 2013, and Discussion Session on December 19, 2013
  - d) Receive and File - Library Board Meeting Minutes of December 05, and
  - e) December 14, 2013
  - f) Claims Report
  - g) December 2013 Financial Statements (e-mailed January 08, 2014)
  - h) Tax Abatement Applications - Jason Rowe, 1282 Adams Street, Southeast, Bondurant, Polk County, Iowa
- 7) Polk County Sheriff's Report
- 8) Guests requesting to address the City Council
- 9) Bradley Cooper, PE, Cooper Crawford & Associates, LLC - Presentation of a Preliminary Plat for Pleasant Grove Development  
**RESOLUTION NO. 14-08** - A Resolution approving the Preliminary Plat for Pleasant Grove Development
- 10) Leslie Holsapple, Program Coordinator, Metro Waste Authority - Presentation of yard waste cart service
- 11) Bondurant-Farrar Student Council - Presentation of the May Day 5K scheduled for May 03, 2014  
**RESOLUTION NO. 14-09** - A Resolution approving the route for the May Day 5K on May 03, 2014
- 12) Bob Veenstra, Veenstra & Kimm, Inc - Presentation of Drainage Study
- 13) Jill Sanders, Library Director - Presentation of annual report
- 14) Jeff Cook, Board Chair, Parks and Recreation Board - Presentation of 2014 Park Improvement Project
- 15) **RESOLUTION NO. 14-10** - A Resolution approving the appointment of Michell Klinker-Feld, 100 Grant Street, North, and Joshua Bryant, 502 Mallard Pointe Drive, Northwest, Bondurant, Polk County, Iowa, to the Library Board of Trustees
- 16) **RESOLUTION NO. 14-11** - A Resolution accepting ownership of the Northeast Morgan Drive watermain

- 17) **ORDINANCE NO. 13-212** - An Ordinance amending the Code of Ordinances of the City of Bondurant, Iowa, 2002, by amending Chapter 180 – Subdivision Ordinance to add a new provision defining the effective period of a Preliminary Plat (third and final reading)
- 18) **ORDINANCE NO. 13-213** - An Ordinance amending the Code of Ordinances of the City of Bondurant, Iowa, 2002, by amending Chapter 53, Noise Control (second reading)
- 19) **ORDINANCE NO. 13-214** - An Ordinance amending the Code of Ordinances of the City of Bondurant, Iowa, 2002, by amending Chapter 69, Parking Regulations (third and final reading)
- 20) **ORDINANCE NO 14-200** - An Ordinance amending the Code of Ordinances of the City of Bondurant, Iowa, 2002, by amending Chapter 75, Accident Reports for All Terrain Vehicles and Snowmobiles (second reading)
- 21) **RESOLUTION NO. 14-12** - A Resolution approving the purchase of property at 200 Lincoln Street, Southeast, Bondurant, Polk County, Iowa, in the amount of \$111,000
- 22) **RESOLUTION NO. 14-13** - A Resolution taking additional action to enter into a General Obligation Water Capacity Acquisition Loan Agreement and Awarding General Obligation Water Bond Series 2014A
- 23) **ORDINANCE NO. 14-201** - An Ordinance amending the Code of Ordinances of the City of Bondurant, Iowa, 2002, by amending Chapter 178, Zoning Code - District Regulations pertaining to Parkland Dedication (first reading)
- 24) Discussion item(s)
  - a) Electronic sign for City Hall
  - b) Budget work session
- 25) Reports / Comments and appropriate action thereon:
  - a) Mayor
  - b) City Administrator
  - c) Council Members
- 26) **CLOSED SESSION** – Pursuant to Iowa Code Section 21.5(j) to discuss the purchase of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property
- 27) Adjournment

# **BONDURANT CITY COUNCIL**

## **REGULAR MEETING**

**January 20, 2014**

**Meeting No. 14-02**

A regular meeting of the City Council of the City of Bondurant, Polk County, Iowa, was held in the Community Room at the Bondurant City Center on the 20th day of January 2014, at 6:00 p.m.

Present: Mayor Keith Ryan  
Council Member Amy Bogaards  
Council Member Wes Enos  
Council Member Eric Johnson  
Council Member Curt Sullivan  
City Administrator Mark Arentsen  
Deputy City Clerk Michelle Wells  
Finance Director Lori Dunham  
City Engineer Bob Veenstra

Absent: Council Member Brian Lohse

Notice of the meeting was posted at the Bondurant City Center, Casey's General Stores, Legacy Bank and the United States Post Office on January 17, 2014. All proceedings hereafter shown were taken while the convened meeting was open to the public.

Roll Call was taken and a quorum was declared. Mayor Ryan called the meeting to order at 6:00 p.m.

Mayor Ryan led the pledge of allegiance.

Motion made by Council Member Bogaards, seconded by Council Member Johnson, to approve the agenda as presented. Roll Call: Ayes: 4. Nays: 0. Motion carried.

Motion made by Council Member Bogaards, seconded by Council Member Johnson, to approve the Consent Items consisting of the City Council Meeting Minutes of January 06, 2014; Planning and Zoning Commission Meeting Minutes of December 12, 2013; Parks and Recreation Board Minutes of November 21, December 05, and Discussion Session on December 19, 2013; Library Board Meeting Minutes of December 05, and December 14, 2013; the Claims Report; December 2013 Financial Statements (e-mailed January 08, 2014) and Tax Abatement application for Jason Row, 1282 Adams Street, Southeast, Bondurant, Polk County, Iowa. Roll Call: Ayes: 4. Nays: 0. Motion carried.

Motion made by Council Member Bogaards, seconded by Council Member Sullivan, to table the Polk County Sheriff's report until a representative arrives. Roll Call: Ayes: 4. Nays: 0. Motion carried.

Brad Cooper, PE, Cooper Crawford & Associates, LLC, presented a Preliminary Plat for Pleasant Grove Development and answered questions from the Mayor and Council. Motion made by Council Member Bogaards, seconded by Council Member Enos, to approve Resolution No. 14-08, a Resolution approving the Preliminary Plat for Pleasant Grove Development. Roll Call: Ayes: 4. Nays: 0. Motion carried.

Rhonda O'Conner, Metro Waste Authority, presented the yard waste collection cart service which will soon be available to Bondurant residents.

Lexi Atzen, Emily Knuth, Mackenzie Clayton, Trey Duit and Christian Zvokel, representing Bondurant-Farrar Student Council, presented the proposed route for the May Day 5K scheduled for May 03, 2014. Motion made by Council Member Bogaards, seconded by Council Member Sullivan, to approve Resolution No. 14-09, a Resolution approving the route for the May Day 5K scheduled for May 03, 2014. Roll Call: Ayes: 4. Nays: 0. Motion carried.

Polk County Sheriff's Department Deputy Brandon Bracelin had nothing to report.

Bob Veenstra, Veenstra & Kimm, Inc., presented a drainage study for the City and offered recommendations and alternatives to potential problem areas.

Motion made by Council Member Bogaards, seconded by Council Member Sullivan, to table the annual library report to the February 03, 2014, meeting. Roll Call: Ayes: 4. Nays: 0. Motion carried.

Parks and Recreation Board Chair Jeff Cook highlighted projects scheduled for 2014. The Board is focusing on Wisteria Heights, Renaud Ridge and Lincoln Estates neighborhood parks; looking at options for City Park and Lake Petocka shelters; potential funding to connect a trail from Bondurant to Altoona and interpretive signs for the Trailhead.

Motion made by Council Member Bogaards, seconded by Council Member Enos, to approve Resolution No. 14-10, a Resolution approving the appointment of Michell Klinker-Feld, 100 Grant Street, North, and Joshua Bryant, 502 Mallard Pointe Drive, Northwest, Bondurant, Iowa, to the Bondurant Community Library Board of Trustees. Roll Call: Ayes: 4. Nays: 0. Motion carried.

Motion made by Council Member Bogaards, seconded by Council Member Enos, to approve Resolution No. 14-11, a Resolution accepting ownership of the Northeast Morgan Drive watermain. Roll Call: Ayes: 4. Nays: 0. Motion carried.

Motion made by Council Member Sullivan, seconded by Council Member Bogaards, to approve the third and final reading of Ordinance No. 13-212, an Ordinance amending the Code of Ordinances of the City of Bondurant, Iowa, 2002, by amending Chapter 180 - Subdivision Regulations and add a new provision defining the effective period of a Preliminary Plat. Roll Call: Ayes: 4. Nays: 0. Motion carried.

Motion made by Council Member Bogaards, seconded by Council Member Johnson, to approve the second reading of Ordinance No. 13-213, an Ordinance amending the Code of Ordinances of the City of Bondurant, Iowa, 2002, by amending Chapter 53, Noise Control. Roll Call: Ayes: 4. Nays: 0. Motion carried.

Motion made by Council Member Bogaards, seconded by Council Member Sullivan, to approve the third and final reading of Ordinance No. 13-214, an Ordinance amending the Code of Ordinances of the City of Bondurant, by amending Chapter 69, Parking Regulations. Roll Call: Ayes: 4. Nays: 0. Motion carried.

Motion made by Council Member Bogaards, seconded by Council Member Sullivan, to approve the second reading of Ordinance No. 14-200, an Ordinance amending the Code of Ordinances of the City of Bondurant, Iowa, 2002, by amending Chapter 75, Accident Reports for All Terrain Vehicles and Snowmobiles. Roll Call: Ayes: 4. Nays: 0. Motion carried.

Motion made by Council Member Bogaards, seconded by Council Member Sullivan, to approve Resolution No. 14-12, a Resolution approving the purchase of property located at 200 Lincoln Street, Southeast, Bondurant, Polk County, Iowa, in the amount of \$111,000. Roll Call: Ayes: 4. Nays: 0. Motion carried.

Motion made by Council Member Bogaards, seconded by Council Member Enos, to approve Resolution No. 14-13, a Resolution taking additional action to enter into a General Obligation Water Capacity Acquisition Loan Agreement and Awarding General Obligation Water Bond Series 2014A. Roll Call: Ayes: 4. Nays: 0. Motion carried.

Motion made by Council Member Bogaards, seconded by Council Member Enos, to approve the first reading of Ordinance No. 14-201, an Ordinance amending the Code of Ordinances of the City of Bondurant, Iowa, by amending Chapter 178 of the Zoning Code, District Regulations pertaining to Parkland Dedication. Roll Call: Ayes: 4. Nays: 0. Motion carried.

Discussion items included an electronic sign at City Hall and a budget work session.

**The following item(s) were discussed as part of Mayor Ryan's comments:**

- MWA President Tom Hadden resigning for new position as City Manager for the City of West Des Moines.
- Requesting each Council Member be a liaison to other City Boards / Commissions.

**The following item(s) were discussed as part of City Administrator Arentsen's comments:**

- Based on City Engineer's cost estimate for the Hwy 65 / 32nd Street, Intersection Project and the Chichaqua Valley Trail Project, the City will only pay about 3.5% of the estimated cost of the projects.
- Have attended three mandatory Emergency Government training sessions in the last two weeks.

- Future Recreation Center proposed site update.
- Higgins property purchase update.
- Vacation scheduled for February 2-16.
- Second Council meeting in February is February 18, due to President's Day. City Hall will be closed on February 17.
- Submitted nomination for State Historical Society Award of Excellence for Depot/Trailhead.
- Presenting four MPO grant applications to the MPO Funding Sub-committee on January 22.
- Launch party for Bondurant Living Magazine on January 29, 5:00 p.m. at Founders.
- BRAVO Gala cost is \$140.

**The following item(s) were discussed as part of Council Member's comments:**

- Council Member Bogaards - Asked the status of the following: Prairie Meadows grant applications; status of updating the Zoning Code; status of re-defining the Recreation Coordinator's job description and Parks and Recreation Board changes in the Municipal Code.
- Council Member Enos - No comment.
- Council Member Johnson - No comment.
- Council Member Sullivan - No comment.

Council Member Bogaards asked for a five minute recess.

Council Member Sullivan left the meeting at 8:20 p.m.

Motion made by Council Member Bogaards, seconded by Council Member Johnson, to close the regular City Council meeting at 8:20 p.m., and open the Closed Session, pursuant to Iowa Code Section 21.5(j) to discuss the purchase of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property. Roll Call: Ayes: 4. Nays: 0. Motion carried. Motion made by Council Member Bogaards, seconded by Council Member Johnson, to close the Closed Session at 8:40 p.m., and open the regular City Council meeting. Roll Call: Ayes: 4. Nays: 0. Motion carried.

City Administrator Arentsen stated that hearing no objections from Council Members pertaining to his recommendations for office staff adjustments, he will begin the process.

Motion made by Council Member Bogaards, seconded by Council Member Enos, to adjourn said meeting at 8:45 p.m. Roll Call: Ayes: 4. Nays: 0. Motion carried.

ATTEST:

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Keith Ryan, Mayor

(SEAL)

I, the understated Mayor of the City of Bondurant, Polk County, Iowa, hereby certify that the foregoing is a true and accurate copy of proceedings had and done by the Mayor and City Council on January 20, 2014, that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the Office of the City Clerk; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting, and the said minutes from which the foregoing proceedings have been extracted were written from and available for public inspection within ten business days and prior to the next convened meeting of said body.

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Keith Ryan, Mayor