NOTICE OF A REGULAR MEETING
BONDURANT CITY COUNCIL
October 21, 2013

Meeting 13-21

NOTICE IS HEREBY GIVEN that a Regular Meeting of the City Council will be held at 6:00 p.m., on Monday, October 21, 2013, in the Bondurant City Center, 200 Second Street, Northeast, Bondurant, Polk County, Iowa. Said meeting is open and the public is encouraged to attend.

AGENDA

1) Roll Call
2) Call to Order and Declaring a Quorum
3) Pledge of Allegiance
4) Abstentions declared
5) Perfecting and Approval of the Agenda
6) Consent Items:
   a) Approval of the City Council Meeting Minutes of October 07, 2013
   b) Receive and File – Library Board Meeting Minutes of September 05, 2013
   d) Claims Report
   e) September 2013 Financial Statements (e-mailed 10-07-13)
   f) Tax Abatement Applications – Shanna Boehnke, 1324 Joshua Circle, Southeast; and Cody and Suzanne Case, 312 Aspen Drive, Northwest, Bondurant, Polk County, Iowa
7) Polk County Sheriff’s Report
8) Guests requesting to address the City Council
9) **PUBLIC HEARING** – For consideration of approving the Assignment of Easement as requested by the Wastewater Reclamation Authority (WRA)
   RESOLUTION NO. 13-170 – A Resolution approving the Assignment of Easement as requested by the Wastewater Reclamation Authority (WRA)
10) **RESOLUTION NO. 13-171** – A Resolution approving the final Request for Payment submitted by Edge Commercial, LLC, in the amount of $10,038.15, pertaining to the Trailhead Project
11) **RESOLUTION NO. 13-172** – A Resolution approving the State of Iowa Financial Report for Fiscal Year 2013
12) **RESOLUTION NO. 13-173** – A Resolution approving the renewal license application for a Class C Beer Permit (BC) and Sunday Sales for Casey’s General Store #1373
13) **RESOLUTION NO. 13-174** – A Resolution approving the purchase of a 1991 custom cab Sutphen 75’ Quint ladder truck in the amount of $36,000
14) **RESOLUTION NO. 13-175** – A Resolution authorizing and directing the City Administrator to write-off certain Emergency Services medical service accounts as uncollectible due to Medicare, Medicaid or too small to collect
15) **RESOLUTION NO. 13-176** – A Resolution approving the plans and specifications for the City Park Shelter Replacement Project

16) Discussion item(s)
   a) Proposal for use of 101 Main Street, SE
   b) Budget break-down
   c) Employee Handbook changes
   d) Noise Ordinance
   e) Consider donation of 2000 Kubota tractor to BRSC

17) Reports / Comments and appropriate action thereon:
   a) Mayor
   b) City Administrator
   c) Council Members

18) **CLOSED SESSION** – Pursuant to Iowa Code Section 21.5(j) to discuss the purchase of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property

19) Adjournment
A regular meeting of the City Council of the City of Bondurant, Polk County, Iowa, was held in the Community Room at the Bondurant City Center on the 21st day of October, 2013, at 6:00 p.m.

Present: Mayor Keith Ryan
Council Member Amy Bogaards
Council Member Jerry Fischer
Council Member Eric Johnson
Council Member Brian Lohse
Council Member Curt Sullivan
City Administrator Mark Arentsen
City Engineer Bob Veenstra
Deputy City Clerk Michelle Wells
Finance Director Lori Dunham
Water Superintendent Pat Collison

Absent: None

Notice of the meeting was posted at the Bondurant City Center, Casey’s General Stores, Legacy Bank and the United States Post Office on October 18, 2013. All proceedings hereafter shown were taken while the convened meeting was open to the public.

Roll Call was taken and a quorum was declared. Mayor Ryan called the meeting to order at 6:00 p.m.

Mayor Ryan led the pledge of allegiance.

Motion made by Council Member Bogaards, seconded by Council Member Fischer, to approve the agenda as presented. Roll Call: Ayes: 5. Nays: 0. Motion carried.

Motion made by Council Member Lohse, seconded by Council Member Fischer, to approve the Consent Items consisting of the City Council Meeting Minutes of October 07, 2013, Library Board of Trustees Minutes of September 05, 2013, Planning and Zoning Commission Minutes of August 22, 2013, the Claims Report, September 2013 Financial Statements (e-mailed October 07, 2013), and Tax Abatement Applications for Shanna Boehnke, 1324 Joshua Circle, Southeast; and Suzanne Case, 312 Aspen Drive, Northwest, Bondurant, Polk County, Iowa. Roll Call: Ayes: 5. Nays: 0. Motion carried.

Polk County Sheriff's Department Deputy Ryan Phillips had nothing to report.
Motion made by Council Member Bogaards, seconded by Council Member Fischer, to close the regular City Council meeting at 6:03 p.m., and open the Public Hearing for consideration of approving the Assignment of Easement as requested by the Des Moines Metropolitan Wastewater Reclamation Authority (WRA). Roll Call: Ayes: 5. Nays: 0. Motion carried. No verbal comments were received during the Public Hearing. Motion made by Council Member Bogaards, seconded by Council Member Johnson, to close the Public Hearing at 6:04 p.m., and open the regular City Council meeting. Roll Call: Ayes: 5. Nays: 0. Motion carried. Motion made by Council Member Bogaards, seconded by Council Member Sullivan, to approve Resolution No. 13-170, a Resolution approving the Assignment of Easement as requested by the Des Moines Metropolitan Wastewater Reclamation Authority (WRA). Roll Call: Ayes: 5. Nays: 0. Motion carried.

Motion made by Council Member Bogaards, seconded by Council Member Sullivan, to approve Resolution No. 13-171, a Resolution approving the final Request for Payment submitted by Edge Commercial, LLC, in the amount of $10,038.15, pertaining to the Trailhead Project. Roll Call: Ayes: 5. Nays: 0. Motion carried.

Motion made by Council Member Sullivan, seconded by Council Member Johnson, to approve Resolution No. 13-172, a Resolution approving the State of Iowa Financial Report for Fiscal Year 2013. Roll Call: Ayes: 5. Nays: 0. Motion carried.

Motion made by Council Member Bogaards, seconded by Council Member Sullivan, to approve Resolution No. 13-173, a Resolution approving the renewal license application for a Class C Beer Permit (BC) and Sunday Sales for Casey’s General Store #1373. Roll Call: Ayes: 5. Nays: 0. Motion carried.

Motion made by Council Member Lohse, seconded by Council Member Fischer, to approve Resolution No. 13-174, a Resolution approving the purchase of a 1991 custom cab Sutphen 75’ Quint ladder truck in the amount of $36,000. Roll Call: Ayes: 5. Nays: 0. Motion carried.

Motion made by Council Member Bogaards, seconded by Council Member Sullivan, to approve Resolution No. 13-175, a Resolution authorizing and directing the CA to write-off certain Emergency Services medical service accounts as uncollectible due to Medicare, Medicaid or too small to collect. Roll Call: Ayes: 5. Nays: 0. Motion carried.

Thad Long, S V P A Architects Inc., presented plans for the City Park Shelter Project. Motion made by Council Member Bogaards, seconded by Council Member Lohse, to approve Resolution No. 13-176, a Resolution approving the plans and specifications for the City Park Shelter Replacement Project.

Discussion was held between two interested persons, Troy Van Balle, 9838 NE 88th Street, Bondurant, Iowa, and Jordan Watkins, 204 11th Street, Southeast, Bondurant, Iowa, and the Mayor and Council regarding the intended zoning and use of 101 Main Street, Southeast.
Additional discussion items included providing the Mayor and Council Members with a quarterly budget break-down of funds; proposed changes to the Employee Handbook, noise ordinance and consideration for donating the 2000 Kubota tractor to BRSC. Lori Dunham, Finance Director, participated in the discussion.

The following item(s) were discussed as part of Mayor Ryan’s comments:

- Possible Chichaqua Trail Authority may be established among ride through communities.

The following item(s) were discussed as part of City Administrator Arentsen’s comments:

- WRA construction continues; second crew to begin work this week.
- MPO approved an additional $200,000 for the U.S. Highway 65 traffic light project.
- Comprehensive Plan review scheduled for December 9.
- Potential for a Mud Creek Management Authority.
- Public Works Building Addition preconstruction meeting was October 21.
- More developers are calling that have not developed here before.

The following item(s) were discussed as part of Council Member’s comments:

- Council Member Sullivan – No comment.
- Council Member Johnson – No comment.
- Council Member Fischer – No comment.
- Council Member Bogaards – No comment.
- Council Member Lohse – Resident thanked him for new stop signs at Lincoln and Third SE.

Council Member Bogaards asked for a five minute recess at 8:07 p.m.

Council Member Sullivan left the meeting at 8:10 p.m.

Motion made by Council Member Bogaards, seconded by Council Member Lohse, to close the regular City Council meeting at 8:14 p.m., and open the Closed Session, pursuant to Iowa Code Section 21.5(j) to discuss the purchase of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property. Roll Call: Ayes: 4. Nays: 0. Motion carried. Motion made by Council Member Bogaards, seconded by Council Member Johnson, to close the Closed Session at 8:30 p.m., and open the regular City Council meeting. Roll Call: Ayes: 4. Nays: 0. Motion carried.

Motion made by Council Member Bogaards, seconded by Council Member Johnson, to adjourn said meeting at 8:30 p.m. Roll Call: Ayes: 4. Nays: 0. Motion carried.
Michelle Wells, Deputy City Clerk

ATTEST:

Keith Ryan, Mayor

(SEAL)

I, the understated Mayor of the City of Bondurant, Polk County, Iowa, hereby certify that the foregoing is a true and accurate copy of proceedings had and done by the Mayor and City Council on October 21, 2013, that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the Office of the City Clerk; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting, and the said minutes from which the foregoing proceedings have been extracted were written from and available for public inspection within ten business days and prior to the next convened meeting of said body.

Keith Ryan, Mayor