

**NOTICE OF A REGULAR MEETING  
BONDURANT CITY COUNCIL**

**March 18, 2013**

**Meeting 13-06**

**NOTICE IS HEREBY GIVEN** that a Regular Meeting of the City Council will be held at 6:00 p.m., on Monday, March 18, 2013, in the Bondurant City Center, 200 Second Street, Northeast, Bondurant, Polk County, Iowa. Said meeting is open and the public is encouraged to attend.

**AGENDA**

- 1) Roll Call
- 2) Call to Order and Declaring a Quorum
- 3) Pledge of Allegiance
- 4) Abstentions declared
- 5) Perfecting and Approval of the Agenda
- 6) Consent Items:
  - a) Approval of the City Council Meeting Minutes of March 04, 2013
  - b) Receive and File – Planning & Zoning Commission Minutes of January 24, 2013
  - c) Receive and File – BRSC Board Meeting Minutes of February 13, 2013
  - d) Receive and File – Library Board of Trustees Minutes of February 07, 2013, and Library statistics for February 2013
  - e) Claims Report
  - f) Tax Abatement Applications – Matthew Mitchell, 404 3rd Street, Southeast; Eddie Daily, 304 Tailfeather Drive, Northwest; Taylie Brayman, 3233 Birch Street, Southwest; Phet Khamphaphongvixay, 316 Aspen Drive, Northwest; Kelsie Christensen, 307 Tailfeather Drive, Northwest; and Matthew Schnur, 411 3rd Street, Southeast, Bondurant, Polk County, Iowa
- 7) Polk County Sheriff's Report
- 8) Guests requesting to address the City Council
- 9) Michael Anthony, PE, Shive Hattery, Inc. – Presentation of the Chichaqua Valley Trail Schedule  
**RESOLUTION NO. 13-37** – A Resolution authorizing the City Administrator to sign the application and the City of Bondurant to file an application to the Iowa Department of Transportation for assistance under the Safe Routes to School Program for the Mallard Pointe / Deer Ridge Crossing Trail Connection
- 10) **RESOLUTION NO. 13-38** – A Resolution approving the Amendment to Agreement between the City of Bondurant and Shive-Hattery, Inc., pertaining to the Phase 2 Trail Design
- 11) **RESOLUTION NO. 13-39** – A Resolution approving the Professional Services Agreement between the City of Bondurant and Shive-Hattery, Inc., pertaining to the Federal Aid Trail Design

- 12) **RESOLUTION NO. 13-40** – A Resolution authorizing the City of Bondurant to submit an application for funding from the Federal Surface Transportation Program (STP) to the Des Moines Area Metropolitan Planning Organization (MPO) for the partial funding of the construction of the Chichaqua Valley Trail Project and further approving the application which obligates the City of Bondurant to matching funds for the construction of said project
- 13) Don Marner, Snyder & Associates – Presentation of a Site Plan for a new elementary school for the Bondurant-Farrar Community School District  
**RESOLUTION NO. 13-41** – A Resolution approving the Site plan for a new elementary school for the Bondurant-Farrar Community School District, located west of Garfield Street, Southwest, and south of Sixth Street, Southwest, Bondurant, Polk County, Iowa
- 14) **RESOLUTION NO. 13-42** – A Resolution approving an Agreement with SVPA Architects, Inc., for the Community Center Project Definition and Site Selection for a fee not to exceed \$15,800
- 15) **RESOLUTION NO. 13-43** – A Resolution approving Request for Payment No. 3 submitted by Edge Commercial, LLC, in the amount of \$50,779.87 pertaining to the Trailhead Project
- 16) **ORDINANCE NO. 13-200** – An Ordinance amending the Code of Ordinances of the City of Bondurant, Iowa, 2002, by amending Chapter 103 Stormwater Utility, Section 103.02, Stormwater Utility Rates (third and final reading)
- 17) **ORDINANCE NO. 13-201** – An Ordinance amending the Code of Ordinances of the City of Bondurant, Iowa, 2002, by amending Chapter 106, Collection of Solid Waste Section 106.09, Collection Fees (third and final reading)
- 18) Reports / Comments and appropriate action thereon:
  - a) Mayor
  - b) City Administrator
  - c) Council Members
- 19) Adjournment

# **BONDURANT CITY COUNCIL**

## **REGULAR MEETING**

**March 18, 2013**

**Meeting No. 13-06**

A regular meeting of the City Council of the City of Bondurant, Polk County, Iowa, was held in the Community Room at the Bondurant City Center on the 18th day of March, 2013, at 6:00 p.m.

Present: Mayor Keith Ryan  
Council Member Amy Bogaards  
Council Member Jerry Fischer  
Council Member Eric Johnson  
Council Member Curt Sullivan  
City Administrator Mark Arentsen  
City Engineer Bob Veenstra  
Deputy City Clerk Michelle Wells

Absent: Council Member Brian Lohse

Notice of the meeting was posted at the Bondurant City Center, Casey's General Stores, Legacy Bank and the United States Post Office on March 15, 2013. All proceedings hereafter shown were taken while the convened meeting was open to the public.

Roll Call was taken and a quorum was declared. Mayor Ryan called the meeting to order at 6:00 p.m.

Mayor Ryan led the pledge of allegiance.

Motion made by Council Member Sullivan, seconded by Council Member Fischer, to approve the agenda as presented. Roll Call: Ayes: 3. Nays: 0. Motion carried.

Motion made by Council Member Fischer, seconded by Council Member Sullivan, to approve the Consent Items consisting of the City Council Meeting Minutes of March 04, 2013, Planning and Zoning Commission Meeting Minutes of January 24, 2013, BRSC Board Meeting Minutes of February 13, 2013, Library Board of Trustees Minutes of February 07, 2013, Library Statistics Report for February 2013, and Tax Abatement Applications for Matthew Mitchell, 404 3rd Street, Southeast; Eddie Daily, 304 Tailfeather Drive, Northwest; Taylie Brayman, 3233 Birch Street, Southwest; Phet Khamphaphongvixay, 316 Aspen Drive, Northwest; Kelsie Christensen, 307 Tailfeather Drive, Northwest; and Matthew Schnur, 411 3rd Street, Southeast, Bondurant, Polk County, Iowa. Roll Call: Ayes: 3. Nays: 0. Motion carried.

Motion made by Council Member Fischer, seconded by Council Member Johnson, to table the Polk County Sheriff's Department report until their arrival. Roll Call: Ayes: 3. Nays: 0. Motion carried.

Loren Birchmier, 8909 Northeast Morgan Drive, Bondurant, Iowa, requested the City look into developing additional soccer fields to host regional and City events that all groups could use.

Michael Anthony, PE, Shive Hattery, Inc., presented the Chichaqua Valley Trail schedule, and funding options for the Safe Routes To School Program for the Mallard Pointe / Deer Ridge Crossing Trail Connection.

Motion made by Council Member Johnson, seconded by Council Member Sullivan, to approve Resolution No. 13-37, a Resolution authorizing the City Administrator to sign the application and the City of Bondurant to file an application to the Iowa Department of Transportation for assistance under the Safe Routes to School Program for the Mallard Pointe / Deer Ridge Crossing Trail Connection. Roll Call: Ayes: 3. Nays: 0. Motion carried.

Motion made by Council Member Sullivan, seconded by Council Member Johnson, to approve Resolution No. 13-38, a Resolution approving the Amendment to Agreement between the City of Bondurant and Shive-Hattery, Inc., pertaining to the Phase 2 Trail Design. Roll Call: Ayes: 3. Nays: 0. Motion carried.

Motion made by Council Member Johnson, seconded by Council Member Sullivan, to approve Resolution No. 13-39, a Resolution approving the Professional Services Agreement between the City of Bondurant and Shive-Hattery, Inc., pertaining to the Federal Aid Trail Design. Roll Call: Ayes: 3. Nays: 0. Motion carried.

Motion made by Council Member Sullivan, seconded by Council Member Fischer, to approve Resolution No. 13-40, a Resolution authorizing the City of Bondurant to submit an application for funding from the Federal Surface Transportation Program (STP) to the Des Moines Area Metropolitan Planning Organization (MPO) for the partial funding of the construction of the Chichaqua Valley Trail Project and further approving the application, which obligates the City of Bondurant to matching funds for the construction of said project. Roll Call: Ayes: 3. Nays: 0. Motion carried.

Don Marner, Snyder and Associates, Inc., and Dina Landphair, FEH Associates, Inc., presented the Site Plan for a new elementary school for the Bondurant-Farrar Community School District and answered questions from the Mayor and Council. Motion made by Council Member Johnson, seconded by Council Member Sullivan, to approve Resolution No. 13-41, a Resolution approving the Site Plan for a new elementary school for the Bondurant-Farrar Community School District, located west of Garfield Street, Southwest, and south of Sixth Street, Southwest, Bondurant, Polk County, Iowa. Roll Call: Ayes: 3. Nays: 0. Motion carried.

Council Member Bogaards arrived at 6:30 p.m.

Thad Long, SVPA Architects, Inc., presented an overview of the proposal for the Community Center Project Definition and Site Selection and answered questions from the Mayor and Council. Motion made by Council Member Sullivan, seconded by Council Member Johnson, to approve Resolution No. 13-42, a Resolution approving an Agreement with SVPA Architects, Inc., for the Community Center Project Definition and Site Selection, for a fee not to exceed \$15,800. Roll Call: Ayes: 4. Nays: 0. Motion carried.

Polk County Sheriff's Department Deputy Frank Courtney had nothing to report.

Motion made by Council Member Bogaards, seconded by Council Member Sullivan, to approve Resolution No. 13-43, a Resolution approving Request for Payment No. 3 submitted by Edge Commercial, LLC, in the amount of \$50,779.87, pertaining to the Trailhead Project. Roll Call: Ayes: 4. Nays: 0. Motion carried.

Motion made by Council Member Sullivan, seconded by Council Member Johnson, to approve the third and final reading of Ordinance No. 13-200, an Ordinance amending the Code of Ordinances of the City of Bondurant, Iowa, 2002, by amending Chapter 103, Stormwater Utility, Section 103.02, Stormwater Utility Rates, effective July 2013 billing. Roll Call: Ayes: 4. Nays: 0. Motion carried.

Motion made by Council Member Bogaards, seconded by Council Member Sullivan, to approve the third and final reading of Ordinance No. 13-201, an Ordinance amending the Code of Ordinances of the City of Bondurant, Iowa, 2002, by amending Chapter 106, Collection of Solid Waste, Section 106.09, Collection Fees, effective July 2013 billing. Roll Call: Ayes: 4. Nays: 0. Motion carried.

**The following item(s) were discussed as part of Mayor Ryan's comments:**

- No comment.

**The following item(s) were discussed as part of City Administrator Arentsen's comments:**

- Presenting a trail funding application to the MPO on March 20.
- Snyder & Associates will present a Parks Concept Plan on March 19.
- Site Plan for a proposed grocery store at the April 1, Council meeting.
- Vacation update.

**The following item(s) were discussed as part of Council Member's comments:**

- Council Member Sullivan – No comment.
- Council Member Johnson – No comment.
- Council Member Fischer – No comment.
- Council Member Bogaards – Farmers Market update; apologized for being late.

Motion made by Council Member Fischer, seconded by Council Member Sullivan, to adjourn said meeting at 6:48 p.m. Roll Call: Ayes: 4. Nays: 0. Motion carried.

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Michelle Wells, Deputy City Clerk

ATTEST:

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Keith Ryan, Mayor

(SEAL)

I, the understated Mayor of the City of Bondurant, Polk County, Iowa, hereby certify that the foregoing is a true and accurate copy of proceedings had and done by the Mayor and City Council on March 18, 2013, that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the Office of the City Clerk; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting, and the said minutes from which the foregoing proceedings have been extracted were written from and available for public inspection within ten business days and prior to the next convened meeting of said body.

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Keith Ryan, Mayor