

# Adopt a Park/Trail Guidelines

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- Any family, community group, organization, academic institution, church, or business may request to participate in the Adopt a Park/Trail program.
- Groups must agree to adopt a minimum of one section of trail or one park for a period of two years and commit to a cleanup of the adopted park or trail on a quarterly basis (four times per year). Failure to clean up on a quarterly basis may result in the loss of your group's adoption.
- Groups may select from any park or trail section in Bondurant that is eligible for adoption.
- To adopt a park or trail the group's lead point of contact must complete the Adopt a Park/Trail Adoption Form. Bondurant Parks and Recreation Department will review the adoption request then send an email and call the group's main contact confirming the adoption is approved. Confirmation must be received prior to the first scheduled cleanup.
- Participants under the age of 18 must have adult supervision or guardian consent at all cleanup activities. Ensure all volunteers in my group complete the Volunteer Information Form and Release Waiver of Liability prior to engaging in cleanup activities.
- Groups can contact Parks and Recreation for trash bags.
- No power tools are allowed. Do NOT pick up any hazardous materials. Volunteers are responsible for reporting any vandalism or hazardous materials on the Cleanup Results Form.
- Trash must be placed in heavy duty trash bags along the trail when cleanup is over. Inform City Hall staff and the disposal will be scheduled for pickup. Call 515-967-2418.
- Groups must report results including at the minimum on photo and a short narrative of the cleanup findings after each cleanup via the online Cleanup Results Form in order to document your commitment. Groups must report any vandalism or hazardous materials on the form so the City's Public Works Department can address the issue(s).
- Group will be recognized on the City's website and on social media after the cleanups have been reported (required four times per year).
- Representative acknowledges that their group are volunteers and agree to indemnify and hold harmless the Adopt a Park/Trail sponsors, officers, and agents from any and all liability for claims, demands, and actions. Volunteers will not hold the City of Bondurant or its appointed staff responsible in case of accident/injury or loss as a result of participation in the Adopt a Park/Trail Program.

# Adopt a Park/Trail Safety Reminders

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The safety reminders are intended to keep all participants in the Adopt a Park/Trail program safe. They cannot, however, cover all situations that volunteers may encounter, and it is the responsibility of all participants, especially group leaders, to use their best judgment to maintain the safety of everyone involved at all times.

- Dress appropriately for the weather. Closed toed shoes, long pants and sturdy gloves are recommended. Hats, sunscreen, and insect repellent are also recommended.
- When working near a roadway, wear a safety vest and/or bright colored clothing to be seen easily by motorists.
- Work only during daylight hours and only in favorable weather.
- Have plenty of water on hand.
- Take breaks and avoid overexertion, especially in hot weather.
- Avoid working alone. Work in groups and use the buddy system.
- Have a first aid kit at the cleanup site.
- Be aware of personal surroundings at all times. Stay alert to the dangers posed by changing weather, wildlife, passing cars, poisonous plants (pay special attention to poison ivy and wild parsnip) or any other hazards that might be encountered at your site.
- Do NOT pick up litter from road surfaces.
- Do NOT pick up hazardous materials (hypodermic needles, chemicals, dead animals, etc.) or unknown materials that may be hazardous. Report these items in the Cleanup Results Form.
- Do NOT participate in litter cleanups while under the influence of alcohol or drugs.
- Do NOT attempt to cleanup in any area that may pose a personal risk to volunteers such as dangerous overhangs, hard to reach area, etc.
- No power tools are allowed. Do NOT pick up any hazardous materials.



## Volunteer Information Form and Waiver of Liability

This Release and Waiver of Liability (the "Release") is executed by (the "Volunteer") in favor of the City of Bondurant (the "City"), its officials, employees, representatives, and agents. The Volunteer desires to work as a volunteer for the City and engage in activities related to being a volunteer (the "Activities"). The Volunteer understands that the Activities may include use of hand tools, power tools, equipment, and machinery, as well as working indoors or outdoors. The Volunteer hereby freely, voluntarily, and without duress executes this Release for the Volunteer's self, personal representatives, heirs, and next of kin under the following terms:

Release and Waiver: Volunteer does hereby release, forever discharge, covenant not to sue, and hold harmless the City, its officials, employees, representatives, and agents from any and all liability, claims, and demands of whatever kind or nature, either in law or in equity, which arise or may hereafter arise from Volunteer's Activities on behalf of the City. Volunteer understands that this Release discharges the City from any and all liability or claim that the Volunteer may have against the City with respect to bodily injury, personal injury, illness, death, or property damage that may result from Volunteer's Activities with the City. Volunteer also understands that the City does not assume any responsibility for or obligation to provide financial assistance or other assistance, including but not limited to medical, health, or disability insurance in the event of injury or illness.

Medical Treatment: Volunteer does hereby release and forever discharge the City, its officials, employees' representatives, and agents from any claim whatsoever which arises or may hereafter arise on account of any first aid, treatment, or service rendered in connection with the Volunteer's Activities with the City.

Assumption of Risk: The Volunteer understands that the Activities may include work that may be hazardous to the Volunteer, including, but not limited to, construction, loading and unloading, and transportation to and from work sites. Volunteer agrees to inspect all work sites and the tools for all Activities. The Volunteer understands that the City may provide little, or no training related to the Activities. The Volunteer understands that he or she may be required to supply his or her own safety equipment in the performance of the activities. The Volunteer understands that he or she always has the right to refuse to perform any Activity that the Volunteer feels he or she is unqualified to perform or that the Volunteer deems to be unsafe. The Volunteer represents that he or she is physically and mentally capable of performing all Activities or agrees to remove him or herself from same. VOLUNTEER HEREBY EXPRESSLY AND SPECIFICALLY ASSUMES FULL RESPONSIBILITY FOR THE RISK OF BODILY INJURY, HARM, OR DEATH IN CONNECTION WITH THE ACTIVITIES HE OR SHE MAY PERFORM, AND RELEASES THE CITY, ITS OFFICIALS, EMPLOYEES, REPRESENTATIVES, AND AGENTS FROM ANY AND ALL LIABILITY FOR INJURY, ILLNESS, DEATH, OR PROPERTY DAMAGE ARISING OUT OF, OR RESULTING FROM, THE ACTIVITIES.

Insurance: The Volunteer understands that, except as otherwise agreed to in writing by the City, the City does not carry or maintain health, medical, or disability coverage for any Volunteer. EACH VOLUNTEER IS EXPECTED AND ENCOURAGED TO OBTAIN HIS OR HER OWN MEDICAL OR HEALTH INSURANCE COVERAGE.

Photographic Release: Volunteer does hereby grant and convey unto the City all right, title, and interest in any and all photographic images and video or audio recordings made by the City during the Volunteer's Activities with the City, including, but not limited to, any royalties, proceeds, or other benefits derived from such photographs or recordings.

Other: Volunteer states that he/she is either eighteen (18) years of age or his/her legal guardian agrees that all persons involved understands the potential risks and waive any liability. Volunteer agrees that this Agreement shall be binding upon Volunteer's heirs, executors, agents, administrators and/or assigns. Volunteer also expressly agrees that the Release is intended to be as broad and inclusive as permitted by the laws of the State of Iowa, and that this Release shall be governed by and interpreted in accordance with the laws of the State of Iowa. Volunteer agrees that in the event that any clause or provision of this Release shall be held to be invalid by any court of competent jurisdiction, the invalidity of such clause or provision shall not otherwise affect the remaining provisions of this Release which will continue to be enforceable.

### **INDIVIDUALS WILL NOT BE PERMITTED TO VOLUNTEER WITHOUT COMPLETING A RELEASE AND WAIVER FORM.**

IN WITNESS WHEREOF, Volunteer has executed this Release as of the day and year written below.

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Print Volunteers Name: \_\_\_\_\_

**\*\*Parent/Guardian must also sign if volunteer is under the age of 18**