

## NOTICE OF A REGULAR MEETING BONDURANT CITY COUNCIL

April 01, 2013

Meeting 13-07

**NOTICE IS HEREBY GIVEN** that a Regular Meeting of the City Council will be held at 6:00 p.m., on Monday, April 01, 2013, in the Bondurant City Center, 200 Second Street, Northeast, Bondurant, Polk County, Iowa. Said meeting is open and the public is encouraged to attend.

### AGENDA

- 1) Roll Call
- 2) Call to Order and Declaring a Quorum
- 3) Pledge of Allegiance
- 4) Abstentions declared
- 5) Perfecting and Approval of the Agenda
- 6) Consent Items:
  - a) Approval of the City Council Meeting Minutes of March 18, 2013
  - b) Receive and File – Parks and Recreation Board Meeting Minutes of February 21, March 05, and March 19, 2013
  - c) Receive and File – Board of Adjustment Meeting Minutes of June 12, 2012
  - d) Receive and File – Planning and Zoning Commission Minutes of March 14, 2013
  - e) Claims Report
  - f) Tax Abatement Applications – Brian Blessman, 313 Aspen Drive, Northwest; and Ross Hageman, 410 3rd Street, Southeast, Bondurant, Polk County, Iowa
- 7) Polk County Sheriff's Report
- 8) Guests requesting to address the City Council
- 9) Joe Riding, Iowa House Representative – Legislative update
- 10) Jerry Pritchard, Bondurant Men's Club – Request for fireworks permit for Summerfest  
**RESOLUTION NO. 13-44** – A Resolution approving the request for supervised display of fireworks for Summerfest on June 27, 2013
- 11) David Bentz, Bishop Engineering Company, Inc – Presentation of a Site Plan for Bondurant Country Market  
**RESOLUTION NO 13-45** – A Resolution approving a Site Plan for Bondurant Country Market, located at 114 Brick Street, Southeast, Bondurant, Polk County, Iowa
- 12) Jeff Cook, Chair, Parks and Recreation Board
  - a) Park & Trail Master Plan
  - b) Park & Rec organization
  - c) Trailhead
- 13) **RESOLUTION NO. 13-46** – A Resolution approving the Parks and Recreation Board Mission Statement

- 14) **RESOLUTION NO. 13-47** – A Resolution approving Parks and Recreation Board goals for 2013 / 2014
- 15) **ORDINANCE NO. 13-202** – An Ordinance amending the Code of Ordinances of the City of Bondurant, Iowa, 2002, by amending Chapter 69, Parking Regulations, Section 69.08, No Parking Zones
- 16) **RESOLUTION NO. 13-48** – A Resolution authorizing and directing the City Administrator to write-off certain utility services accounts as non-collectible, due to death and bankruptcy
- 17) **RESOLUTION NO. 13-49** – A Resolution setting a Public Hearing date of April 15, 2013, for the potential of selling the property at 902 2nd Street, Northeast, Bondurant, Polk County, Iowa
- 18) **RESOLUTION NO. 13-50** – A Resolution setting a Public Hearing date of April 15, 2013, for proposed action to institute proceedings to enter into a loan agreement and borrow money in a principal amount not to exceed \$2,075,000
- 19) **RESOLUTION NO. 13-51** – A Resolution approving Request for Payment No. 4, submitted by Edge Commercial, LLC, in the amount of \$17,115.56
- 20) Discussion item(s)
  - a) Maximum canoe length at Lake Petocka
  - b) Low pressure sewer system for Pleasant Street, Northeast
- 21) Reports / Comments and appropriate action thereon:
  - a) Mayor
  - b) City Administrator
  - c) Council Members
  - d) City Attorney
- 22) **CLOSED SESSION** – Pursuant to Iowa Code Section 21.5(j) to discuss the purchase of particular real estate
- 23) Adjournment

# **BONDURANT CITY COUNCIL**

## **REGULAR MEETING**

**April 01, 2013**

**Meeting No. 13-07**

A regular meeting of the City Council of the City of Bondurant, Polk County, Iowa, was held in the Community Room at the Bondurant City Center on the 01st day of April, 2013, at 6:00 p.m.

Present: Mayor Keith Ryan  
Council Member Amy Bogaards  
Council Member Jerry Fischer  
Council Member Eric Johnson  
Council Member Brian Lohse  
City Administrator Mark Arentsen  
City Engineer Bob Veenstra  
Deputy City Clerk Michelle Wells

Absent: Council Member Curt Sullivan

Notice of the meeting was posted at the Bondurant City Center, Casey's General Stores, Legacy Bank and the United States Post Office on March 29, 2013. All proceedings hereafter shown were taken while the convened meeting was open to the public.

Roll Call was taken and a quorum was declared. Mayor Ryan called the meeting to order at 6:00 p.m.

Mayor Ryan led the pledge of allegiance.

Council Member Lohse announced abstention for item 11.

Motion made by Council Member Johnson, seconded by Council Member Fischer, to approve the agenda as presented. Roll Call: Ayes: 4. Nays: 0. Motion carried.

Motion made by Council Member Bogaards, seconded by Council Member Lohse, to approve the Consent Items consisting of the City Council Meeting Minutes of March 18, 2013; Parks and Recreation Board Minutes of February 21, March 05, and March 19, 2013; Board of Adjustment Meeting Minutes of June 12, 2012; Planning and Zoning Commission Minutes of March 14, 2013; the Claims Report and Tax Abatement Applications for Brian Blessman, 313 Aspen Drive, Northwest; and Ross Hageman, 410 3rd Street, Southeast, Bondurant, Polk County, Iowa. Roll Call: Ayes: 4. Nays: 0. Motion carried.

Polk County Sheriff's Department representative Deputy Ryan Phillips introduced Kevin Schneider as the department's new Division Chief.

Joe Riding, Iowa House Representative, presented an update on legislative issues.

Jerry Pritchard, Bondurant Men's Club, presented a brief update of Summerfest activities, which will be held on June 26 and 27. Motion made by Council Member Bogaards, seconded by Council Member Johnson, to approve Resolution No. 13-44, a Resolution approving a permit for supervised display of fireworks for Summerfest on June 27, 2013. Roll Call: Ayes: 4. Nays: 0. Motion carried.

David Bentz, Bishop Engineering, and Thad Long, SVPA Architects, both representing Brian Lohse, presented a Site Plan for Bondurant Country Market, located at 114 Brick Street, Southeast, Bondurant, Polk County, Iowa. Motion made by Council Member Bogaards, seconded by Council Member Fischer, to approve Resolution No. 13-45, a Resolution approving a Site Plan for Bondurant Country Market, located at 114 Brick Street, Southeast, Bondurant, Polk County, Iowa. Roll Call: Bogaards-Yes, Fischer-Yes, Johnson-Yes, Lohse-Abstain. Motion carried.

Jeff Cook, Chair, Parks and Recreation Board, presented an update on the Park and Trail Master Plan, Parks and Recreation Board organization, the Trailhead Project, Parks and Recreation Board proposed Mission Statement and Board goals for 2013 and 2014.

Motion made by Council Member Bogaards, seconded by Council Member Lohse, to approve Resolution No. 13-46, a Resolution approving the proposed Parks and Recreation Board Mission Statement. Roll Call: Ayes: 4. Nays: 0. Motion carried.

Motion made by Council Member Lohse, seconded by Council Member Bogaards, to approve Resolution No. 13-47, a Resolution approving Parks and Recreation Board goals for 2013 and 2014. Roll Call: Ayes: 4. Nays: 0. Motion carried.

Motion made by Council Member Bogaards, seconded by Council Member Johnson, to waive the first and second reading of Ordinance No. 13-202, an Ordinance amending the Code of Ordinances of the City of Bondurant, Iowa, 2002, by amending Chapter 69, Parking Regulations, Section 69.08, No Parking Zones and approve as the third and final reading. Roll Call: Ayes: 4. Nays: 0. Motion carried.

Motion made by Council Member Lohse, seconded by Council Member Johnson, to approve Resolution No. 13-48, by amending such resolution to remove the write-offs with respect to S.C. Stoner Construction and only approve the write-off for death. Roll Call: Ayes: 4. Nays: 0. Motion carried.

Motion made by Council Member Bogaards, seconded by Council Member Johnson, to approve Resolution No. 13-49, a Resolution setting a Public Hearing date for April 15, 2013, for the potential of selling the property at 902 2nd Street, Northeast, Bondurant, Polk County, Iowa. Roll Call: Ayes: 4. Nays: 0. Motion carried.

Motion made by Council Member Bogaards, seconded by Council Member Johnson, to approve Resolution No. 13-50, a Resolution setting a Public Hearing date for April 15, 2013, for proposed action to institute proceedings to enter into a loan agreement and borrow money in a principal amount not to exceed \$2,075,000. Roll Call: Ayes: 4. Nays: 0. Motion carried.

Motion made by Council Member Bogaards, seconded by Council Member Fischer, to approve Resolution No. 13-51, a Resolution approving Request for Payment No. 4, submitted by Edge Commercial, LLC, in the amount of \$17,115.56, pertaining to the Trailhead Project. Roll Call: Ayes: 4. Nays: 0. Motion carried.

Discussion items included maximum canoe length at Lake Petocka and a low pressure sewer system for Pleasant Street, Northeast. Bruce Mellody, 1213 Cove Street, Southeast; Corbin Van Wyk, 808 Cleveland Avenue, Southeast; City Engineer Bob Veenstra, and Joshua Trapp, 3009 SW Townpark Drive, Ankeny, Iowa, participated in the discussion.

**The following item(s) were discussed as part of Mayor Ryan's comments:**

- Metro Waste Authority dinner on April 17.
- Family member illness.

**The following item(s) were discussed as part of City Administrator Arentsen's comments:**

- Bid opening for Mud Creek sewer work is May 01.
- Depot construction progress meeting on April 03.
- Post Office roof needs replaced.
- DOT trail paving application due April 15.
- Paving design and cost estimate for Trailhead Depot.

**The following item(s) were discussed as part of Council Member's comments:**

- Council Member Johnson – BRSC update. A big thank you to Dan Clark for all of his hard work and hours spent at the complex.
- Council Member Fischer – No comment.
- Council Member Bogaards – Would like more applicants for the Farmers Market.
- Council Member Lohse – Deer Ridge Drive, Northwest, needs additional “No Parking” signs; and coaching a ball team, so will be missing some Council meetings.
- City Attorney Brick – No comment.

Council Member Bogaards asked for a recess at 7:30 p.m.

Motion made by Council Member Bogaards, seconded by Council Member Lohse, to close the regular City Council meeting at 7:40 p.m., and open the Closed Session, pursuant to Iowa Code Section 21.5(j) to discuss the purchase of particular real estate. Roll Call: Ayes: 4. Nays: 0. Motion carried. Motion made by Council Member Bogaards, seconded by Council Member

Johnson, to close the Closed Session at 7:50 p.m., and open the regular City Council meeting.  
Roll Call: Ayes: 4. Nays: 0. Motion carried.

Motion made by Council Member Bogaards, seconded by Council Member Lohse, to adjourn  
said meeting at 7:59 p.m. Roll Call: Ayes: 4. Nays: 0. Motion carried.

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Michelle Wells, Deputy City Clerk

ATTEST:

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Keith Ryan, Mayor

(SEAL)

I, the understated Mayor of the City of Bondurant, Polk County, Iowa, hereby certify that the foregoing is a true and accurate copy of proceedings had and done by the Mayor and City Council on April 01, 2013, that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the Office of the City Clerk; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting, and the said minutes from which the foregoing proceedings have been extracted were written from and available for public inspection within ten business days and prior to the next convened meeting of said body.

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Keith Ryan, Mayor